

HERTFORD COUNTY, NORTH CAROLINA  
FINANCIAL STATEMENTS  
June 30, 2020

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FINANCIAL SECTION



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## **INDEPENDENT AUDITORS' REPORT**

To the Board of County Commissioners  
Hertford County, North Carolina

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the Hertford County, North Carolina, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Hertford County's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Hertford County ABC Board. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Hertford County ABC Board, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of the Hertford County ABC Board were not audited in accordance with *Governmental Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, based upon on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Hertford County, North Carolina as of June 30, 2020, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Local Government Employees' Retirement System Schedules of the County's Proportionate Share of Net Pension Liability and County Contributions, the Register of Deeds' Supplemental Pension Fund Schedules of the County's Proportionate Share of the Net Pension Asset and County Contributions, the Law Enforcement Officers' Special Separation Allowance schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll, and the Schedule of Changes in the Net OPEB Liability and Related Ratios on pages 4 through 11 and 62 through 68, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of Hertford County, North Carolina. The combining and individual fund statements, budgetary schedules, other schedules as well as the accompanying Schedule of Expenditures of Federal and State Awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements, budgetary schedules, other schedules and the Schedule of Expenditures of Federal and State Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, based on our audit, the procedures performed as described above, and the report of the other auditors, the combining and individual fund financial statements, budgetary schedules, other schedules, and the Schedule of Expenditures of Federal and State Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 4, 2021, on our consideration of Hertford County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hertford County's internal control over financial reporting and compliance.

*Thompson, Price, Scott, Adams & Co., P.A.*

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Thompson, Price, Scott, Adams & Co., P.A.  
Whiteville, NC  
January 4, 2021

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Hertford County, we offer readers of Hertford County's financial statements this narrative overview and analysis of the financial activities of Hertford County for the fiscal year ended June 30, 2020. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the County's financial statements, which follow this narrative.

### Financial Highlights

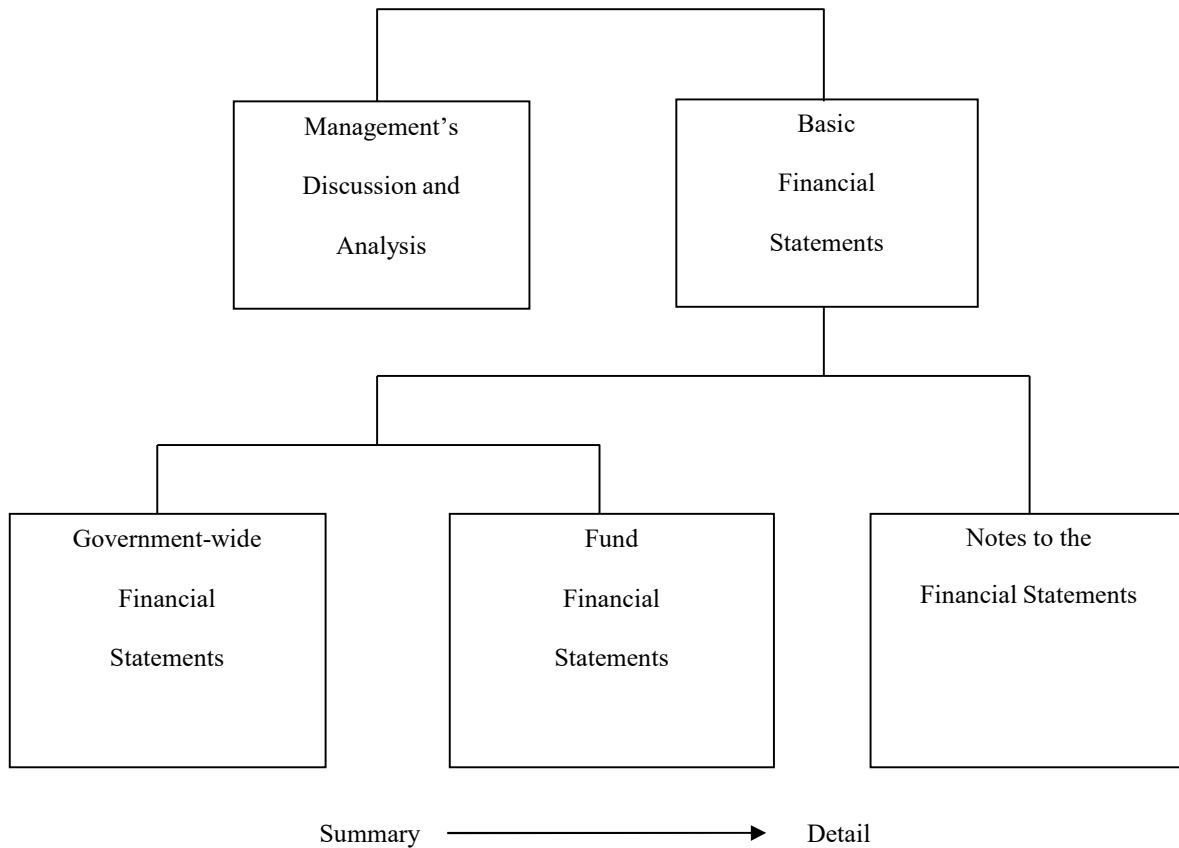
- The assets and deferred outflows of resources of Hertford County exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$22,144,376 (net position).
- The government's total net position increased by \$2,595,886, primarily due to an increased net position in the Governmental Activities of \$2,011,958 and an increase in the Business-Type Activities of \$583,928.
- As of the close of the current fiscal year, Hertford County's governmental funds reported combined ending fund balances of \$15,793,881, an increase of \$4,725,375 in comparison with the prior year. Approximately 39.81 percent of this total amount, or \$6,287,630, is restricted or nonspendable.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$4,857,892 or 20.09 percent of total general fund expenditures for the fiscal year.
- Hertford County's total debt increased by \$4,575,631 during the current fiscal year. The key factor is due largely to new debt issuance for school construction and water construction exceeding debt service payments for the year.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to Hertford County's basic financial statements. The County's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the County through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of Hertford County.

## Required Components of Annual Financial Report

Figure 1



### Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the County's financial status.

The next statements (Exhibits 3 through 9) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the County's government. These statements provide more detail than the government-wide statements. There are four parts to the Fund Financial Statements: 1) the governmental funds statements; 2) the budgetary comparison statements; 3) the proprietary fund statements; and 4) the fiduciary fund statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the County's non-major governmental funds and internal service funds, all of which are added together in one column on the basic financial statements. Budgetary information required by the General Statutes also can be found in this part of the statements.

Following the notes is the required supplemental information. This section contains funding information about the County's pension and benefit plans.

## Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the County's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the County's financial status as a whole.

The two government-wide statements report the County's net position and how it has changed. Net position is the difference between the total of the County's assets and deferred outflows of resources and the total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the County's financial condition.

The government-wide statements are divided into three categories: 1) governmental activities; 2) business-type activities; and 3) component units. The governmental activities include most of the County's basic services such as public safety, parks and recreation, and general administration. Property taxes and state and federal grant funds finance most of these activities. The business-type activities are those that the County charges customers to provide. These include the water and sewer and solid waste services offered by Hertford County. The final category is the component units. Although legally separate, component units are important because the County is financially accountable for these entities. The County has one component unit, the Hertford County ABC Board, that is reported as a discretely presented component unit.

The government-wide financial statements are on Exhibits 1 and 2 of this report.

## Fund Financial Statements

The fund financial statements provide a more detailed look at the County's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Hertford County, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the County's budget ordinance. All of the funds of Hertford County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental Funds** – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the County's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting*. This method also has a current financial resources focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the County's programs. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

Hertford County adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the County, the management of the County, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the County to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the County complied with the budget ordinance and whether or not the County succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the board; 2) the final budget as amended by the board; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges.

**Proprietary Funds** – Hertford County has one kind of proprietary fund. *Enterprise Funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. Hertford County uses enterprise funds to account for its water and sewer activity and for its sanitation operations. These funds are the same as those separate activities shown in the business-type activities in the Statement of Net Position and the Statement of Activities.

**Fiduciary Funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Hertford County has five fiduciary funds: the Social Services Fund for benefit of certain individuals; the Inmates Money Fund for funds of inmates held by the County for their personal expenses; the Fines and Forfeitures Fund for funds collected by the County and remitted to the Hertford County Board of Education; the Tax Fund which accounts for taxes and fees collected by the County for the municipalities and special districts located within the county; and the Cooperative Extension Trust which accounts for the activity for Cooperative Extension activities.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 24 of this report.

### Government-Wide Financial Analysis

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. Hertford County's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$22,144,376 as of June 30, 2020. One of the largest portions, \$15,933,803 (71.95%) reflects the County's net investment in its capital assets (e.g. land, buildings, machinery, and equipment). Hertford County uses these capital assets to provided services to citizens; consequently, these assets are not available for future spending. Although Hertford County's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion of Hertford County's net position \$6,287,630 (28.39%) represents resources that are subject to external restrictions on how they may be used. The remaining deficit balance of \$77,057 is unrestricted.

## HERTFORD COUNTY'S NET POSITION

Figure 2

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 18,473,354	\$ 12,861,731	\$ 4,907,206	\$ 3,882,277	\$ 23,380,560	\$ 16,744,008
Capital assets	24,700,601	22,881,685	12,394,520	12,449,352	37,095,121	35,331,037
Total assets	43,173,955	35,743,416	17,301,726	16,331,629	60,475,681	52,075,045
Deferred outflows of resources	2,477,625	2,310,456	115,490	110,161	2,593,115	2,420,617
Long-term liabilities outstanding	29,547,949	24,630,549	7,362,280	6,772,458	36,910,229	31,403,007
Other liabilities	1,840,923	908,155	336,452	520,191	2,177,375	1,428,346
Total liabilities	31,388,872	25,538,704	7,698,732	7,292,649	39,087,604	32,831,353
Total deferred inflows of resources	1,744,936	2,009,354	91,880	106,465	1,836,816	2,115,819
Net position:						
Net investment in capital assets	9,119,524	11,317,740	6,814,279	6,491,610	15,933,803	17,809,350
Restricted	6,287,630	3,187,812	-	-	6,287,630	3,187,812
Unrestricted	(2,889,382)	(3,999,738)	2,812,325	2,551,066	(77,057)	(1,448,672)
Total net position	\$ 12,517,772	\$ 10,505,814	\$ 9,626,604	\$ 9,042,676	\$ 22,144,376	\$ 19,548,490

Several particular aspects of the County's financial operations influenced the total unrestricted governmental net position:

- Slight increase in tax collection percentages;
- Continued recognition of OPEB liability, including adoption of GASB 75;
- Implementation of pension standards;

**HERTFORD COUNTY'S CHANGES IN NET POSITION**  
**Figure 3**

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
<b>Revenues:</b>						
Program revenues:						
Charges for services	\$ 2,214,614	\$ 2,174,580	\$ 2,989,779	\$ 2,652,041	\$ 5,204,393	\$ 4,826,621
Operating grants and contributions	3,819,093	3,620,198	-	-	3,819,093	3,620,198
Capital grants and contributions	-	-	174,473	-	174,473	-
General revenues:						
Property taxes	14,103,802	14,173,766	-	-	14,103,802	14,173,766
Local option sales tax	5,477,660	5,107,114	-	-	5,477,660	5,107,114
Other taxes	221,518	232,951	-	-	221,518	232,951
Unrestricted grants and contributions	96,213	95,830	-	-	96,213	95,830
Investment Earnings	118,322	154,619	45,103	67,285	163,425	221,904
Miscellaneous	134,116	30,666	46,812	62,316	180,928	92,982
Total revenues	<u>26,185,338</u>	<u>25,589,724</u>	<u>3,256,167</u>	<u>2,781,642</u>	<u>29,441,505</u>	<u>28,371,366</u>
<b>Expenses:</b>						
General government	4,483,313	4,761,824	-	-	4,483,313	4,761,824
Public safety	8,028,566	8,055,377	-	-	8,028,566	8,055,377
Transportation	30,300	30,300	-	-	30,300	30,300
Economic and physical development	339,869	387,907	-	-	339,869	387,907
Human services	5,674,822	5,608,583	-	-	5,674,822	5,608,583
Cultural and recreation	105,942	105,942	-	-	105,942	105,942
Education	5,711,803	6,186,533	-	-	5,711,803	6,186,533
Interest on long-term debt	382,876	396,082	-	-	382,876	396,082
Sanitation	-	-	1,333,389	1,144,130	1,333,389	1,144,130
Water and sewer	-	-	1,338,850	1,331,006	1,338,850	1,331,006
Total expenses	<u>24,757,491</u>	<u>25,532,548</u>	<u>2,672,239</u>	<u>2,475,136</u>	<u>27,429,730</u>	<u>28,007,684</u>
Increase in net position before transfers and special items	1,427,847	57,176	583,928	306,506	2,011,775	363,682
Special Items	584,111	-	-	-	584,111	-
Transfers	-	(6,945)	-	6,945	-	-
Increase in net position	<u>2,011,958</u>	<u>50,231</u>	<u>583,928</u>	<u>313,451</u>	<u>2,595,886</u>	<u>363,682</u>
Net position, July 1	<u>10,505,814</u>	<u>10,455,583</u>	<u>9,042,676</u>	<u>8,729,225</u>	<u>19,548,490</u>	<u>19,184,808</u>
Net position, June 30	<u>\$ 12,517,772</u>	<u>\$ 10,505,814</u>	<u>\$ 9,626,604</u>	<u>\$ 9,042,676</u>	<u>\$ 22,144,376</u>	<u>\$ 19,548,490</u>

**Governmental activities.** Governmental activities increased the County's net position by \$2,011,958. Key elements of this increase are as follows:

- Charges for services increased by \$40,034 and local option sales tax increased in the amounts of \$370,546.

**Business-type activities.** Business-type activities increased Hertford County's net position by \$583,928 over the prior year. The key elements of this increase are as follows.

- Even though expenditures increased, charges for services increased by \$337,738.
- Capital Contributions of \$174,473.

### **Financial Analysis of the County's Funds**

As noted earlier, Hertford County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of Hertford County's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing Hertford County's financing requirements. Specifically, fund balance available for appropriation can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of Hertford County. At the end of the current fiscal year, Hertford County's fund balance available in the General Fund was \$9,533,061, while total fund balance reached \$12,179,301. The Governing Body of Hertford County has determined that the County should maintain an available fund balance of 8% of general fund expenditures in case of unforeseen needs or opportunities, in addition to meeting the cash flow needs of the County. The County currently has an available fund balance of 39.43% of general fund expenditures, while total fund balance represents 50.38% of that same amount.

At June 30, 2020, the governmental funds of Hertford County reported a combined fund balance of \$15,793,881, a 42.69% increase over last year. The primary reasons for this increase was a significant increase in property tax revenue and local option sales tax revenue.

There were other variances reflected in the governmental fund financial statements for 2020.

- Our 2020 overall collection rate is 96.65%, lower than the state average, but higher than the prior year rate of 96.37%.

**General Fund Budgetary Highlights:** During the fiscal year, the County revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services. Total amendments to the General Fund increased the budget by \$1,345,751 or 5.20 percent.

**Proprietary Funds.** Hertford County's proprietary funds provide the same type of information found in the government-wide statements but in more detail. Unrestricted net position of the Sanitation Fund at the end of the fiscal year amounted to \$181,324 and those for the Water and Sewer Districts equaled \$2,631,001. Other factors concerning the finances of these funds have already been addressed in the discussion of Hertford County's business-type activities.

## Capital Asset and Debt Administration

**Capital Assets.** Hertford County's capital assets for its governmental and business – type activities as of June 30, 2020, totals \$37,095,122 (net of accumulated depreciation). These assets include buildings, water lines, land, machinery and equipment, facilities, and vehicles.

### Capital Assets (net of depreciation)

Figure 4

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land and Improvements	\$ 482,083	\$ 482,083	\$ 44,317	\$ 44,317	\$ 526,400	\$ 526,400
Construction in Progress	2,538,174	-	1,280,190	1,006,983	3,818,364	1,006,983
Buildings and Improvements	19,928,822	20,309,450	297,895	311,263	20,226,717	20,620,713
Plant and Distribution Systems	1,441,187	1,676,446	10,519,533	10,858,638	11,960,720	12,535,084
Equipment	310,335	413,706	199,385	203,898	509,720	617,604
Vehicle and Motor Equipment	-	-	53,201	24,253	53,201	24,253
<b>Total</b>	<b>\$ 24,700,601</b>	<b>\$ 22,881,685</b>	<b>\$ 12,394,521</b>	<b>\$ 12,449,352</b>	<b>\$ 37,095,122</b>	<b>\$ 35,331,037</b>

Additional information on the County's capital assets can be found in Note III(a)(5) on pages 36-39.

**Long-term Debt.** As of June 30, 2020, Hertford County had total debt outstanding of \$36,910,229 of which \$14,097,738 is bonded debt backed by the full faith and credit of the County.

### Hertford County's Outstanding Debt

Figure 5

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
General Obligation Bonds	\$ 8,517,497	\$ 9,167,289	\$ 5,580,241	\$ 5,957,742	\$ 14,097,738	\$ 15,125,031
Installment Purchases	7,063,580	2,396,656	-	-	7,063,580	2,396,656
Revenue Bonds	-	-	936,000	-	936,000	-
Compensated Absences	544,835	536,463	40,944	41,212	585,779	577,675
Net pension liability (LGERS)	2,390,349	2,421,438	118,276	119,816	2,508,625	2,541,254
Total pension liability (LEOSSA)	721,867	680,289	-	-	721,867	680,289
Landfill closure payable	-	-	113,834	129,688	113,834	129,688
Net OPEB liability	10,309,821	9,428,414	572,985	524,000	10,882,806	9,952,414
<b>Total Long-Term Debt</b>	<b>\$ 29,547,949</b>	<b>\$ 24,630,549</b>	<b>\$ 7,362,280</b>	<b>\$ 6,772,458</b>	<b>\$ 36,910,229</b>	<b>\$ 31,403,007</b>

During the past fiscal year, Hertford County's total debt increased by \$5,507,222 or 17.54 percent. General obligation debt of \$649,792 was retired in governmental activities and \$377,501 in the business-type activities.

The State of North Carolina limits the amount of general obligation debt that a unit of government can issue to 8 percent of the total assessed value of taxable property located within that government's boundaries. Hertford County's debt limit is \$117,392,830.

Additional information regarding Hertford County's long-term debt can be found in Note III(a)(8) beginning on page 55 of this audited financial report.



## **Economic Factors and Next Year's Budgets and Rates**

The following key economic indicators reflect the current conditions of the County.

- The County's top ten taxpayers have an assessed valuation of \$217,749,550, which reflects 15.55% of the total assessed value. These top ten taxpayers remain sound and viable industries with property values remaining steady.
- Hertford County has managed to maintain the same level of service and funding for key agencies such as public schools, social services & community college, doing so while maintaining a fund balance above the recommended percentage issued by the Local Government Commission.
- In spite of the worldwide economic implications of the COVID-19 pandemic, Hertford County has remained financially stable due to prudent planning and investments. Further, the County continues to exercise conservative revenue projections to ensure our long-term financial viability. As a result, the County has been able to maintain service levels within the constraints of the financial impact of the pandemic.

### **Budget Highlights for Fiscal Year Ending June 30, 2021**

**Government Activities:** The County adopted Fiscal Year 2021 general fund budget in the amount of \$26,782,157, which represents a three percent increase over last year's adopted budget due largely in part to an increase in operational expenses as well as debt service payments.

**Business-type Activities:** The Rural Water Districts and Solid Waste Department continue to operate as viable enterprise funds. Hertford County continues to invest in our community's future by expanding and improving our infrastructure. As well, we diligently monitor the utility and service fees to ensure consonance between adequately funding the operational/capital costs and the reasonableness of the fees charged to our customers.

### **Requests for Information**

This report is designed to provide an overview of the County's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to David Cotton, County Manager, Hertford County Government Center 115 Justice Drive, Suite 1, Winton, North Carolina 27986. You can also call (252) 358-7805, visit our website at [www.hertfordcountync.gov](http://www.hertfordcountync.gov), or send an email to [hertford.county@hertfordcountync.gov](mailto:hertford.county@hertfordcountync.gov) for more information.

**BASIC  
FINANCIAL STATEMENTS**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS**

**Hertford County, North Carolina**  
**Statement of Net Position**  
**June 30, 2020**

	<b>Primary Government</b>			<b>Component Unit</b>
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>	<b>Hertford County ABC Board</b>
<b><u>ASSETS</u></b>				
Cash and cash investments	\$ 8,373,459	\$ 4,201,835	\$ 12,575,294	\$ 368,802
Taxes receivable	771,819	-	771,819	-
Accrued interest receivable on taxes	105,861	-	105,861	-
Accounts receivables (net)	301,413	503,010	804,423	-
Due from other governments	2,373,175	64,561	2,437,736	-
Internal balances	-	-	-	-
Net pension asset	30,318	-	30,318	-
Inventory	-	24,744	24,744	331,657
Prepaid expenses	-	-	-	9,325
Restricted cash and cash equivalents	6,517,309	113,056	6,630,365	-
Capital assets:				
Land, improvements, and construction in progress	3,020,257	1,314,505	4,334,762	113,708
Other capital assets, net of depreciation	21,680,344	11,080,015	32,760,359	238,525
Total capital assets	<u>24,700,601</u>	<u>12,394,520</u>	<u>37,095,121</u>	<u>352,233</u>
Total assets	<u>43,173,955</u>	<u>17,301,726</u>	<u>60,475,681</u>	<u>1,062,017</u>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>	<u>2,477,625</u>	<u>115,490</u>	<u>2,593,115</u>	<u>47,412</u>
<b><u>LIABILITIES</u></b>				
Accounts payable & accrued liabilities	1,155,540	197,027	1,352,567	60,459
Customer deposits	25,000	109,350	134,350	-
Unspent CARES Act Funding	534,366	-	534,366	-
Accrued interest payable	126,017	30,075	156,092	-
Due to primary government	-	-	-	-
Long-term liabilities:				
Due within one year	2,214,963	413,908	2,628,871	-
Due in more than one year	27,332,986	6,948,372	34,281,358	468,853
Total long-term liabilities	<u>29,547,949</u>	<u>7,362,280</u>	<u>36,910,229</u>	<u>468,853</u>
Total liabilities	<u>31,388,872</u>	<u>7,698,732</u>	<u>39,087,604</u>	<u>529,312</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>	<u>1,744,936</u>	<u>91,880</u>	<u>1,836,816</u>	<u>66,418</u>
<b><u>NET POSITION</u></b>				
Net investment in capital assets	9,119,524	6,814,279	15,933,803	352,233
Restricted for:				
Stabalization by State Statute	2,661,168	-	2,661,168	-
Register of Deeds	16,685	-	16,685	-
Public Safety	-	-	-	-
Human Services	571,768	-	571,768	-
Education	3,038,009	-	3,038,009	-
Working Capital	-	-	-	85,496
Capital Improvements	-	-	-	75,970
Unrestricted (deficit)	<u>(2,889,382)</u>	<u>2,812,325</u>	<u>(77,057)</u>	<u>-</u>
Total net position	<u>\$ 12,517,772</u>	<u>\$ 9,626,604</u>	<u>\$ 22,144,376</u>	<u>\$ 513,699</u>

**Hertford County, North Carolina**  
**Statement of Activities**  
**For the Year Ended June 30, 2020**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position			Hertford County ABC Board
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	
<b>Primary government:</b>								
Governmental Activities:								
General government	\$ 4,483,313	\$ 407,117	\$ -	\$ -	\$ (4,076,196)	\$ -	\$ (4,076,196)	\$ -
Public safety	8,028,566	1,657,205	433,463	-	(5,937,898)	-	(5,937,898)	-
Transportation	30,300	-	-	-	(30,300)	-	(30,300)	-
Economic and physical development	339,869	2,700	30,835	-	(306,334)	-	(306,334)	-
Human services	5,674,822	147,592	3,354,795	-	(2,172,435)	-	(2,172,435)	-
Cultural and recreation	105,942	-	-	-	(105,942)	-	(105,942)	-
Education	5,711,803	-	-	-	(5,711,803)	-	(5,711,803)	-
Interest on long-term debt	382,876	-	-	-	(382,876)	-	(382,876)	-
Total governmental activities	<u>24,757,491</u>	<u>2,214,614</u>	<u>3,819,093</u>	<u>-</u>	<u>(18,723,784)</u>	<u>-</u>	<u>(18,723,784)</u>	<u>-</u>
Business-type activities:								
Sanitation	1,333,389	1,352,498	-	-	-	19,109	19,109	-
Water and Sewer	1,338,850	1,637,281	-	174,473	-	472,904	472,904	-
Total business-type activities	<u>2,672,239</u>	<u>2,989,779</u>	<u>-</u>	<u>174,473</u>	<u>-</u>	<u>492,013</u>	<u>492,013</u>	<u>-</u>
Total primary government	<u>27,429,730</u>	<u>5,204,393</u>	<u>3,819,093</u>	<u>174,473</u>	<u>(18,723,784)</u>	<u>492,013</u>	<u>(18,231,771)</u>	<u>-</u>
<b>Component Units:</b>								
ABC Board	2,169,153	2,222,895	-	-	-	-	-	53,742
Total component units	<u>\$ 2,169,153</u>	<u>\$ 2,222,895</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>53,742</u>
General revenues:								
Taxes:								
Property taxes, levied for general purpose					14,103,802	-	14,103,802	-
Local option sales tax					5,477,660	-	5,477,660	-
Other taxes					221,518	-	221,518	-
Grants and contributions, not restricted to specific programs					96,213	-	96,213	-
Investment earnings, unrestricted					118,322	45,103	163,425	2,204
Sale of Assets					-	-	-	-
Miscellaneous, unrestricted					134,116	46,812	180,928	34,587
Transfers					-	-	-	-
Special Item (see Note VIII)					584,111	-	584,111	-
Total general revenues, special items, and transfers					<u>20,735,742</u>	<u>91,915</u>	<u>20,827,657</u>	<u>36,791</u>
Change in net position					<u>2,011,958</u>	<u>583,928</u>	<u>2,595,886</u>	<u>90,533</u>
Net position, beginning					<u>10,505,814</u>	<u>9,042,676</u>	<u>19,548,490</u>	<u>423,166</u>
Net position, ending					<u>\$ 12,517,772</u>	<u>\$ 9,626,604</u>	<u>\$ 22,144,376</u>	<u>\$ 513,699</u>

FUND  
FINANCIAL STATEMENTS

**Hertford County, North Carolina**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2020**

	<u>Major</u>	<u>Non-Major</u>	
	<u>General Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b><u>ASSETS</u></b>			
Cash and cash equivalents	\$ 7,798,033	\$ 575,426	\$ 8,373,459
Restricted cash	3,013,214	3,504,095	6,517,309
Taxes receivable	762,709	9,110	771,819
Accounts receivable, net	291,274	10,139	301,413
Due from other governments	2,354,966	18,209	2,373,175
Due from other funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>\$ 14,220,196</u>	<u>\$ 4,116,979</u>	<u>\$ 18,337,175</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>			
Liabilities:			
Accounts payable and accrued liabilities	\$ 662,251	\$ 493,289	\$ 1,155,540
Due to other funds	-	-	-
Unspent CARES Act Funding	534,366	-	534,366
Deposits	25,000	-	25,000
Total liabilities	<u>1,221,617</u>	<u>493,289</u>	<u>1,714,906</u>
Deferred Inflows of Resources:	<u>819,278</u>	<u>9,110</u>	<u>828,388</u>
Fund balances:			
Restricted:			
Stabilization by State Statute	2,646,240	14,928	2,661,168
Register of Deeds	16,685	-	16,685
Human Services	-	-	-
Public Safety	-	571,768	571,768
Education	-	3,038,009	3,038,009
Committed:			
Revaluation	94,300	-	94,300
Capital Reserve	2,877,228	-	2,877,228
Assigned:			
Subsequent year's expenditures			
General Fund	1,686,956	-	1,686,956
Unassigned:			
General Fund	4,857,892	-	4,857,892
Capital projects fund	-	(10,125)	(10,125)
Total fund balances	<u>12,179,301</u>	<u>3,614,580</u>	<u>15,793,881</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 14,220,196</u>	<u>\$ 4,116,979</u>	<u>\$ 18,337,175</u>

**Hertford County, North Carolina**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2020**

Amounts reported for governmental activities in the statement of net position (Exhibit 1) are different because:

Total equity and other credits (Exhibit 3)	\$ 15,793,881
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	24,700,601
Net Pension Asset	30,318
Contributions to pension plans in the current fiscal year are deferred outflows of resources on the Statement of Net Position	593,061
Contributions and pension administration costs for OPEB are deferred outflows of resources on the Statement of Net Position	297,957
Deferred outflows of resources reported in the government-wide statements but not the fund statements - pension related deferrals	1,003,553
Deferred outflows of resources reported in the government-wide statements but not the fund statements - OPEB related deferrals	553,644
Benefit payments and pension administration costs for LEOSSA are deferred outflows of resources on the Statement of Net Position	29,410
Accrued interest receivable less the amount claimed as unearned revenue in the government-wide statements as these funds are not available and therefore deferred in the fund statements	105,861
Net pension liability	(2,390,349)
Net OPEB liability	(10,309,821)
Total pension liability	(721,867)
Deferred inflows of resources for taxes receivable	771,819
Pension related deferrals	(123,356)
OPEB related deferrals	(1,565,011)
Some liabilities, including bonds payable and accrued interest, are not due and payable in the current period and therefore are not reported in the fund statements	(16,251,929)
Net position of governmental activities (Exhibit 1)	<u>\$ 12,517,772</u>



**Hertford County, North Carolina**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2020**

	<u>Major</u>	<u>Non-Major</u>	<u>Total</u>
	<u>General Fund</u>	<u>Other Governmental Funds</u>	<u>Governmental Funds</u>
<u>REVENUES</u>			
Ad valorem taxes	\$ 14,014,905	\$ 96,720	\$ 14,111,625
Local option sales taxes	5,443,040	34,619	5,477,659
Other taxes and licenses	221,518	-	221,518
Unrestricted intergovernmental	96,213	-	96,213
Restricted intergovernmental	3,859,280	86,809	3,946,089
Permits and fees	233,214	-	233,214
Sales and services	1,799,771	-	1,799,771
Investment earnings	100,079	18,243	118,322
Miscellaneous	188,750	-	188,750
	<u>25,956,770</u>	<u>236,391</u>	<u>26,193,161</u>
<u>EXPENDITURES</u>			
Current:			
General government	4,171,922	-	4,171,922
Public safety	6,901,164	338,884	7,240,048
Transportation	30,300	-	30,300
Economic and physical development	325,622	-	325,622
Human services	5,598,572	-	5,598,572
Cultural and recreational	105,016	-	105,016
Education	5,711,803	-	5,711,803
Capital Outlay	-	1,954,063	1,954,063
Debt service:			
Principal	958,077	-	958,077
Interest and other charges	372,363	-	372,363
	<u>24,174,839</u>	<u>2,292,947</u>	<u>26,467,786</u>
Excess (deficiency) of revenues over expenditures	<u>1,781,931</u>	<u>(2,056,556)</u>	<u>(274,625)</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfers in from other funds	-	-	-
Transfers out to other funds	-	-	-
Debt proceeds	-	-	-
Proceeds from debt	-	5,000,000	5,000,000
	<u>-</u>	<u>5,000,000</u>	<u>5,000,000</u>
Total other financing sources and uses	<u>-</u>	<u>5,000,000</u>	<u>5,000,000</u>
Net change in fund balance	1,781,931	2,943,444	4,725,375
Fund Balances, beginning	10,397,370	671,136	11,068,506
	<u>\$ 12,179,301</u>	<u>\$ 3,614,580</u>	<u>\$ 15,793,881</u>

**Hertford County, North Carolina**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2020**

Amounts reported for governmental activities in the statement of activities on Exhibit 2 are different because:

Net changes in fund balances - total governmental funds (Exhibit 4)	\$	4,725,375
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over the life of the asset.		2,299,824
Capital outlay expenditures from the prior year associated with Ahoskie Elementary School. Per debt requirements, the County must hold title to the building until the associated debt is paid off.		584,111
The allocation of the costs of assets over the life of the assets through depreciation is not a current financial use in the funds; therefore, depreciation expense is not recorded in these statements.		(1,050,887)
Cost of assets sold and disposed of not recorded in the fund statements		(14,132)
The issuance of long-term debt (e.g., bonds and installment debt) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt.		(4,041,923)
Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities		593,061
Benefit payments and pension administration costs for LEOSA are deferred outflows of resources on the Statement of Net Position		29,410
Contributions and pension administration costs for OPEB are deferred outflows of resources on the Statement of Net Position		297,957
Some expenses reported in the statement of activities that do not require the use of current financial resources and, therefore, are not reported as expenditures in current financial resources and, therefore, are not reported as expenditures in governmental funds		(1,427,807)
Some revenues reported in the statement of activities that do not provide current resources are not recorded as revenues in the fund statements		16,969
Total changes in net position of governmental activities	<u>\$</u>	<u>2,011,958</u>

**Hertford County, North Carolina**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances -Budget and Actual**  
**General Fund**  
**For the Fiscal Year Ended June 30, 2020**

	General Fund			Variance With Final Positive (Negative)
	Original Budget	Final Budget	Actual	
<b>Revenues</b>				
Ad valorem taxes	\$ 13,679,411	\$ 13,781,011	\$ 14,014,905	\$ 233,894
Local option sales tax	5,042,000	5,042,000	5,443,040	401,040
Other taxes and licenses	219,796	219,796	221,518	1,722
Unrestricted intergovernmental	100,000	100,000	96,213	(3,787)
Restricted intergovernmental	3,281,700	4,205,776	3,859,280	(346,496)
Permits and fees	194,000	194,000	233,214	39,214
Sales and services	1,766,898	1,787,139	1,799,771	12,632
Investment earnings	150,000	150,000	100,079	(49,921)
Miscellaneous	87,435	112,673	188,750	76,077
<b>Total revenues</b>	<b>24,521,240</b>	<b>25,592,395</b>	<b>25,956,770</b>	<b>364,375</b>
<b>Expenditures</b>				
<b>Current:</b>				
General government	4,524,275	4,641,344	4,143,122	498,222
Public safety	7,266,640	8,096,128	6,901,164	1,194,964
Transportation	30,300	30,300	30,300	-
Economic and physical development	354,280	397,590	325,622	71,968
Human services	5,578,785	6,015,048	5,598,572	416,476
Cultural and recreational	105,016	105,016	105,016	-
Education	5,370,292	5,370,292	5,275,209	95,083
Debt service	1,342,580	1,342,580	1,330,440	12,140
Contingency	100,000	18,787	-	18,787
<b>Total expenditures</b>	<b>24,672,168</b>	<b>26,017,085</b>	<b>23,709,445</b>	<b>2,307,640</b>
Revenues over (under) expenditures	(150,928)	(424,690)	2,247,325	2,672,015
<b>Other financing sources (uses)</b>				
Transfers to other funds	(1,308,400)	(1,314,757)	(1,352,454)	(37,697)
Appropriated fund balance	1,459,328	1,739,447	-	(1,739,447)
<b>Total other financing sources (uses)</b>	<b>150,928</b>	<b>424,690</b>	<b>(1,352,454)</b>	<b>(1,777,144)</b>
<b>Net Change in fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>894,871</b>	<b>\$ 894,871</b>
Fund balance, beginning			8,312,902	
Fund balance, ending			<u>\$ 9,207,773</u>	
A legally budgeted School Capital Reserve Fund, Capital Reserve Fund, and Revaluation Fund were consolidated into the General Fund for reporting purposes:				
Sales tax			-	
Education - Capital Outlay			(436,594)	
Transfers to Other Funds			-	
Transfers from General Fund			1,352,454	
Expenses - General Government			(28,800)	
Fund balance, Beginning			<u>2,084,468</u>	
Fund Balance, Ending (Exhibit 4)			<u>\$ 12,179,301</u>	

**Hertford County, North Carolina**  
**Statement of Net Position**  
**Proprietary Funds**  
**June 30, 2020**

	MAJOR			NON-MAJOR	Totals
	Northern Water District	Southern Water District	Tunis Sewer District	Sanitation Fund	
<b>ASSETS</b>					
Current assets:					
Cash and cash equivalents	\$ 2,004,566	\$ 1,751,122	\$ 115,758	\$ 330,389	\$ 4,201,835
Restricted cash and cash equivalents	38,531	74,525	-	-	113,056
Receivables (net)	54,684	141,620	31,879	274,827	503,010
Due from other funds	-	1,359,000	-	-	1,359,000
Due from other governments	36,649	12,234	367	15,311	64,561
Inventory	6,928	17,816	-	-	24,744
Total current assets	<u>2,141,358</u>	<u>3,356,317</u>	<u>148,004</u>	<u>620,527</u>	<u>6,266,206</u>
Non-current assets:					
Capital assets:					
Land, improvements and construction in progress	1,280,188	-	11,271	23,046	1,314,505
Other capital assets, net of depreciation	2,775,225	6,286,184	1,787,876	230,730	11,080,015
Total capital assets	<u>4,055,413</u>	<u>6,286,184</u>	<u>1,799,147</u>	<u>253,776</u>	<u>12,394,520</u>
Total non-current assets	<u>4,055,413</u>	<u>6,286,184</u>	<u>1,799,147</u>	<u>253,776</u>	<u>12,394,520</u>
Total assets	<u>6,196,771</u>	<u>9,642,501</u>	<u>1,947,151</u>	<u>874,303</u>	<u>18,660,726</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>34,203</u>	<u>50,352</u>	<u>-</u>	<u>30,935</u>	<u>115,490</u>
<b>LIABILITIES</b>					
Current liabilities:					
Accounts payable and accrued liabilities	19,032	4,625	49	151,139	174,845
Customer deposits	34,825	74,525	-	-	109,350
Accrued interest payable	13,371	15,576	1,128	-	30,075
Compensated absences	3,473	2,436	-	4,327	10,236
Accrued payroll	2,605	6,925	-	12,652	22,182
Due to other funds	1,359,000	-	-	-	1,359,000
Revenue bonds payable	16,000	-	-	-	16,000
General obligation bonds payable	122,597	259,075	6,000	-	387,672
Total current liabilities	<u>1,570,903</u>	<u>363,162</u>	<u>7,177</u>	<u>168,118</u>	<u>2,109,360</u>
Noncurrent liabilities:					
Net pension liability	23,988	61,265	-	33,023	118,276
Compensated absences	10,419	7,308	-	12,981	30,708
Revenue bonds payable	920,000	-	-	-	920,000
General obligation bonds payable	1,578,289	3,335,280	279,000	-	5,192,569
Net OPEB obligation	225,787	224,943	-	122,255	572,985
Landfill closure payable	-	-	-	113,834	113,834
Total noncurrent liabilities	<u>2,758,483</u>	<u>3,628,796</u>	<u>279,000</u>	<u>282,093</u>	<u>6,948,372</u>
Total liabilities	<u>4,329,386</u>	<u>3,991,958</u>	<u>286,177</u>	<u>450,211</u>	<u>9,057,732</u>
DEFERRED INFLOWS OF RESOURCES	<u>35,268</u>	<u>36,685</u>	<u>-</u>	<u>19,927</u>	<u>91,880</u>
<b>NET POSITION</b>					
Net investment in capital assets	2,354,527	2,691,829	1,514,147	253,776	6,814,279
Restricted	-	-	-	-	-
Unrestricted	<u>(488,207)</u>	<u>2,972,381</u>	<u>146,827</u>	<u>181,324</u>	<u>2,812,325</u>
Total net position	<u>\$ 1,866,320</u>	<u>\$ 5,664,210</u>	<u>\$ 1,660,974</u>	<u>\$ 435,100</u>	<u>\$ 9,626,604</u>

**Hertford County, North Carolina**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Net Position - Proprietary Funds**  
**For The Fiscal Year Ended June 30, 2020**

	MAJOR			NON-MAJOR	
	Northern Water District	Southern Water District	Tunis Sewer District	Sanitation Fund	Total
OPERATING REVENUE					
Charges for Services	\$ 522,514	\$ 1,001,564	\$ 32,230	\$ 1,352,498	\$ 2,908,806
Tap on fees	25,586	52,318	3,069	-	80,973
Miscellaneous	2,368	3,453	-	40,991	46,812
Total Operating Revenues	<u>550,468</u>	<u>1,057,335</u>	<u>35,299</u>	<u>1,393,489</u>	<u>3,036,591</u>
OPERATING EXPENDITURES					
Administration and Operations	244,604	525,631	21,444	1,317,989	2,109,668
Depreciation	100,161	222,597	38,867	15,400	377,025
Capital Outlay	6,329	16,276	-	-	22,605
Total Operating Expenses	<u>351,094</u>	<u>764,504</u>	<u>60,311</u>	<u>1,333,389</u>	<u>2,509,298</u>
OPERATING INCOME (LOSS)	<u>199,374</u>	<u>292,831</u>	<u>(25,012)</u>	<u>60,100</u>	<u>527,293</u>
NONOPERATING REVENUES (EXPENSES)					
Interest and investment earnings	9,296	30,703	1,669	3,435	45,103
Interest paid and bond issuance cost	<u>(57,139)</u>	<u>(98,924)</u>	<u>(6,878)</u>	<u>-</u>	<u>(162,941)</u>
Total Nonoperating Revenues (Expenses)	<u>(47,843)</u>	<u>(68,221)</u>	<u>(5,209)</u>	<u>3,435</u>	<u>(117,838)</u>
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	<u>151,531</u>	<u>224,610</u>	<u>(30,221)</u>	<u>63,535</u>	<u>409,455</u>
Capital contributions	174,473	-	-	-	174,473
Transfers from (to) other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>174,473</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>174,473</u>
CHANGE IN NET POSITION	326,004	224,610	(30,221)	63,535	583,928
NET POSITION, BEGINNING	<u>1,540,316</u>	<u>5,439,600</u>	<u>1,691,195</u>	<u>371,565</u>	<u>9,042,676</u>
NET POSITION, ENDING	<u>\$ 1,866,320</u>	<u>\$ 5,664,210</u>	<u>\$ 1,660,974</u>	<u>\$ 435,100</u>	<u>\$ 9,626,604</u>

**Hertford County, North Carolina**  
**Statement of Cash Flows - Proprietary Funds**  
**For The Fiscal Year Ended June 30, 2020**

	MAJOR			NON-MAJOR	
	Northern Water District	Southern Water District	Tunis Sewer District	Sanitation Fund	Total
Cash flows from operating activities:					
Cash received from customers	\$ 541,358	\$ 1,044,681	\$ 27,689	\$ 1,333,082	\$ 2,946,810
Cash paid for goods and services	(383,147)	(288,695)	(22,149)	(900,875)	(1,594,866)
Cash paid to employees for services	(152,674)	(238,986)	-	(326,108)	(717,768)
Other operating revenue	2,368	3,453	-	40,991	46,812
Net cash provided (used) by operating activities	<u>7,905</u>	<u>520,453</u>	<u>5,540</u>	<u>147,090</u>	<u>680,988</u>
Cash flows from noncapital financing activities					
Due to other funds	-	-	-	-	-
Receipt of nonoperating grants	-	-	-	-	-
Transfers (to) from other funds	-	-	-	-	-
Net cash provided (used) by noncapital financial activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash flows from capital and related financing activities:					
Purchase of capital assets	(286,924)	(35,270)	-	-	(322,194)
Purchase installment proceeds	936,000	-	-	-	936,000
Principal paid on bond maturities	(119,491)	(252,510)	(5,500)	-	(377,501)
Interest paid on bond maturities	(51,656)	(100,018)	(6,900)	-	(158,574)
Capital contributions	174,473	-	-	-	174,473
Net cash provided (used) by capital and related financing activities	<u>652,402</u>	<u>(387,798)</u>	<u>(12,400)</u>	<u>-</u>	<u>252,204</u>
Cash flows from investing activities:					
Interest on investments	9,296	30,703	1,669	3,435	45,103
Net cash provided by investing activities	<u>9,296</u>	<u>30,703</u>	<u>1,669</u>	<u>3,435</u>	<u>45,103</u>
Net increase (decrease) in cash and cash equivalents	669,603	163,358	(5,191)	150,525	978,295
Cash and cash equivalents, beginning	1,373,494	1,662,289	120,949	179,864	3,336,596
Cash and cash equivalents, ending	<u>\$ 2,043,097</u>	<u>\$ 1,825,647</u>	<u>\$ 115,758</u>	<u>\$ 330,389</u>	<u>\$ 4,314,891</u>

**Hertford County, North Carolina**  
**Statement of Cash Flows - Proprietary Funds**  
**For The Fiscal Year Ended June 30, 2020**

	MAJOR			NON-MAJOR	
	Northern Water District	Southern Water District	Tunis Sewer District	Sanitation Fund	Total
<b>Reconciliation of operating income to net cash provided by operating activities:</b>					
Operating income (loss)	\$ 199,374	\$ 292,831	\$ (25,012)	\$ 60,100	\$ 527,293
Adjustments to reconcile operating income to net cash provided by operating activities:					
Depreciation	100,161	222,597	38,867	15,400	377,025
Changes in assets and liabilities:					-
(Increase) decrease in accounts receivable	(8,192)	(11,411)	(7,610)	(19,416)	(46,629)
(Increase) decrease in inventory	-	-	-	-	-
Increase (decrease) in accounts payable and accrued liabilities	(284,697)	(6,178)	(705)	102,155	(189,425)
Increase (decrease) in customer deposits	1,450	2,210	-	-	3,660
Increase (decrease) in compensated absences	(528)	2,357	-	(2,096)	(267)
Increase (decrease) in accrued payroll	(1,578)	(1,834)	-	1,066	(2,346)
Increase (decrease) in OPEB Liability	19,303	19,231	-	10,451	48,985
(Increase) decrease in deferred outflows of resources - pensions	10,196	3,762	-	6,629	20,587
(Increase) decrease in deferred outflows of resources - OPEB	(13,036)	(5,921)	-	(6,959)	(25,916)
Increase (decrease) in net pension liability	(7,948)	7,955	-	(1,547)	(1,540)
Increase (decrease) in deferred inflows of resources - pensions	816	2,242	-	1,177	4,235
Increase (decrease) in deferred inflows of resources - OPEB	(7,416)	(7,388)	-	(4,016)	(18,820)
Increase (decrease) in landfill closure and postclosure costs	-	-	-	(15,854)	(15,854)
Total adjustments	<u>(191,469)</u>	<u>227,622</u>	<u>30,552</u>	<u>86,990</u>	<u>153,695</u>
Net cash provided (used) by operating activities	<u>\$ 7,905</u>	<u>\$ 520,453</u>	<u>\$ 5,540</u>	<u>\$ 147,090</u>	<u>\$ 680,988</u>

**Hertford County, North Carolina**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2020**

	Agency Funds
<b>Assets</b>	
Cash and cash equivalents	\$ 39,949
Due from other governments	241
Total Assets	40,190
<b>Liabilities and Net Position</b>	
Liabilities:	
Miscellaneous liabilities	40,398
Total Liabilities	\$ 40,398



**NOTES TO THE  
FINANCIAL STATEMENTS**

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

I. Summary of Significant Accounting Policies

The accounting policies of Hertford County and its component unit conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The County, which is governed by a five-member board of commissioners, is one of the 100 counties established in North Carolina under North Carolina General Statute 153A-10. As required by generally accepted accounting principles, these financial statements present the County and its component unit; a legally separate entity for which the County is financially accountable. Hertford County's Northern and Southern Water Districts (the *Districts*) exist to provide and maintain water systems for the County residents within the districts. The Districts are reported as enterprise funds in the County's financial statements. The Hertford County ABC Board (the *Board*), which has a June 30 year-end, are presented as if they are separate proprietary funds of the County (discrete presentation). The blended presentation method presents component units as a department or unit of the County, and offers no separate presentation as with the discrete method.

Component Unit	Reporting Method	Criteria for Inclusion	Separate Financial Statements
Hertford County Northern Water District	Blended	Under State law [NCGS 162A-89], the County's Board of Commissioners also serve as the governing Board for the District.	None issued.
Hertford County Southern Water District	Blended	Under State law [NCGS 162A-89], the County's Board of Commissioners also serve as the governing Board for the District.	None issued.
Hertford County Tunis Sewer District	Blended	Under State law [NCGS 162A-89], the County's Board of Commissioners also serve as the governing Board for the District.	None issued.
Hertford County ABC Board	Discrete	The members of the ABC Board governing board are appointed by the County. The ABC Board is required by State statute to distribute its surpluses to the General Fund of the County.	Hertford County ABC Board US 13 South Ahoskie, NC 27910

B. Basis of Presentation, Basis of Accounting

Basis of Presentation, Measurement Focus - Basis of Accounting

*Government-wide Statements.* The statement of net position and the statement of activities display information about the primary government net position (the County) and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the County. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the County and for each function of the County's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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*Fund Financial Statements* - The fund financial statements provide information about the County's funds, including its fiduciary funds and blended component units. Separate statements for each fund category - *governmental, proprietary, and fiduciary* - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each of which is displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies, result from non-exchange transactions. Other non-operating items such as investment earnings are ancillary activities.

The County reports the following major governmental fund:

*General Fund*. This is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The Tax Revaluation Fund is a legally budgeted fund under North Carolina General Statutes; however, for statement presentation in accordance with GASB Statement No. 54 it is consolidated in the General Fund.

The County reports the following major enterprise funds.

*Northern Water District Fund*. This fund is used to account for the operations of the Northern Water District within the County.

*Southern Water District Fund*. This fund is used to account for the operations of the Southern Water District within the County.

*Tunis Sewer District Fund*. This fund is used to account for the operations of the Tunis Sewer District within the County.

The County reports the following fund types:

*Agency Funds* - Agency funds are custodial in nature and do not involve the measurement of operating results. Agency funds are used to account for assets the County holds on behalf of others. The County maintains the following agency funds: the Social Services Fund, which accounts for moneys deposited with the Department of Social Services for the benefit of certain individuals; the Fines and Forfeitures Fund, which accounts for various legal fines and forfeitures that the County is required to remit to Hertford County Board of Education; the Tax Fund, which accounts for funds that are billed and collected by the County for various municipalities and special districts within the County but that are not revenues to the County; the Inmates Money Fund, which accounts for monies of inmates that are held by the County for their personal expenses; and the Cooperative Extension Trust Fund, which accounts for monies collected and owed for the Ag Extension Trust and 4-H Trust.

*Non-major Funds* - The County maintains seven legally budgeted funds. The Emergency Telephone System Fund and the Fire District Fund are reported as non-major special revenue funds. The Ahoskie Elementary School Project Fund is reported as a non-major capital projects fund. The School Capital Reserve Fund and Revaluation Fund are consolidated in the General Fund in accordance with GASB Statement No. 54. The Sanitation Fund is reported as a non-major proprietary fund.

**C. Measurement Focus and Basis of Accounting**

In accordance with North Carolina General Statutes, all funds of the County are maintained during the year using the modified accrual basis of accounting.

*Government-wide, Proprietary, and Fiduciary Fund Financial Statements* - The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus, except for the agency funds which have no measurement focus. The government-wide, proprietary fund, and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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Amounts reported as program revenues include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the County enterprise funds are charges to customers for sales and services. The County also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the water and sewer system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

*Governmental Fund Financial Statements* – Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The County considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem property taxes are not accrued as a revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicles are materially past due and are not considered to be an available resource to finance the operations of the current year. Since September 1, 2013, the State of North Carolina has been responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. These property taxes are due when vehicles are registered. Motor vehicle property tax revenues are applicable to the fiscal year in which they are received. Uncollected taxes that were billed by the County for periods prior to September 1, 2013 or those for limited registration plates are shown as a receivable in these financial statements and are offset by deferred inflows of resources.

Sales taxes and certain intergovernmental revenues, such as the beer and wine tax, collected and held by the State at year-end on behalf of the County are recognized as revenue. Intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. All taxes, including those dedicated for specific purposes are reported as general revenues rather than program revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been satisfied.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then general revenues.

C. Budgetary Data

The County's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund, the Emergency Telephone System Fund, the School Capital Reserve Fund, the Fire District Fund, the Revaluation Fund, and the Enterprise Funds. All annual appropriations lapse at the fiscal year-end. Project ordinances are adopted for the Ahsokie Elementary School Project Fund.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the department level for the General Fund and functional level for all other annually budgeted funds and at the project level for the multi-year funds. Amendments are required for any revisions that alter total expenditures of any fund or that change appropriations by more than \$5,000. The governing board must approve all amendments. During the year, several immaterial amendments to the original budget were necessary. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers the time until the annual ordinance can be adopted.

**D. Assets, Liabilities, Deferred Inflows and Outflows of Resources, and Fund Equity**

**1. Deposits and Investments**

All deposits of the County and Hertford County ABC Board are made in board-designated official depositories and are secured as required by G.S. 159-31. The County and the ABC Board may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the County and the ABC Board may establish time deposit accounts such as NOW and SuperNOW accounts, money market deposit accounts, and certificates of deposit.

State Law [G.S. 159-30(c)] authorizes the County and the ABC Board to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Capital Management Trust (NCCMT).

The majority of the County and the ABC Board's investments are carried at fair value. Non-participating interest earning investment contracts are accounted for at cost. The North Carolina Capital Management Trust (NCCMT) is a SEC-registered money market mutual fund allowable by G.S. 159-30(c)(8). The NCCMT Government Portfolio is a 2a-7 fund maintaining an AAAm rating from S&P. All NCCMT portfolios are reported at fair value.

**2. Cash and Cash Equivalents**

The County pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are considered cash and cash equivalents. The ABC Board considers demand deposits and investments with a maturity date of 90 days or less at the time of purchase to be cash and cash equivalents.

**3. Restricted Assets**

The unexpended bond proceeds of the District's Serial Bonds are classified as restricted assets within the enterprise fund because their use is completely restricted to the purpose for which the bonds were originally issued. At June 30, 2020, there were no unexpended bond proceeds of the District's Serial Bonds. Customer deposits held by the County before any services are supplied are restricted to the service for which the deposit was collected. Money in the Tax Revaluation Fund and Capital Reserve Fund and money reserved for Register of Deeds is also classified as restricted assets because its use is restricted per North Carolina General Statute 153-A-150. The following table illustrates the breakdown of Hertford County Restricted Cash.

Governmental Activities		
General Fund	Tax Revaluation	\$ 94,300
General Fund	Capital Reserve	2,877,229
General Fund	Register of Deeds	16,685
General Fund	Deposit - Sale of Home Health	25,000
Ahoskie Elementary Project	School Project Expenses	3,504,095
Total Governmental Activities		\$ 6,517,309
Business-Type Activities		
Northern Water District	Customer Deposits	\$ 34,825
Northern Water District	USDA Reserve for Debt Service	3,706
Southern Water District	Customer Deposits	74,525
Tunis Sewer District	Customer Deposits	-
Total Business-Type Activities		\$ 113,056
Total Restricted Cash		\$ 6,630,365

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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4. Ad Valorem Taxes Receivable

In accordance with State law [G.S. 105-347 and G.S. 159-13(a)], the County levies ad valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however, penalties and interest do not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2019.

5. Allowance for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

6. Inventory

The inventories of the County and the ABC Board are valued at cost (first-in, first-out), which approximates market. The inventory of the County's enterprise funds as well as those of the ABC Board consists of materials and supplies held for consumption or resale, and is reported at lower of cost or market.

7. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets received prior to July 1, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after July 1, 2015 are recorded at acquisition value. All other purchased or constructed capital assets are reported at cost or estimated historical cost. Minimum capitalization costs are as follows: land \$5,000; buildings, improvements, substations, lines, and other plant and distribution systems, \$5,000; infrastructure \$5,000; computer equipment, furniture and equipment, \$5,000; and vehicles \$5,000. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

The County holds title to certain Hertford County Board of Education properties that have not been included in capital assets. The properties have been deeded to the County to permit installment purchase financing of acquisition and construction costs and to permit the County to receive refunds of sales tax paid for construction costs. Agreements between the County and the Board of Education give the Board of Education full use of the facilities, full responsibility for maintenance of the facilities, and provide that the County will convey title to the property back to the Board of Education, after all restrictions of the financing agreements and all sales tax reimbursement requirements have been met. The properties are reflected as capital assets in the financial statements of the Hertford County Board of Education.

Capital assets of the County are depreciated on a straight-line basis over the following estimated useful lives:

	Years
Buildings	25-50
Improvements	7-15
Furniture and Equipment	5-20
Vehicles	3-15
Computer Equipment	3

Capital assets of the ABC Board are depreciated over their useful lives on a straight-line basis as follows:

	Years
Buildings, Improvements	10-33
Furniture/ Equipment	10
Vehicles	3-5

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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8. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflow of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The County has several items that meet this criterion - pension related deferrals, OPEB related deferrals, and contributions made to the pension or OPEB plan in the current fiscal year. In addition to liabilities, the statement of financial position can also report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The County has several items that meet the criterion for this category - prepaid taxes and other OPEB or pension related deferrals.

9. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities on the statements of net position.

In the fund financial statements for governmental fund types, the face amount of debt issued is reported as other financing sources.

10. Compensated Absences

The vacation policies of the County and the ABC Board provide for the accumulation of up to thirty days earned vacation leave with such leave being fully vested when earned. An expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned in the County's government-wide, proprietary fund, and ABC Board statements.

The sick leave policies of the County and the ABC Board provide for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since none of the entities have any obligation for accumulated sick leave until it is actually taken, no accruals for sick leave have been made.

11. Net Position/Fund Balances

**Net Position**

Net position in government-wide and proprietary fund financial statements is classified as net investment in capital assets; restricted; and unrestricted. Restricted net position represents constraints on resources that are either a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or b) imposed by law through state statute.

**Fund Balances**

In the governmental fund financial statements, fund balance is composed of four classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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The governmental fund types classify fund balances as follows:

**Restricted Fund Balance** - This classification includes revenue sources that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for Stabilization by State Statute - North Carolina G.S. 159-8 prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by the North Carolina State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State Statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8(a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute." Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget. Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through constitutional provisions or enabling legislation." RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding Encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Restricted for Register of Deeds - portion of fund balance that is restricted by revenue sources to pay for the computer equipment and imaging technology for the Register of Deeds office.

Restricted for Public Safety - portion of fund balance that is restricted by revenue sources for emergency telephone system expenditures.

**Committed Fund Balance** - Portion of fund balance that can only be used for specific purpose imposed by majority vote of Hertford County's governing body (highest level of decision making authority). Any changes or removal of specific purposes requires majority action by the governing body.

Committed for Tax Revaluation - portion of fund balance that can only be used for Tax Revaluation.

Committed for Capital Reserve - portion of fund balance that can only be used for Capital Reserve.

**Assigned Fund Balance** - portion of fund balance that the Hertford County governing board has budgeted.

Subsequent year's expenditures - portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation.

**Unassigned Fund Balance** - portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

12. Defined Benefit Cost-Sharing Plans

The County participates in three cost-sharing, multiple-employer, defined benefit pension plans that are administered by the State; the Local Governmental Employees' Retirement System (LGERS), the Register of Deeds' Supplemental Pension Fund (RODSPF), and the Law Enforcement Officers' Special Separation Allowance (LEOSSA) (collectively, the "state-administered defined benefit pension plans"). For purposes of measuring the net pension asset or liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net positions of the state-administered defined benefit pension plans and additions to/deductions from the state administered defined benefit pension plans' fiduciary net positions have been determined on the same basis as they are reported by the state-administered defined benefit pension plans. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The County's employer contributions are recognized when due and the County has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the state-administered defined benefit pension plans.



**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

E. Reconciliation of Government-Wide and Fund Financial Statements

1. Explanation of certain differences between the governmental fund balance sheet and the governmental-wide statement of net

The governmental fund balance sheet includes reconciliation between total fund balance for the governmental funds and net position for governmental activities as reported in the government-wide statement of net position. The net adjustment of (\$3,276,109) consists of the following:

<u>Description</u>	<u>Amount</u>
Capital assets used in governmental activities that are not financial resources and are therefore not reported in the funds (total capital assets on governmental-wide statement in governmental activities column)	\$ 34,640,242
Less Accumulated Depreciation	(9,939,641)
Net capital assets	<u>24,700,601</u>
Net pension asset	30,318
Contributions to the pension plan in the current fiscal year	593,061
Contributions and pension administration costs for OPEB are deferred outflows of resources on the Statement of Net Position	297,957
Deferred outflows of resources reported in the government-wide statements but not the fund statements - pension related deferrals	1,003,553
Deferred outflows of resources reported in the government-wide statements but not the fund statements - OPEB related deferrals	553,644
Benefit payments and pension administration costs for LEOSSA	29,410
Accrued interest receivable less the amount claimed as unearned revenue in the government-wide statements as these funds are unavailable in the fund statements.	105,861
Deferred inflows of resources for taxes receivable	771,819
Deferred inflows of resources reported in the government-wide statements but not the fund statements - pension related deferrals	(123,356)
Deferred inflows of resources reported in the government-wide statements but not the fund statements - OPEB related deferrals	(1,565,011)
Liabilities that, because they are not due and payable in the current period, do not require current resources to pay and are therefore not recorded in the fund statements:	
Bonds, leases, and installment financing	(15,581,077)
Compensated absences	(544,835)
Total OPEB Liability	(10,309,821)
Net pension liability-LGERS	(2,390,349)
Net pension liability-LEOSSA	(721,867)
Accrued interest payable	<u>(126,017)</u>
Total adjustment	<u>\$ (3,276,109)</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

2. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities.

The government fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net changes in fund balances for the governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. The total adjustment of (\$2,713,417) is comprised of the following:

<u>Description</u>	<u>Amount</u>
Capital outlay expenditures recorded in the fund statements but capitalized as assets in the statement of activities	\$ 2,299,824
Depreciation expense, the allocation of those assets over their useful lives, that is recorded on the statement of activities but not in the fund statements	(1,050,887)
Capital outlay expenditures from the prior year associated with Ahoskie Elementary School. Per debt requirements, the County must hold title to the building until the associated debt is paid off.	584,111
Cost of disposed capital asset not recorded in fund statements	(14,132)
Principal payments on debt owed are recorded as a use of funds on the fund statements but again affect only the statement of net position in the government-wide statements.	958,077
New debt issued during the year is recorded as a source of funds on the fund statements; it has no effect on the statement of activities - it affects only the government-wide statement of net position	(5,000,000)
Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities	593,061
Benefit payments and administration costs for LEOSSA are deferred outflows of resources on the Statement of Net Position	29,410
Contributions to the OPEB plan are deferred outflows of resources on the Statement of Net Position	297,957
Expenses reported in that statement of activities that do not require the use of current resources to pay are not recorded as expenditures in the fund statements	
Difference in interest expense between fund statements (modified accrual) and government-wide statements (full accrual)	(35,305)
Compensated absences are accrued in the government-wide statements but not in the fund statements because they do not use current resources	(8,372)
OPEB Expense	(271,429)
County's portion of collective pension expense	(1,112,701)
Revenues reported in the statement of activities that do not provide current resources are not recorded as revenues in the fund statements	
Change in deferred inflows of resources - taxes receivable at the end of year	(19,714)
Change in accrued taxes receivable for year	11,891
Amortization of bond premium	24,792
Total adjustment	<u>\$ (2,713,417)</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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II: Stewardship, Compliance and Accountability

A. Noncompliance with North Carolina General Statutes

None to Report.

B. Deficit Fund Balance or Net Position of Individual Funds

None to Report.

III. Detail Notes on All Funds

a. Assets

1. Deposits

All of the County's and the ABC Board's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits exceeding the federal depository insurance coverage level are collateralized with securities held by the County's and the ABC Board's agent in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the County and the ABC Board, these deposits are considered to be held by their agents in the entities' names. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the County or the ABC Board or with the escrow agent. Because of the inability to measure the exact amount of collateral pledged for the County or the ABC Board under the Pooling Method, the potential exists for the under-collateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

The State Treasurer enforces standards of minimum capitalization for all pooling method financial institutions. The County and the ABC Board rely on the State Treasurer to monitor those financial institutions. The County analyzes the financial soundness of any other financial institution used by the County. The County complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured. The ABC Board and has no formal policy regarding custodial credit risk for deposits.

At June 30, 2020 the County's deposits had a carrying amount of \$7,481,672 and a bank balance of \$9,045,859. Of the bank balance, \$250,076 was covered by federal depository insurance and the remainder was covered by collateral held under the Pooling Method.

At June 30, 2020, Hertford County had \$1,280 cash on hand.

At June 30, 2020, the carrying amount of deposits for the ABC Board was \$367,252 and a bank balance of \$611,199. Of the bank balance, \$250,000 was covered by federal depository insurance and the remainder was covered by collateral held under the pooling method. The Board also had cash on hand of \$1,550.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

2. Investments

At June 30, 2020, the County had the following investments and maturities.

<u>Investment</u>	<u>Valuation Measurement Method</u>	<u>Fair Value</u>	<u>Less than 6 Months</u>
NC Capital Management Trust - Government Portfolio	Fair Value - Level I	\$ 5,479,324	\$ 5,479,324
NC Capital Management Trust - Term Portfolio*	Fair Value - Level I	<u>\$ 6,284,576</u>	<u>\$ 6,284,576</u>
Total		<u>\$ 11,763,900</u>	<u>\$ 11,763,900</u>

\*As of June 30, 2020, the NCCMT Term Portfolio had a duration of 0.15 years. Because the NCCMT Government and Term Portfolios have a weighted average maturity of less than 90 days, they are presented as an investment with a maturity of less than 6 months. The NCCMT Government Portfolio has an AAAM rating from S&P. The NCCMT Term Portfolio has no rating.

All investments are measured using the market approach: using prices and other relevant information generated by market transactions involving identical or comparable assets or a group of assets.

Level of fair value hierarchy: Level 1: Debt securities valued using directly observable, quoted prices (unadjusted) in active markets for identical assets. Level Two debt securities are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

3. Property Tax - Use-Value Assessment on Certain Lands

In accordance with the general statutes, agriculture, horticulture, and forest land may be taxed by the County at the present-use value as opposed to market value. When the property loses its eligibility for use-value taxation, the property tax is recomputed at market value for the current year and the three preceding fiscal years, along with the accrued interest from the original due date. This tax is immediately due and payable. The following are property taxes that could become due if present use-value eligibility is lost. These amounts have not been recorded in the financial statements.

Year	Total Taxes	Interest	Total
Levied			
2017	\$ 1,097,029	\$ 358,414	\$ 1,455,443
2018	1,107,390	262,617	1,370,007
2019	1,110,022	163,628	1,273,650
2020	<u>1,368,643</u>	<u>78,627</u>	<u>1,447,270</u>
Total	<u>\$ 4,683,084</u>	<u>\$ 863,286</u>	<u>\$ 5,546,370</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

4. Receivables

Receivables at the government-wide level at June 30, 2020, were as follows:

	Accounts	Taxes and Related Accrued Interest	Due From Other Governments	Total
<b>Governmental Activities:</b>				
General	\$ 1,822,009	\$ 1,378,570	\$ 2,354,966	\$ 5,555,545
Ahoskie Elementary School Project	-	-	-	-
Other Governmental	10,139	9,110	18,209	37,458
Total	1,832,148	1,387,680	2,373,175	5,593,003
Allowance for Doubtful Accts.	(1,530,735)	(510,000)	-	(2,040,735)
Total-governmental activities	<u>\$ 301,413</u>	<u>\$ 877,680</u>	<u>\$ 2,373,175</u>	<u>\$ 3,552,268</u>
<b>Business-type Activities:</b>				
Northern Water District	\$ 58,648	\$ -	\$ 36,649	\$ 95,297
Southern Water District	152,749	-	12,234	164,983
Tunis Sewer District	31,879	-	367	32,246
Sanitation	422,428	-	15,311	437,739
Total	\$ 665,704	\$ -	\$ 64,561	\$ 730,265
Allowance for Doubtful Accts.	(162,694)	-	-	(162,694)
Total-business-type activities	<u>\$ 503,010</u>	<u>\$ -</u>	<u>\$ 64,561</u>	<u>\$ 567,571</u>
<b>Agency Funds:</b>				
Cooperative Extension Trust Fund	\$ -	\$ -	\$ 241	\$ 241
Total Agency Funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 241</u>	<u>\$ 241</u>

Due from other governments that is owed to the County consists of the following:

Local option sales tax	\$ 1,419,430
Franchise tax	7,181
Sales tax refund	303,893
Other grants, ABC Distributions	540,174
Scrap tire tax	7,321
White goods tax	-
Solid waste disposal tax	3,333
NCVTS	156,645
Total	<u>\$ 2,437,977</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

5. Capital Assets

Capital asset activity for the year ended June 30, 2020, was as follows:

<b>Governmental activities:</b>	Beginning Balances	Increases	Decreases	Ending Balances
Capital assets not being depreciated:				
Land	\$ 482,083	\$ -	\$ -	\$ 482,083
Construction in Progress	-	2,538,174	-	2,538,174
Total capital assets not being depreciated	<u>482,083</u>	<u>2,538,174</u>	<u>-</u>	<u>3,020,257</u>
Capital assets being depreciated:				
Buildings and Improvements	25,035,302	160,999	(147,928)	25,048,373
Equipment	4,142,634	99,702	-	4,242,336
Vehicles and motor equipment	2,274,499	85,060	(30,283)	2,329,276
Total capital assets being depreciated	<u>31,452,435</u>	<u>345,761</u>	<u>(178,211)</u>	<u>31,619,985</u>
Less accumulated depreciation for:				
Buildings and Improvements	4,725,852	541,627	(147,928)	5,119,551
Equipment	2,466,188	334,961	-	2,801,149
Vehicles and motor equipment	1,860,793	174,299	(16,151)	2,018,941
Total accumulated depreciation	<u>9,052,833</u>	<u>\$ 1,050,887</u>	<u>\$ (164,079)</u>	<u>9,939,641</u>
Total capital assets being depreciated, net	<u>22,399,602</u>			<u>21,680,344</u>
Governmental activities capital assets, net	<u>\$ 22,881,685</u>			<u>\$ 24,700,601</u>

Depreciation expense was charged to functions of the primary government as follows:

General government	\$ 459,318
Public Safety	551,699
Human Services	30,832
Cultural and Recreational	926
Economic and Physical Development	8,112
Total depreciation expense	<u>\$ 1,050,887</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

<b>Business-type activities:</b>	Beginning Balances	Increases	Decreases	Ending Balances
<b>Northern Water District</b>				
Capital assets not being depreciated:				
Construction in process	\$ 1,006,983	\$ 273,207	\$ -	\$ 1,280,190
Total capital assets not being depreciated	<u>1,006,983</u>	<u>273,207</u>	<u>-</u>	<u>1,280,190</u>
Capital assets being depreciated:				
Plant and distribution systems	\$ 4,579,543	\$ -	\$ -	\$ 4,579,543
Buildings	91,454	-	-	91,454
Vehicles and equipment	109,620	13,717	-	123,337
Total capital assets being depreciated	<u>4,780,617</u>	<u>13,717</u>	<u>-</u>	<u>4,794,334</u>
Less accumulated depreciation for:				
Plant and distribution systems	1,823,436	91,590	-	1,915,026
Buildings	8,768	3,658	-	12,426
Vehicles and motor equipment	86,744	4,912	-	91,656
Total accumulated depreciation	<u>1,918,948</u>	<u>\$ 100,160</u>	<u>\$ -</u>	<u>2,019,108</u>
Total capital assets being depreciated, net	<u>2,861,669</u>			<u>2,775,226</u>
Northern Water District Capital assets, net	<u>\$ 3,868,652</u>			<u>\$ 4,055,416</u>
<b>Southern Water District</b>				
Capital assets not being depreciated:				
Land	\$ 10,000	\$ -	\$ -	\$ 10,000
Total capital assets not being depreciated:	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
Capital assets being depreciated:				
Plant and distribution systems	10,213,751	-	-	10,213,751
Buildings	119,796	-	-	119,796
Machinery and equipment	123,015	9,954	-	132,969
Vehicles and motor equipment	115,536	25,316	-	140,852
Total capital assets being depreciated	<u>10,572,098</u>	<u>35,270</u>	<u>-</u>	<u>10,607,368</u>
Less accumulated depreciation for:				
Plant and distribution systems	3,937,963	208,648	-	4,146,611
Buildings	8,862	3,753	-	12,615
Machinery and equipment	47,604	5,024	-	52,628
Vehicles and motor equipment	114,159	5,173	-	119,332
Total accumulated depreciation	<u>4,108,588</u>	<u>\$ 222,598</u>	<u>\$ -</u>	<u>4,331,186</u>
Total capital assets being depreciated, net	<u>6,463,510</u>			<u>6,276,182</u>
Southern Water District capital assets, net	<u>\$ 6,473,510</u>			<u>\$ 6,286,182</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**Tunis Sewer District**

Capital assets not being depreciated:

Land	\$ 11,271	\$ -	\$ -	\$ 11,271
Total capital assets not being depreciated	11,271	-	-	11,271

Capital assets being depreciated:

Plant and distribution systems	1,943,344	-	-	1,943,344
Total capital assets being depreciated	1,943,344	-	-	1,943,344

Less accumulated depreciation for:

Plant and distribution systems	116,601	38,867	-	155,468
Total accumulated depreciation	116,601	\$ 38,867	\$ -	155,468

Total capital assets being depreciated, net

	1,826,743			1,787,876
Tunis Sewer District capital assets, net	\$ 1,838,014			\$ 1,799,147

Beginning Balances	Increases	Decreases	Ending Balances
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**Sanitation**

Capital assets not being depreciated:

Land	\$ 23,046	\$ -	\$ -	\$ 23,046
Total capital assets not being depreciated	23,046	-	-	23,046

Capital assets being depreciated:

Buildings	195,283	-	-	195,283
Machinery and equipment	280,753	-	-	280,753
Total capital assets being depreciated	476,036	-	-	476,036

Less accumulated depreciation for:

Buildings	77,640	5,957	-	83,597
Machinery and equipment	152,266	9,443	-	161,709
Total accumulated depreciation	229,906	\$ 15,400	\$ -	245,306

Total capital assets being depreciated, net

	246,130			230,730
Other business-type capital assets, net	\$ 269,176			\$ 253,776

Business-type activities capital assets, net

	\$ 12,449,352			\$ 12,394,521
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**Construction Commitments**

The government has active construction projects as of June 30, 2020. The projects include the Northern Water District Improvement project. At June 30, 2020, the government's commitments with contractors are as follows:

Project	Spent to Date	Remaining Commitment
Ahoskie Elementary School	\$ 1,649,486	\$ 13,871,889
Total	\$ 1,649,486	\$ 13,871,889



**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**Discretely presented component units**

Capital assets at June 30, 2020 for the ABC Board were as follows:

Capital assets not being depreciated:	
Land	\$ 113,708
<hr/>	
Capital assets not being depreciated:	
Buildings, improvements	495,653
Furniture and equipment	81,074
Vehicles	29,801
Total capital assets being depreciated	<hr/> <hr/> 606,528
Less accumulated depreciation for:	
Buildings, improvements	279,063
Furniture and equipment	56,139
Vehicles	29,801
Total accumulated depreciation	<hr/> 365,003
Total capital assets being depreciated, net	<hr/> 241,525
ABC Board capital assets, net	<hr/> <hr/> <hr/> \$ 355,233

b. **Liabilities**

1. **Pavables**

Payables at the government-wide level at June 30, 2020, were as follows :

	<u>Vendors</u>	<u>Accrued Interest</u>	<u>Other</u>		<u>Total</u>
Governmental Activities:					
General	\$ 662,251	\$ 126,017	-	\$	788,268
Other governmental	493,289	-	-	-	493,289
Total-governmental activities	<hr/> <hr/> \$ 1,155,540	<hr/> <hr/> \$ 126,017	<hr/> <hr/> \$ -	<hr/> <hr/> \$	<hr/> <hr/> 1,281,557
Business-Type Activities					
Northern Water District	\$ 21,637	\$ 13,371	-	\$	35,008
Southern Water District	11,550	15,576	-	-	27,126
Tunis Sewer District	49	1,128	-	-	1,177
Sanitation	163,791	-	-	-	163,791
Total Business-Type Activities	<hr/> <hr/> \$ 197,027	<hr/> <hr/> \$ 30,075	<hr/> <hr/> \$ -	<hr/> <hr/> \$	<hr/> <hr/> 227,102

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**2. Pension Plan and Other Postemployment Obligations**

**a. Local Governmental Employees' Retirement System**

*Plan Description.* The County is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the state Senate, one appointed by the state House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at [www.osc.nc.gov](http://www.osc.nc.gov).

*Benefits Provided.* LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic postretirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

*Contributions.* Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. County employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The County's contractually required contribution rate for the year ended June 30, 2020, was 9.70% of compensation for law enforcement officers and 9.03% for general employees and firefighters, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the County were \$620,881 for the year ended June 30, 2020.

*Refunds of Contributions* – County employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2020, the County reported a liability of \$2,508,625 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2018. The total pension liability was then rolled forward to the measurement date of June 30, 2019 utilizing update procedures incorporating the actuarial assumptions. The County's proportion of the net pension liability was based on a projection of the County's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2020, the County's proportion was 0.0919% (measured as of June 30, 2019), which was a decrease of 0.0153% from its proportion measured as of June 30, 2019 (measured as of June 30, 2018).

For the year ended June 30, 2020, the County recognized pension expense of \$1,114,701. At June 30, 2020, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 429,540	\$ -
Changes of assumptions	408,864	-
Net difference between projected and actual earnings on pension plan investments	61,189	-
Changes in proportion and differences between County Contributions and proportionate share of contributions	46,666	103,974
County contributions subsequent to the measurement date	620,881	-
Total	\$ 1,567,140	\$ 103,974

\$620,881 reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**Year Ended June 30:**

2021	\$ 447,091
2022	129,974
2023	221,707
2024	43,513
2025	-
Thereafter	-
Total	\$ 842,285

*Actuarial Assumptions.* The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 Percent	
Salary Increases	3.50 percent	
Investment Rate of Return	7.00 percent, net of pension plan investment expense, including inflation	

The plan actuary uses mortality rates based on the *RP-2014 Total Data Set for Healthy Annuitants Mortality Table* that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study as of December 31, 2014.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate</u>
Fixed Income	29%	1.4%
Global Equity	42%	5.3%
Real Estate	8%	4.3%
Alternatives	8%	8.9%
Credit	7%	6.0%
Inflation Protection	6%	4.0%
	100%	

The information above is based on 30 year expectations developed with the consulting actuary for the 2019 asset, liability, and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.05%. All rates of return and inflation are annualized.

*Discount rate.* The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the County's proportionate share of the net pension liability to changes in the discount rate.* The following presents the County's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the County's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	1% Decrease <u>(6.00%)</u>	Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
County's proportionate share of the net pension liability (asset)	\$ 5,737,684	\$ 2,508,625	\$ (175,377)

*Pension plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

**Hertford County, North Carolina  
Notes To The Financial Statements  
For The Fiscal Year Ended June 30, 2020**

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**b. Law Enforcement Officers' Special Separation Allowance**

**1. Plan Description**

Hertford County administers a public employee retirement system (the Separation Allowance), a single-employer defined benefit pension plan that provides retirement benefits to the County's qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed five or more years of creditable service. The Separation allowance is equal to 0.85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

All full-time County law enforcement officers are covered by the Separation Allowance. At the December 31, 2018 valuation date, the Separation Allowance's membership consisted of:

Retirees receiving benefits	2
Active plan members	22
	24
	24

**2. Summary of Significant Accounting Policies:**

*Basis of Accounting* - The County has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the criteria which are outlined in GASB Statement 73.

**3. Actuarial Assumptions**

The entry age actuarial cost method was used in the December 31, 2018 valuation. The total pension liability was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 percent
Salary increases	3.50 to 7.35 percent
Discount rate	3.26 percent

The discount rate is based on the yield of the S&P Municipal bond 20 Year High Grade Rate Index as of June 30, 2019.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an experience study completed by the Actuary for the Local Government Employees' Retirement System for the five year period ending December 31, 2014.

**Mortality Rate**

Deaths After Retirement (Healthy): RP-2014 Healthy Annuitant base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 104% for males and 100% for females.

Deaths Before Retirement: RP-2014 Employee base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015.

Deaths After Retirement (Disabled): RP-2014 Disabled Retiree base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 103% for males and 99% for females.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**4. Contributions**

The County is required by article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned on a pay as you go basis through appropriations made in the General Fund operating budget. There were no contributions made by employees. The County's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. The County paid \$54,540 as benefits came due for the reporting period.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2020, the County reported a total pension liability of \$721,867. The total pension liability was measured as of December 31, 2019 based on a December 31, 2018 actuarial valuation. The total pension liability was rolled forward to December 31, 2019 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2020, the County recognized pension expense of \$44,217.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 60,861	\$ -
Changes of assumptions	37,579	22,822
County benefit payments and plan administrative expenses made subsequent to the measurement date	29,410	-
Total	\$ 127,850	\$ 22,822

The County paid \$29,410 in benefit payments subsequent to the measurement date that are reported as deferred outflows of resources related to pensions which will be recognized as a decrease of the total pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:		
2021	\$	18,809
2022		18,809
2023		19,756
2024		10,552
2025		7,140
Thereafter		552

*Sensitivity of the County's total pension liability to changes in the discount rate.* The following presents the County's total pension liability calculated using the discount rate of 3.26 percent, as well as what the County's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.26 percent) or 1-percentage-point higher (4.26 percent) than the current rate:

	1% Decrease (2.26%)	Discount Rate (3.26%)	1% Increase (4.26%)
Total pension liability	\$ 785,380	\$ 721,867	\$ 664,365

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**Schedule of Changes in Total Pension Liability**  
**Law Enforcement Officers' Special Separation Allowance**

	<b>2020</b>
Beginning balance	\$ 680,289
Service Cost	30,012
Interest paid on the total pension liability	23,770
Changes of benefit terms	-
Differences between expected and actual experience in the measurement of the total pension liability	19,800
Changes of assumptions or other inputs	22,536
Other changes	-
Benefit payments	(54,540)
Ending balance of the total pension liability	\$ 721,867

*Changes of Assumptions.* Changes of assumptions and other inputs reflect a change in the discount rate from 3.64 percent at June 30, 2018 (measurement date) to 3.26 percent at June 30, 2019 (measurement date).

*Changes in Benefit Terms.* Reported compensation adjusted to reflect the assumed rate of pay as of the valuation date.

The plan currently uses mortality tables that vary by age, and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study as of December 31, 2014.

**c. Supplemental Retirement Income Plan for Law Enforcement Officers**

*Plan Description* - The County contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of the State Treasurer and a Board of Trustees. The plan provides retirement benefits to law enforcement officers employed by the County. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

*Funding Policy* - Article 12E of G.S. Chapter 143 requires the County to contribute each month an amount equal to five percent of each officer's salary, and all amounts contributed are vested immediately. Also, the law enforcement officers may make voluntary contributions to the plan. Contributions for the year ended June 30, 2020 were \$72,841 which consisted of \$53,827 from the County and \$19,014 from the law enforcement officers.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**d. Registers of Deeds' Supplemental Pension Fund**

*Plan Description.* Hertford County also contributes to the Registers of Deeds' Supplemental Pension Fund (RODSPF), a noncontributory, cost-sharing multiple-employer defined benefit plan administered by the North Carolina Department of State Treasurer. RODSPF provides supplemental pension benefits to any eligible county register of deeds who is retired under the Local Government Employees' Retirement System (LGERS) or an equivalent locally sponsored plan. Article 3 of G.S. Chapter 161 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the state Senate, one appointed by the state House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Register of Deeds' Supplemental Pension Fund is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for the Register of Deeds' Supplemental Pension Fund. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at [www.osc.nc.gov](http://www.osc.nc.gov).

*Benefits Provided.* An individual's benefits for the year are calculated as a share of accumulated contributions available for benefits for that year, subject to certain statutory limits. An individual's eligibility is based on at least 10 years of service as a register of deeds with the individual's share increasing with years of service. Because of the statutory limits noted above, not all contributions available for benefits are distributed.

*Contributions.* Benefits and administrative expenses are funded by investment income and 1.5% of the receipts collected by each County Commission under Article 1 of Chapter 161 of the North Carolina General Statutes. The statutory contribution currently has no relationship to the actuary's required contribution. The actuarially determined contribution this year and for the foreseeable future is zero. Registers of Deeds do not contribute. Contribution provisions are established by General Statute 161-50 and may be amended only by the North Carolina General Assembly. Contributions to the pension plan from the County were \$1,453 for the year ended June 30, 2020.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2020, the County reported an asset of \$30,318 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2019. The total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2018. The total pension liability was then rolled forward to the measurement date of June 30, 2019 utilizing update procedures incorporating the actuarial assumptions. The County's proportion of the net pension asset was based on the County's share of contributions to the pension plan, relative to contributions to the pension plan of all participating RODSPF employers. At June 30, 2019, the County's proportion was 0.1536%, which was a decrease of 0.0186% from its proportion measured as of June 30, 2018.



**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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For the year ended June 30, 2020, the County recognized pension expense of \$6,339. At June 30, 2020, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 1,462
Changes of assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	310	-
Changes in proportion and differences between County Contributions and proportionate share of contributions	3,158	-
County contributions subsequent to the measurement date	1,453	-
Total	<u>\$ 4,921</u>	<u>\$ 1,462</u>

\$1,453 reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as an increase of the net pension asset in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**Year Ended June 30:**

2021	\$ 770
2022	1,200
2023	637
2024	(601)
2025	-
Thereafter	-
Total	<u>\$ 2,006</u>

*Actuarial Assumptions.* The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 Percent
Salary Increases	3.5 to 7.75 percent, including inflation and productivity factor
Investment Rate of Return	3.75 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study as of December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The adopted asset allocation policy for the RODSPF is 100% in the fixed income asset class. The best estimate of arithmetic real rate of return for the fixed income asset class as of June 30, 2020 is 1.4%.

The information above is based on 30 year expectations developed with the consulting actuary for the 2020 asset, liability, and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

*Discount rate.* The discount rate used to measure the total pension liability was 3.75%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions will continue to follow the current funding policy. Based on these assumptions, the system's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the County's proportionate share of the net pension asset to changes in the discount rate.* The following presents the County's proportionate share of the net pension asset calculated using the discount rate of 3.75 percent, as well as what the County's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.75 percent) or 1-percentage-point higher (4.75 percent) than the current rate:

	1% Decrease <u>(2.75%)</u>	Discount Rate <u>(3.75%)</u>		1% Increase <u>(4.75%)</u>
County's proportionate share of the net pension liability (asset)	\$ (25,061)	\$ (30,318)	\$	(34,762)

*Pension plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

The net pension liability for LGERS and ROD was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The total pension liability for LEOSSA was measured as of June 30, 2019, with an actuarial valuation date as of December 31, 2018.

The County's proportion of the net pension liability was based on the County's share of contributions to the pension plan relative to the contribution of all participating entities. Following is information related to the proportionate share and pension expense:

	<u>LGERS</u>	<u>ROD</u>	<u>LEOSSA</u>	<u>Total</u>
Proportionate Share of Net Pension Liability (Asset)	\$ 2,508,625	\$ (30,318)	\$ -	\$ 2,478,307
Proportion of the Net Pension Liability (Asset)	0.0919%	0.1536%	n/a	
Total Pension Liability	\$ -	\$ -	\$ 721,867	\$ 721,867
Pension Expense	\$ 1,114,701	\$ 6,339	\$ 44,217	\$ 1,165,257

At June 30, 2020, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>LGERS</u>	<u>ROD</u>	<u>LEOSSA</u>	<u>Total</u>
<b><u>Deferred Outflows of Resources</u></b>				
Differences between expected and actual experience	\$ 429,540	\$ -	\$ 60,861	\$ 490,401
Changes of assumptions	408,864	-	37,579	446,443
Net difference between projected and actual earnings on pension plan investments	61,189	310	-	61,499
Changes in proportion and differences between County contributions and proportionate share of contributions	46,666	3,158	-	49,824
County contributions (LGERS, ROD)/benefit payments and administrations costs (LEOSSA) subsequent to the measurement date	620,881	1,453	29,410	651,744
<b><u>Deferred Inflows of Resources</u></b>				
Differences between expected and actual experience	\$ -	\$ 1,462	\$ -	\$ 1,462
Changes of assumptions	-	-	22,822	22,822
Changes in proportion and difference between County contributions and proportionate share of contributions	103,974	-	-	103,974

**Hertford County, North Carolina  
Notes To The Financial Statements  
For The Fiscal Year Ended June 30, 2020**

**e. Other Postemployment Benefits**

**Healthcare Benefits**

*Plan Description* - Under the terms of a County resolution, the County administers a single-employer defined benefit Healthcare Benefit Plan (HCB Plan). The County Board has the authority to establish and amend the benefit terms and financing requirements. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75.

*Benefits Provided.* This plan provides postemployment healthcare benefits to retirees of the County as follows: (1) employees who were hired before July 1, 1988, retire under NCLGERS, are actively employed with the County at the time of retirement, and retire with 30 years of county service (24 for those who become disabled), or at age 62 with 20 years of County service or at age 65; (2) employees who were hired on and after July 1, 1988 but before July 1, 2007, retiree under the NCLGERS, are actively employed with the County at the time of retirement, and retire with 30 years of County service, or at age 62 with 20 years of County service, or at age 65 with 10 years of County service; (3) employees who were hired on and after July 1, 2007, retire under NCLGERS, are actively employed with the County at the time of retirement, and retire with 30 years of County service with the County; or (4) qualifying elected officials who serve four full consecutive terms with the County. The County Board of Commissioners may amend the benefit provisions. A separate report was not issued for the plan.

Membership of the HCB Plan consisted of the following at June 30, 2018, the date of the latest actuarial valuation:

	<u>Employees</u>
Retirees receiving benefits	67
Terminated plan members entitled to but not yet receiving benefits	-
Active Plan members	177
Total	244

**Total OPEB Liability**

The County's total OPEB liability of \$10,882,807 was measured as of June 30, 2019 and was determined by an actuarial valuation as of that date.

*Actuarial assumptions.* The total OPEB liability was determined by actuarial valuations as of June 30, 2018 using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.50%
Real wage growth	1.00%
Wage inflation	3.50%
Salary increases, including wage inflation	
General Employees	3.50% - 7.75%
Firefighters	3.50% - 7.75%
Law Enforcement Officers	3.50% - 7.35%
Municipal Bond Index Rate	
Prior Measurement Date	3.89%
Measurement Date	3.50%

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

Health Care Cost Trends	
Pre-Medicare	7.25% for 2018 decreasing to an ultimate rate of 4.75% by 2028
Medicare	5.38% for 2018 decreasing to an ultimate rate of 4.75% by 2022

The County selected a Municipal Bond Index Rate equal to the Bond Buyer 20-year General Obligation Bond Index published at the last Thursday of June by The Bond Buyer, and the Municipal Bond Index Rate as of the measurement date as the discount rate used to measure the TOL.

**Changes in the Total OPEB Liability**

	<u>Total OPEB</u>
Balances at June 30, 2019	\$ 9,952,414
Changes	
Service Cost	220,044
Interest	380,243
Change in benefit terms	-
Differences between Expected and Actual	9,113
Changes of assumptions	679,475
Benefit Payments	(358,482)
Net Changes	<u>930,393</u>
Balances at June 30, 2020	<u>\$ 10,882,807</u>

Changes in assumptions and other inputs reflect a change in the discount rate from 3.89% to 3.50%.

Mortality rates were based on the RP-2014 mortality tables, with adjustments for LGERS experience and generational mortality improvements using Scale MP-2015.

The demographic actuarial assumptions for retirement, disability incidence, withdrawal, and salary increases used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2010 - December 31, 2014, adopted by the LGERS Board.

The remaining actuarial assumptions (e.g. initial per capita costs, health care cost trends, rate of plan participation, rates of plan election, etc) used in the June 30, 2018 valuation were based on a review of recent plan experience done concurrently with the June 30, 2018 valuation.

*Sensitivity of the total OPEB liability to changes in the discount rate.*

At June 30, 2020, the following presents the total OPEB liability of the County, as well as what the County's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.50 percent) or 1-percentage-point higher (4.50%) than the current discount rate:

	1% Decrease (2.50%)	Discount Rate (3.50%)	1% Increase (4.50%)
Total OPEB Liability	\$ 12,960,722	\$ 10,882,807	\$ 9,260,862

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates.* The following presents the total OPEB liability of the County at June 30, 2020, as well as what the County's total OPEB liability would be if it were to calculate healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate:

	1% Decrease	Discount Rate	1% Increase
Total OPEB Liability	\$ 9,194,782	\$ 10,882,807	\$ 13,088,913

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2020, the County recognized OPEB expense of \$286,514. At June 30, 2020, the County reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 7,734	\$ 492,903
Changes of assumptions	576,680	1,159,086
Net Difference between projected and actual earnings on plan investments	-	-
County contributions subsequent to the measurement date	308,791	-
Total	\$ 893,205	\$ 1,651,989

\$308,791 reported as deferred outflows of resources related to OPEB resulting from County contributions subsequent to the measurement date will be recognized as a decrease in the net OPEB liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:	
2021	\$ (253,261)
2022	(253,261)
2023	(253,261)
2024	(253,261)
2025	(118,075)
Thereafter	63,544

**f. Other Employment Benefits**

The County has elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months salary in a row during the 24 months prior to the employee's death, but the benefit will be a minimum of \$25,000 and will not exceed \$50,000. Because all death benefit payments are made from the Death Benefit Plan and not by the County, the County does not determine the number of eligible participants. The County has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount. Contributions are determined as a percentage of monthly payroll based upon rates established annually by the State. Separate rates are established for employees not engaged in law enforcement and for law enforcement officers. The County considers these contributions to be immaterial.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**3. Closure and Postclosure Care Costs - Landfill Facility**

State and Federal laws and regulations require the County to place a final cover on its Hertford County Landfill Facility when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. The Hertford County landfill closed in 1994. The \$113,834 reported as landfill closure payable liability at June 30, 2020, represents the latest estimate for costs remaining. The County budgets annually for postclosure care. In the event of a natural occurrence, inflation, or any other unforeseen event occurs, the County would appropriate funds from the Sanitation fund balance and/or increase charges to future sanitation customers.

**4. Deferred Outflows and Inflows of Resources**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pensions, OPEB - difference between expected and actual experience		
LGERS	\$ 429,540	\$ -
LEOSSA	60,861	-
Register of Deeds	-	1,462
OPEB	7,734	492,903
Pensions, OPEB- changes in assumptions		
LGERS	408,864	-
LEOSSA	37,579	22,822
Register of Deeds	-	-
OPEB	576,680	1,159,086
Pensions - difference between projected and actual investment		
LGERS	61,189	-
Register of Deeds	310	-
Pensions - change in proportion and difference between employer contributions and proportionate share of contributions		
LGERS	46,666	103,974
Register of Deeds	3,158	-
Contributions to pension plan in current fiscal year		
LGERS	620,881	-
Register of Deeds	1,453	-
Benefit payments/administration costs paid subsequent to the measurement date (LEOSSA)	29,410	-
Benefit payments and administrative expenses for OPEB made subsequent to the measurement date	308,791	-
Prepaid taxes not yet earned (General)	-	56,569
Taxes receivable, net (General)	-	762,709
Taxes receivable, net (Special Revenue)	-	9,110
	\$ 2,593,116	\$ 2,608,635

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**5. Risk Management**

The County is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County participates in two self-funded risk-financing pools administered by the North Carolina Association of County Commissioners. Through these pools, the County obtains property coverage equal to replacement cost values of owned property subject to total insured values, with sub-limits on coverage for specified perils; general, auto, professional, employment practices, and law enforcement liability coverage of \$2 million per occurrence, auto physical damage coverage for owned autos at actual cash value, crime coverage of \$250,000 per occurrence, and workers' compensation coverage up to the statutory limits. All property coverage and some liability coverage are subject to per occurrence deductibles, as selected by the County. The pools are audited annually by certified public accountants, and the audited financial statements are available to the County upon request. Both of the pools are reinsured through a multi-state public entity captive for single occurrence losses in excess of \$750,000 for workers. Through the captive, the Liability and Property Pool is reinsure for \$2,000,000 of annual aggregate losses in excess of \$250,000 per occurrence for property, auto physical damage and crime coverage, with additional limits of \$498 million purchased through a group of commercial carriers through the multi-state public entity captive.

In accordance with G.S. 159-29, the County's employees that access to \$100 or more at any given time of the County's funds are performance bonded through a commercial surety bond with a \$250,000 occurrence limit. The Director of Finance and tax collector are each individually bonded for \$50,000 and \$250,000, respectively. The Register of Deeds is bonded for \$5,000 and the Sheriff is bonded for \$25,000.

The County carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years. The County has purchased flood insurance.

The ABC Board are exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The ABC Board has property, general liability, auto liability, workers' compensation, and employee health coverage. For the ABC Board, settled claims have not exceeded coverage in any of the past three fiscal years.

**6. Contingent Liabilities**

At June 30, 2020, the County was a defendant to various lawsuits. In the opinion of management and the County management and the County's attorney, the ultimate effect of these legal matters will not have a material adverse effect on the County's financial position.

**7. Operating Lease Commitments**

The County leases certain equipment under operating leases that expire over the next three years. The following is a schedule by years of future minimum rental payments required under operating leases that have initial or remaining non-cancelable lease terms in excess of one year as of June 30, 2020:

<u>For Year Ending June 30</u>	<u>Amount</u>
2021	\$ 100,721
2022	41,988
2023	35,080
2024	21,175
2025	4,255
Total minimum payments required	<u>\$ 203,219</u>



**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**8. Long-Term Obligations**

**a. Direct Placement Installment Purchases**

In May 2016, the County entered into a direct placement installment purchase agreement for \$2,855,613 to renovate the DSS building. The building is pledged as collateral for the debt. The contract requires twelve annual payments of \$237,968 plus 2.28% interest. The note contains provisions that an event of default would allow the Bank to sell the mortgaged property under power of sale.

\$ 1,903,742

In September 2017, the County entered into a direct placement installment purchase agreement for \$235,548 to purchase vehicles. The vehicles are pledged as collateral for the debt. The contract requires 3 annual payments of \$78,516 plus 2.24% interest. Upon the occurrence of default, the Bank may exercise any one or more of the following remedies as the Bank in its sole discretion shall elect to: (a) declare the entire principal amount immediately due, (b) proceed by appropriate court action to enforce performance by the Borrower, (c) exercise all the rights and remedies of a secured party or creditor under the UCC general laws with respect to the enforcement of the security interest granted (d) terminate the contract, or (e) take possession of any proceeds of the Equipment, including Net Proceeds.

73,501

Effective June 30, 2018, the County assumed the liabilities of the Hertford County Public Health Authority. In January 2015, the Authority entered into a direct placement installment purchase agreement to finance a building. The building is pledged as collateral for the debt. The contract requires monthly payments of \$1,744, including 4.49% interest. Upon default, the Lender may declare the entire unpaid principal balance under this Note and all accrued unpaid interest immediately due, and then the Borrower will be required to pay that amount.

86,337

On February 12, 2020, the County entered into a direct placement installment purchase agreement for \$5,000,000 to finance the construction of a new school. The building is pledged as collateral for the debt. The contract requires annual principal payments of \$500,000 on April 1 each year, and semi-annual payments of interest at 2.2% which range from \$70,608 to \$5,550 on October 1 and April 1 each year. Upon default, the Lender may declare the entire unpaid principal balance under this Note and all accrued unpaid interest immediately due, and then the Borrower will be required to pay that amount, or proceed by appropriate court action to enforce performance by the County of the covenants of the contract.

5,000,000

Total

\$ 7,063,580

The future minimum payments of the installment purchases as of June 30, 2020, including \$832,527 of interest, are as follows:

Year Ending June 30	Governmental Activities	
	Principal	Interest
2021	\$ 828,754	\$ 174,918
2022	756,057	140,718
2023	756,897	123,351
2024	757,775	105,947
2025	750,195	88,539
2026-2030	3,213,902	199,054
2031-2035	-	-
Total	<u>\$ 7,063,580</u>	<u>\$ 832,527</u>

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**b. General Obligation Indebtedness**

All general obligation bonds serviced by the County's General Fund are collateralized by the full faith, credit, and taxing power of the County. Hertford County, the Northern and Southern Water Districts, and the Tunis Sewer District issue general obligation bonds to provide funds for the acquisition and construction of major water system capital improvements. These bonds, which are recorded in the Northern and Southern Water District Funds and the Tunis Sewer Fund, are collateralized by the full faith, credit, and taxing power of the County's water and sewer operations. Principal and interest payments are appropriated when due. In the event of a default, the County agrees to pay to the Purchaser, on demand, interest on any and all amounts due and owing by the County under this Agreement.

The County's general obligation bonds payable at June 30, 2020 are comprised of the following individual issues:

Serviced by the County's General Fund:

<b>\$11,945,000</b> 2013 Limited Obligation Bonds due in annual installments of \$525,000 to \$635,000 beginning April 1, 2014 through April 1, 2033; interest varying from 2.0 percent to 5.0 percent.	<u>\$ 8,220,000</u>
Total	<u><u>\$ 8,220,000</u></u>

Serviced by the County's Southern Water District:

<b>\$4,332,850</b> Refunding, Series 2016 Bonds due in annual installments of \$352,528, through December 15, 2031, including interest at 2.60 percent.	\$ 3,594,355
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Serviced by the County's Northern Water District:

<b>\$2,050,350</b> Refunding, Series 2016 Bonds due in annual installments of \$166,820 through December 15, 2031, including interest at 2.60 percent.	1,700,886
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Serviced by the County's Tunis Sewer District:

<b>\$307,000</b> 2014 USDA Sanitary Sewer Bonds due in monthly installments of \$5,500 to \$12,000 through June 1, 2054; interest at 2.375 percent.	<u>285,000</u>
Total	<u><u>\$ 5,580,241</u></u>

Annual debt service requirements to maturity for the County's General Fund and Northern, Southern and Tunis District's general obligation bonds and water and sewer bonds are as follows:

Year Ending June 30	Governmental Activities		Business-type Activities	
	Principal	Interest	Principal	Interest
2021	\$ 625,000	\$ 289,718	\$ 387,672	\$ 144,445
2022	625,000	264,718	397,596	134,379
2023	635,000	239,718	407,777	124,055
2024	635,000	210,968	418,223	113,466
2025	635,000	186,194	428,941	102,606
2026-2030	3,175,000	616,590	2,318,484	340,044
2031-2035	1,890,000	127,576	1,036,548	63,829
2036-2040	-	-	41,500	20,058
2041-2045	-	-	47,000	14,879
2046-2050	-	-	52,500	9,037
2051-2055	-	-	44,000	2,542
Total	\$ 8,220,000	\$ 1,935,482	\$ 5,580,241	\$ 1,069,340

**Hertford County, North Carolina  
Notes To The Financial Statements  
For The Fiscal Year Ended June 30, 2020**

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**c. Revenue Bonds**

Serviced by the Northern Water District

\$811,000 Water System, Series 2020A USDA Revenue Bonds issued on March 18, 2020 for water and sewer system improvements. Principal and interest installments are due annually on June 1, at an annual interest rate of 2.25%.

\$ 811,000

\$125,000 Water System, Series 2020B USDA Revenue Bonds issued on March 18, 2020 for water and sewer system improvements. Principal and interest installments are due annually on June 1, at an annual interest rate of 2.25%.

125,000

Total Serviced by the Northern Water District

\$ 936,000

Year Ending June 30	Principal	Interest
2021	\$ 16,000	\$ 21,060
2022	16,000	20,700
2023	16,000	20,340
2024	16,000	19,980
2025	16,000	19,620
2026-2030	87,000	92,453
2031-2035	102,000	81,990
2036-2040	111,000	70,155
2041-2045	124,000	57,083
2046-2050	140,000	42,458
2051-2055	156,000	26,010
2056-2060	136,000	7,628
Total	<u>\$ 936,000</u>	<u>\$ 479,477</u>

**d. Advance Refundings**

On December 15, 2017, the County issued \$2,050,350 of General Obligation Refunding bonds to provide resources to purchase U.S. Government securities that were placed in an irrevocable trust for the purpose of general resources for all future debt service payments of \$2,502,302. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the respective statements of net position. The reacquisition price exceeded the net carrying amount of the old debt by \$17,350, which was the amount received for bond issuance costs. These costs were expensed. This advance refunding was undertaken to reduce total debt service payments over the next 15 years by \$735,068 and resulted in an economic gain of \$756,241.

On December 15, 2017, the County issued \$4,332,850 of General Obligation Refunding bonds to provide resources to purchase U.S. Government securities that were placed in an irrevocable trust for the purpose of general resources for all future debt service payments of \$5,287,925. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the respective statements of net position. The reacquisition price exceeded the net carrying amount of the old debt by \$17,350, which was the amount received for bond issuance cost. These costs were expensed. This advance refunding was undertaken to reduce total debt service payments over the next 15 years by \$1,794,799, and resulted in an economic gain of \$1,413,609.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

**e. Long-Term Obligation Activity:**

The following is a summary of changes in the County's long-term obligations for the fiscal year ended June 30, 2020:

	Balance			Current	
	July 1, 2019	Increases	Decreases	Balance	Portion
				June 30, 2020	of Balance
<b>Governmental Activities:</b>					
General obligation debt	\$ 8,845,000	\$ -	\$ 625,000	\$ 8,220,000	\$ 625,000
Premium	322,289	-	24,792	297,497	-
Net general obligation debt	9,167,289	-	649,792	8,517,497	625,000
Direct Placement Installment purchases	2,396,656	5,000,000	333,076	7,063,580	828,754
Compensated Absences	536,463	8,372	-	544,835	136,209
Net pension liability (LGERS)	2,421,438	-	31,089	2,390,349	-
Total pension liability (LEOSSA)	680,289	41,578	-	721,867	-
Total OPEB liability	9,428,414	881,407	-	10,309,821	-
Total	<u>\$ 24,630,549</u>	<u>\$ 5,931,357</u>	<u>\$ 1,663,749</u>	<u>\$ 29,547,949</u>	<u>\$ 2,214,963</u>
<b>Business-type Activities:</b>					
General Obligation Debt	\$ 5,957,742	\$ -	\$ 377,501	\$ 5,580,241	\$ 387,672
Revenue Bonds	-	936,000	-	936,000	16,000
Compensated absences	41,212	-	268	40,944	10,236
Net pension liability (LGERS)	119,816	-	1,540	118,276	-
Landfill closure	129,688	-	15,854	113,834	-
Total OPEB Liability	524,000	48,985	-	572,985	-
Total	<u>\$ 6,772,458</u>	<u>\$ 984,985</u>	<u>\$ 395,163</u>	<u>\$ 7,362,280</u>	<u>\$ 10,236</u>

Net pension liability, total pension liability, and net other postemployment liability for governmental activities are all typically liquidated in the general fund. Compensated absences for governmental activities typically have been liquidated in the general fund and are accounted for on a LIFO basis, assuming that employees are taking leave time as it is earned.

At June 30, 2020, Hertford County had a legal debt margin of \$117,392,830.

**d. Interfund Balances and Activity**

Transfers From/ To Other Funds:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
General Fund	School Capital Reserve Fund	\$ 1,352,454	To transfer restricted sales tax
Total Transfers		<u>\$ 1,352,454</u>	

Due to / from Balances:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
Southern Water District	Northern Water District Project	\$ 1,359,000	Provide resources for project

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**f. Net Investment in Capital Assets**

	Governmental Activities	Business-type Activities
Capital assets	\$ 24,700,601	\$ 12,394,521
Capital debt calculation:		
Total debt, gross	15,581,077	5,580,241
Less:		
Community college debt for assets to which the County does not hold title	-	-
Total capital debt	15,581,077	5,580,241
Net investment in capital assets	\$ 9,119,524	\$ 6,814,280

**g. Fund Balance**

The following schedule provides management and citizens with information on the portion of General Fund balance that is available for appropriations:

<u>Total Fund Balance - General Fund</u>	\$ 12,179,301
Less:	
Stabilization by State Statute	2,646,240
Register of Deeds	16,685
Revaluation	94,300
Capital Reserve	2,877,228
Appropriated Fund Balance in 2021 budget	1,686,956
<u>Remaining Fund Balance</u>	\$ 4,857,892

The County had no outstanding encumbrances at June 30, 2020.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**IV. Joint Ventures**

The County participates in a joint venture to operate Albemarle Regional Library with four other local governments. Each participating government appoints three board members to the twelve member board of the Library. The County has an ongoing financial responsibility for the joint venture because the Library's continued existence depends on the participating government's continued funding. None of the participating governments have any equity interest in the Library, so no equity interest has been reflected in the financial statements at June 30, 2020. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$105,016 to the Library to supplement its activities. Complete financial statements for the Library can be obtained from the Library's office in Winton, NC.

The County, in conjunction with the State of North Carolina and the Hertford County Board of Education, participates in a joint venture to operate the Roanoke Chowan Community College. Each of the three participants appoints four members of the thirteen-member board of trustees to the community college. The president of the community college's student government serves as an ex-office nonvoting member of the community college's board of trustees. The community college is included as a component unit of the State. The County has a basic responsibility for providing funding for the facilities of the community college and also provides some financial support for the community college's operations. In addition to providing annual appropriations for the facilities, the County periodically issues general obligation bonds to provide financing for new and restructured facilities. Of the last general obligation bond issue for this purpose, \$0 is outstanding. The County has an ongoing financial responsibility for the community college because of the statutory responsibilities to providing funding for the community college's facilities. The County contributed \$949,474 and \$34,917 to the community college for operating purposes and capital outlay, respectively during the fiscal year ended June 30, 2020. The participating governments do not have any equity interest in the joint venture; therefore, no equity interest has been reflected in the County's financial statements at June 30, 2020. Complete financial statements for the community college may be obtained from the community college's administrative offices.

The County also participates in a joint venture to operate Trillium which serves a four county mental health district. Hertford County appoints seven members to the twenty-four member board of the mental health district. The County has an ongoing financial responsibility for the joint venture because the Center's continued existence depends on the participating governments' continued funding. None of the participating governments have any equity interest in the Center, so no equity interest has been reflected in the financial statements at June 30, 2020. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$87,750 to the Center to supplement its activities. Complete financial statements for the Center can be obtained from the Center's office at Route 3, Box 22-A, Ahoskie, NC 27910.

The County also participates in a joint venture to operate Choanoke Public Transportation Authority with three other counties. The County appoints two members to the nine member board. The County has an ongoing financial responsibility for the joint venture because the Authority's continued existence depends on the participating governments' continued funding. None of the participating governments has any equity interest in the Authority, so no equity interest has been reflected in the financial statements at June 30, 2020. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$10,300 to the Authority to supplement its activities. Complete financial statements for the Authority can be obtained from the Authority's office in Rich Square, NC.

The County also participates in a joint venture to operate Tri-County Airport Authority with two other counties. The County appoints three members to the nine member board of the Authority. The County has an ongoing financial responsibility for the joint venture because the Authority's continued existence depends on the participating governments' continued funding. None of the participating governments has any equity interest in the Authority, so no equity interest has been reflected in the financial statements at June 30, 2020. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$20,000 to the Authority to supplement its activities. Complete financial statements for the Authority can be obtained from the Authority's office at Route 1, Aulander, NC 27805.

**Hertford County, North Carolina**  
**Notes To The Financial Statements**  
**For The Fiscal Year Ended June 30, 2020**

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**V. Jointly Governed Organization**

The County, in conjunction with five other counties and thirty-two municipalities, established the Mid-East Commission (Commission). The participating governments established the Commission to coordinate various funding received from federal and State agencies. Each participating government appoints one member to the commission's governing board. The County paid membership fees of \$7,986 to the Commission during the fiscal year ended June 30, 2020.

**VI. Summary Disclosure of Significant Commitments and Contingencies**

**Federal and State Assisted Programs**

The County has received proceeds from several federal and State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

**VII. Significant Effects of Subsequent Events**

The County has evaluated events and transactions that occurred between June 30, 2020 and January 4, 2021, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements. There were no events that occurred during this time that were deemed to be significant enough to be disclosed.

**VIII. Special Item**

When the County obtained financing for the Ahoskie Elementary School Project, it was determined that the County had to hold title to the asset until the debt was satisfied (unlike typical bond funding). The amounts reimbursed to the School in previous years was expensed. A special item was recorded to essentially transfer the expenses paid to date back to the County.

## **REQUIRED SUPPLEMENTAL FINANCIAL DATA**

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This section contains additional information required by generally accepted accounting principals.

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- Schedule of County's Proportionate Share of Net Pension Liability (Asset) - Local Government Employees' Retirement Systems
- Schedule of County Contributions - Local Governmental Employees' Retirement System
- Schedule of County's Proportionate Share of Net Pension Liability (Asset) - Register of Deeds' Supplemental Pension Fund
- Schedule of County Contributions - Register of Deeds' Supplemental Pension Fund
- Schedule of Changes in Total Pension Liability
- Schedule of Total Pension Liability as a Percentage of Covered-Employee Payroll
- Schedule of Changes in the Net OPEB Liability and Related Ratios



**Hertford County**  
**Schedule of County's Proportionate Share of Net Pension Liability (Asset)**  
**Local Government Employees' Retirement System**  
**Last Seven Fiscal Years**

<b>Local Government Employees' Retirement System</b>							
	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
County's proportion of the net pension liability (asset)	0.092%	0.107%	0.106%	0.100%	0.097%	0.102%	0.103%
County's proportionate share of the net pension liability (asset)	\$ 2,508,625	\$ 2,541,253	\$1,619,845	\$2,124,670	\$ 436,138	\$ (599,123)	\$ 1,236,724
County's covered payroll	\$ 6,562,211	\$ 7,042,654	\$6,795,799	\$6,426,685	\$ 6,046,680	\$ 5,911,581	\$ 6,077,841
County's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	38.23%	36.08%	23.84%	33.06%	7.21%	-10.13%	20.35%
Plan fiduciary net position as a percentage of the total pension liability	90.86%	92.00%	94.18%	91.47%	98.09%	102.64%	94.35%

\* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

Information included above is intended to included ten yearsl however only the years above have information available. Additional years will be included as information become available.

**Hertford County, North Carolina  
Schedule of County Contributions  
Local Government Employees' Retirement System  
Last Seven Fiscal Years**

<b>Local Government Employees' Retirement System</b>							
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 620,881	\$ 515,832	\$ 535,485	\$ 507,255	\$ 441,786	\$ 421,035	\$ 419,855
Contributions in relation to the contractually required contribution	<u>620,881</u>	<u>515,832</u>	<u>535,485</u>	<u>507,255</u>	<u>441,786</u>	<u>421,035</u>	<u>419,855</u>
Contribution deficiency (excess)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
County's covered payroll	\$ 6,800,162	\$ 6,562,211	\$ 7,042,654	\$ 6,795,799	\$ 6,426,685	\$ 6,046,680	\$ 5,911,581
Contributions as a percentage of covered payroll	9.13%	7.86%	7.60%	7.46%	6.87%	6.96%	7.10%

Information included above is intended to include ten years; however, only the years above have information available. Additional years will be included as information becomes available.

**Hertford County, North Carolina**  
**Schedule of the County's Proportionate Share of the Net Pension Liability (Asset)**  
**Register of Deeds' Supplemental Pension Fund**  
**Last Seven Fiscal Years**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
County's proportionate share of the net pension liability (asset)	0.154%	0.172%	0.179%	0.186%	0.186%	0.192%	0.184%
County's proportionate share of the net pension liability (asset)	\$ (30,318)	\$ (28,513)	\$ (30,470)	\$ (34,715)	\$ (43,136)	\$ (43,562)	\$ (39,213)
Plan fiduciary net position as a percentage of the total pension liability	164.11%	153.31%	153.77%	160.17%	197.29%	193.88%	190.50%

\* The amounts presented for the fiscal year were determined as of June 30.

Information included above is intended to include ten years; however, only the years above have information available. Additional years will be included as information becomes available.

**Hertford County, North Carolina**  
**Schedule of County Contributions**  
**Register of Deeds' Supplemental Pension Fund**  
**Last Seven Fiscal Years**

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	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contributions	\$ 1,453	\$ 3,824	\$ 3,577	\$ 3,262	\$ 1,596	\$ 1,194	\$ 1,569
Contributions in relation to contractually required contribution	<u>1,453</u>	<u>3,824</u>	<u>3,577</u>	<u>3,262</u>	<u>1,596</u>	<u>1,194</u>	<u>1,569</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Information included above is intended to include ten years; however, only the years above have information available. Additional years will be included as information becomes available.

**Hertford County, North Carolina**  
**Schedule of Changes in Total Pension Liability**  
**Law Enforcement Officers' Special Separation Allowance**  
**For The Year Ended June 30, 2020**

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	2020	2019	2018	2017
Beginning balance	\$ 680,289	\$ 663,501	\$ 586,384	\$ 568,161
Service Cost	30,012	30,580	25,102	33,656
Interest on the total pension liability	23,770	20,259	21,770	19,899
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience in the measurement of the total pension liability	19,800	36,670	38,402	-
Changes of assumptions or other inputs	22,536	(25,958)	36,606	(13,802)
Benefit payments	(54,540)	(44,763)	(44,763)	(21,530)
Other changes	-	-	-	-
Ending balance of the total pension liability	<u>\$ 721,867</u>	<u>\$ 680,289</u>	<u>\$ 663,501</u>	<u>\$ 586,384</u>

The amounts presented for each fiscal year were determined as of the prior December 31.

**Hertford County, North Carolina**  
**Schedule of Total Pension Liability as a Percentage of Covered Payroll**  
**Law Enforcement Officers' Special Separation Allowance**  
**For The Year Ended June 30, 2020**

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	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Total pension liability	\$ 721,867	\$ 680,289	\$ 663,501	\$ 586,384
Covered payroll	1,032,243	978,915	934,554	1,118,710
Total pension liability as a percentage of covered payroll	69.93%	69.49%	71.00%	52.42%

Notes to the schedules:

Hertford County has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.

**Hertford County, North Carolina**  
**Schedule of Changes in the Total OPEB Liability and Related Ratios**  
**Healthcare Benefits Plan**  
**For the Year Ended June 30, 2020**

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	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Total OPEB Liability</b>			
Service cost	\$ 220,044	\$ 297,802	\$ 344,875
Interest	380,243	352,074	316,356
Changes of benefit terms	-	968,059	-
Differences between expected and actual experience	9,113	(706,582)	(188)
Changes of assumptions	679,475	(726,371)	(1,074,367)
Benefit payments	(358,482)	(242,456)	(172,657)
Net change in total OPEB liability	<u>930,393</u>	<u>(57,474)</u>	<u>(585,981)</u>
Total OPEB liability - beginning	<u>9,952,414</u>	<u>10,009,888</u>	<u>10,595,869</u>
Total OPEB liability - ending	<u>\$ 10,882,807</u>	<u>\$ 9,952,414</u>	<u>\$ 10,009,888</u>

## MAJOR GOVERNMENTAL FUNDS

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- **General Fund:** This fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in other funds.
- **School Capital Reserve Fund:** This fund was established in accordance with North Carolina law to account for the accumulation of resources to be used for construction projects of the Board of Education. Funds are periodically transferred to the General Fund and disbursed to the Board of Education for this purpose.
- **Revaluation Fund:** This fund accounts for the accumulation of resources to be used for the octennial revaluation of real property.
- **Capital Reserve Fund:** This fund accounts for the accumulation of resources to be set aside for capital purposes in the future.



**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b>Revenues</b>				
Ad valorem Taxes				
Taxes		\$ 13,866,049		\$ 13,961,024
Penalties and interest		148,856		182,307
Total	\$ 13,781,011	14,014,905	\$ 233,894	14,143,331
Local Option Sales Taxes				
Article 39 and 44		2,864,436		2,625,464
Article 40 one-half of one percent		1,502,727		1,453,428
Article 42 one-half of one percent		1,075,877		995,972
Total	5,042,000	5,443,040	401,040	5,074,864
Other Taxes and Licenses				
CATV franchise		31,270		32,229
Gas tax refund		-		786
Occupancy tax		53,452		63,140
Sales Tax Refund		-		-
E-911 Municipalities Share		136,796		136,796
Total	219,796	221,518	1,722	232,951
Unrestricted Intergovernmental Revenues				
ABC profit distribution		32,992		32,992
Beer and wine tax		63,221		62,838
Total	100,000	96,213	(3,787)	95,830
Restricted Intergovernmental Revenues				
Social services grants and fees		2,481,889		2,308,839
Federal and State grants		1,308,936		1,216,657
FEMA		-		-
Court facility fees		23,592		27,812
ABC bottle taxes		12,479		9,124
Miscellaneous		32,384		92,503
Total	4,205,776	3,859,280	(346,496)	3,654,935
Permits and Fees				
Building and inspection fees		119,069		58,420
Planning and zoning		2,700		4,575
Register of deeds		111,445		105,103
Total	194,000	233,214	39,214	168,098

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b>Sales and Services</b>				
Rents, concessions, and fees		136,755		155,610
Jail Fees		522,642		465,920
Ambulance and rescue squad fees		781,734		818,645
EMS cost share		135,538		205,214
Vehicle tax collection fees		144,965		149,129
Health Authority		10,839		14,543
Cost Allocation (from Proprietary Funds)		67,298		121,169
Total	1,787,139	1,799,771	12,632	1,930,230
<b>Investment Earnings</b>	150,000	100,079	(49,921)	141,892
<b>Miscellaneous Revenues</b>				
Sale of materials		65,600		25,000
Other		123,150		73,425
Total	112,673	188,750	76,077	98,425
<b>Total Revenues</b>	25,592,395	25,956,770	364,375	25,540,556
<b><u>Expenditures</u></b>				
<b><u>General Government</u></b>				
<b>Governing Body:</b>				
Salaries and employee benefits		93,944		88,660
Other operating expenditures		33,622		69,464
Capital outlay		-		-
Total	146,244	127,566	18,678	158,124
<b>Administration:</b>				
Salaries and employee benefits		304,501		318,726
Other operating expenditures		144,180		128,519
Capital outlay		-		107,329
Total	470,996	448,681	22,315	554,574
<b>Human Resources:</b>				
Salaries and employee benefits		364,681		335,029
Other operating expenditures		21,251		48,304
Total	424,436	385,932	38,504	383,333
<b>Elections:</b>				
Salaries and employee benefits		118,004		103,351
Other operating expenditures		58,814		42,601
Total	186,356	176,818	9,538	145,952

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b>Finance:</b>				
Salaries and employee benefits		182,421		263,615
Other operating expenditures		57,934		100,772
Total	362,298	240,355	121,943	364,387
<b>Taxes:</b>				
Salaries and employee benefits		399,574		394,901
Other operating expenditures		179,081		158,455
Total	612,244	578,655	33,589	553,356
<b>Legal:</b>				
Contract services	78,000	76,054	1,946	76,140
<b>Register of Deeds:</b>				
Salaries and employee benefits		153,181		153,966
Other operating expenditures		45,778		38,763
Capital outlay		7,544		-
Total	213,250	206,503	6,747	192,729
<b>Public Buildings:</b>				
Salaries and employee benefits		494,058		424,184
Other operating expenditures		338,686		312,923
Capital outlay		160,999		4,840
Total	1,035,651	993,743	41,908	741,947
<b>Land Records:</b>				
Salaries and employee benefits		156,334		107,563
Other operating expenditures		22,677		23,298
Total	204,549	179,011	25,538	130,861
<b>Court Facilities:</b>				
Operating expenditures		71,647		74,463
Total	83,410	71,647	11,763	74,463

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
Central Services:				
Salaries and employee benefits		82,459		82,161
Operating expenditures		532,285		572,965
Capital outlay		43,413		10,852
Total	823,910	658,157	165,753	665,978
Total General Government	4,641,344	4,143,122	498,222	4,041,844
<u>Public Safety</u>				
Sheriff:				
Salaries and employee benefits		1,746,152		1,712,921
Other operating expenditures		249,934		264,071
Capital outlay		121,856		-
Total	2,238,494	2,117,942	120,552	1,976,992
Jail:				
Salaries and employee benefits		1,191,752		1,176,285
Other operating expenses		613,353		603,443
Capital outlay		-		-
Total	2,035,348	1,805,105	230,243	1,779,728
Emergency Communications:				
Salaries and employee benefits		571,773		591,298
Other operating expenditures		44,549		42,914
Total	693,559	616,322	77,237	634,212
Emergency Management:				
Salaries and employee benefits		182,108		170,483
Other operating expenditures		76,034		113,202
Capital outlay		59,165		-
Total	332,052	317,307	14,745	283,685
Fire:				
Contribution to forest service		91,082		67,223
Assistance to local fire departments		348,596		336,124
Total	451,830	439,678	12,152	403,347
Inspections:				
Salaries and employee benefits		109,614		106,803
Other operating expenditures		14,720		15,098
Capital outlay		2,097		0
Total	141,761	126,431	15,330	121,901

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b>Rescue Units:</b>				
Salaries and employee benefits		1,067,464		959,675
Other operating expenditures		232,165		259,662
Capital outlay		29,497		-
Total	1,422,208	1,329,126	93,082	1,219,337
<b>Animal Control:</b>				
Salaries and employee benefits		66,374		67,991
Other operating expenditures		22,604		24,768
Total	104,144	88,978	15,166	92,759
<b>Medical Examiner:</b>				
Contracted services		17,050		24,600
Total	20,000	17,050	2,950	24,600
<b>COVID Relief</b>				
Other operating expenditures		43,225		-
Total	656,732	43,225	613,507	-
Total Public Safety	8,096,128	6,901,164	1,194,964	6,536,561
<b><u>Transportation</u></b>				
Contribution to transit authority		10,300		10,300
Contribution to regional airport		20,000		20,000
Total transportation	30,300	30,300	-	30,300
<b><u>Economic and Physical Development</u></b>				
<b>Planning and Zoning:</b>				
Salaries and employee benefits		69		48,848
Other operating expenditures		-		2,832
Total	-	69	(69)	51,680
<b>Economic Development:</b>				
Salaries and employee benefits		-		-
Other operating expenditures		90,749		56,524
Total	92,902	90,749	2,153	56,524
<b>Agricultural Extension:</b>				
Salaries and employee benefits		106,027		94,553
Other operating expenditures		13,326		35,999
Total	167,715	119,353	48,362	130,552

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
Solid and Water Conservation:				
Salaries and employee benefits		111,102		107,683
Other operating expenditures		4,349		6,061
Total	136,973	115,451	21,522	113,744
Total Economic and Physical Development	397,590	325,622	71,968	352,500
<u>Human Services</u>				
Health:				
Administration:				
Salaries and Benefits		75,507		74,251
Contribution to health department		387,561		381,558
Other operating expenditures		30,913		63,711
Total	551,021	493,981	57,040	519,520
Aid to Aging:				
Salaries and employee benefits		240,118		235,000
Other operating expenditures		51,104		44,333
Capital outlay		-		5,225
Total	322,446	291,222	31,224	284,558
Respite:				
Other operating expenditures		396,710		383,918
Total	433,776	396,710	37,066	383,918
Mental Health:				
Administration:				
Other operating expenditures		87,400		86,174
Total	87,750	87,400	350	86,174
Social Services:				
Administration:				
Salaries and employee benefits		2,230,950		2,135,289
Other operating expenditures		616,121		644,856
Total	3,065,835	2,847,071	218,764	2,780,145

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
Public Assistance				
Work first:				
Operating expenditures		1,045,160		953,332
Foster care:				
Operating expenditures		21,491		19,484
Total	1,070,682	1,066,651	4,031	972,816
Elderly Handicapped:				
Operating expenditures	128,050	96,686	31,364	135,112
Community Based Alternatives:				
Other operating expenditures		144,516		117,618
Total	144,516	144,516	-	117,618
Veterans Service Office:				
Salaries and employee benefits		60,129		57,591
Other operating expenditures		6,366		6,139
Total	70,168	66,495	3,673	63,730
Other Programs:				
Other appropriations/contributions		107,840		91,143
Total	140,804	107,840	32,964	91,143
Total Human Services	6,015,048	5,598,572	416,476	5,434,734
<u>Cultural and Recreational</u>				
Library and Recreation:				
Operating expenditures		-		-
Contribution to regional library		105,016		105,016
Total Cultural and Recreational	105,016	105,016	-	105,016
<u>Education</u>				
Public schools-current expenses		4,290,818		4,290,818
Public schools-capital outlay		-		-
Community college- current		949,474		949,474
Community college- capital outlay		34,917		100,800
Total Education	5,370,292	5,275,209	95,083	5,341,092
<u>Debt Service</u>				
Principal retirement		958,077		1,352,980
Interest and other charges		372,363		430,469
Total debt services	1,342,580	1,330,440	12,140	1,783,449

**Hertford County, North Carolina**  
**General Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
Contingency	18,787	-	18,787	-
Total Expenditures	26,017,085	23,709,445	2,307,640	23,625,496
Revenues Over (Under) Expenditures	(424,690)	2,247,325	(2,672,015)	1,915,060
<u>Other Financing Sources (Uses)</u>				
Transfers to other funds:				
School Capital Reserve Fund		(1,352,454)		(1,185,796)
Revaluation Fund		-		(40,000)
Sanitation Fund		-		(4,806)
Northern Water District Fund		-		(939)
Southern Water District Fund		-		(1,200)
Total	(1,314,757)	(1,352,454)	37,697	(1,232,741)
Appropriated fund balance	1,739,447	-	1,739,447	-
Total other financing sources (uses)	424,690	(1,352,454)	1,777,144	(1,232,741)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ -	894,871	\$ 894,871	682,318
Fund Balance - July 1		8,312,902		7,630,584
Fund Balance-June 30		\$ 9,207,773		\$ 8,312,902



**Hertford County, North Carolina**  
**School Capital Reserve Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<u>Revenues</u>				
Restricted intergovernmental	\$ 2,400,000	\$ -	\$ (2,400,000)	\$ -
<u>Expenditures</u>				
Education				
Other operating expenses				
Capital Outlay	1,268,400	436,594	831,806	261,330
Revenues Over (Under) Expenditures	1,131,600	(436,594)	1,568,194	(261,330)
<u>Other Financing Sources (Uses)</u>				
Operating transfer in				
General fund	1,268,400	1,352,454	84,054	1,185,796
Operating transfer out				
School Capital Fund	(3,500,000)	-	3,500,000	(565,898)
Appropriated Fund Balance	1,100,000	-	(1,100,000)	-
Total	(1,131,600)	1,352,454	2,484,054	619,898
Revenues Over Expenditures and Other Uses	\$ -	915,860	\$ (915,860)	358,568
Fund Balance - July 1		1,961,368		1,602,800
Fund Balance - June 30		\$ 2,877,228		\$ 1,961,368

**Hertford County, North Carolina**  
**Revaluation Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<u>Revenues</u>				
Investment Earnings	\$ -	\$ -	\$ -	\$ -
<u>Expenditures</u>				
Current:				
General government				
Tax listings:	64,600	28,800	35,800	94,920
<u>Other Financing Sources (Uses)</u>				
Transfer from (to) other funds				
General Fund	40,000	-	(40,000)	40,000
Fund Balance Appropriated	24,600	-	(24,600)	-
Total	64,600	-	(64,600)	40,000
Excess of Revenues and Other Sources Over (Under) Expenditures	<u>\$ -</u>	(28,800)	<u>\$ (28,800)</u>	(54,920)
Fund Balance - July 1		123,100		178,020
Fund Balance - June 30		<u>\$ 94,300</u>		<u>\$ 123,100</u>

## NON-MAJOR GOVERNMENTAL FUNDS

### Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for specific purposes.

- **Emergency Telephone System Fund:** This fund was established in accordance with North Carolina law to account for the accumulation of telephone surcharges to be used for emergency telephone systems.
- **Fire District Fund:** This fund accounts for the ad valorem tax levies of the two fire districts in Hertford County.

### Capital Project Funds

Capital Project Funds are used to account for the acquisition and construction of major capital facilities and equipment.

- **Ahoskie Elementary School Project:** This fund is used to account for the expenses associated with the Ahoskie Elementary School Project.

**Hertford County, North Carolina**  
**Combining Balance Sheets**  
**Non-Major Governmental Funds**  
**June 30, 2020**

	Special Revenue Funds		Capital Project Fund	Total Non-Major Governmental Funds
	Emergency Telephone System Fund	Fire District Fund	Ahoskie Elementary School Project	
<b><u>ASSETS</u></b>				
Current Assets:				
Cash and cash equivalents	\$ 574,910	\$ 516	\$ -	\$ 575,426
Restricted cash and cash equivalents	-	-	3,504,095	3,504,095
Accounts receivable, net	-	10,139	-	10,139
Taxes receivable, net	-	9,110	-	9,110
Due from other governments	4,789	-	13,420	18,209
Total assets	<u>\$ 579,699</u>	<u>\$ 19,765</u>	<u>\$ 3,517,515</u>	<u>\$ 4,116,979</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>				
Liabilities:				
Accounts payable and accrued liabilities	\$ 3,142	\$ 10,641	\$ 479,506	\$ 493,289
Due to other funds	-	-	-	-
Total liabilities	<u>3,142</u>	<u>10,641</u>	<u>479,506</u>	<u>493,289</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>	<u>-</u>	<u>9,110</u>	<u>-</u>	<u>9,110</u>
Fund balances:				
Restricted:				
Stabalization by State Statue	4,789	10,139	-	14,928
Public Safety	571,768	-	-	571,768
General Government	-	-	-	-
Education	-	-	3,038,009	3,038,009
Unassigned	-	(10,125)	-	(10,125)
Total fund balances	<u>576,557</u>	<u>14</u>	<u>3,038,009</u>	<u>3,614,580</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 579,699</u>	<u>\$ 19,765</u>	<u>\$ 3,517,515</u>	<u>\$ 4,107,869</u>

**Hertford County, North Carolina**  
**Combining Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances**  
**Non-Major Governmental Funds**  
**For the Year Ended June 30, 2020**

	Special Revenue Funds		Capital Project Funds	Total
	Emergency Telephone System Fund	Fire District Fund	Ahoskie Elementary School Project	
<u>Revenues</u>				
Ad valorem taxes	\$ -	\$ 96,720	\$ -	\$ 96,720
Local option sales tax	-	34,619	-	34,619
Restricted intergovernmental	86,809	-	-	86,809
Investment earnings	7,958	-	10,285	18,243
Total revenues	94,767	131,339	10,285	236,391
<u>Expenditures</u>				
Current:				
Public safety	159,472	179,412	-	338,884
Education	-	-	-	-
Capital outlay	-	-	1,954,063	1,954,063
Total expenditures	159,472	179,412	1,954,063	2,292,947
Revenues over (under) expenditures	(64,705)	(48,073)	(1,943,778)	(2,056,556)
<u>Other financing sources (uses)</u>				
Transfers from other funds				
General Fund	-	-	-	-
Transfers (to) other funds				
General Fund	-	-	-	-
Proceeds from Debt	-	-	5,000,000	5,000,000
Total other financing sources (uses)	-	-	5,000,000	5,000,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses				
	(64,705)	(48,073)	3,056,222	2,943,444
Fund balances, beginning	641,262	48,087	(18,213)	671,136
Fund balances, ending	\$ 576,557	\$ 14	\$ 3,038,009	\$ 3,614,580

**Hertford County, North Carolina**  
**Emergency Telephone System Fund**  
**Schedule of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For The Year Ended June 30, 2020**  
**With Comparative Actual Amounts For The Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Final Budget	Actual		Actual
<u>Revenues</u>				
Restricted intergovernmental revenue				
Wireless 911 funds		\$ 86,809		\$ -
Contributions		-		-
Investment earnings		7,958		12,727
Total	<u>\$ 106,700</u>	<u>94,767</u>	<u>\$ (11,933)</u>	<u>12,727</u>
<u>Expenditures</u>				
Public safety	<u>193,750</u>	<u>159,472</u>	<u>34,278</u>	<u>183,268</u>
Revenues Over (Under) Expenditures	<u>(87,050)</u>	<u>(64,705)</u>	<u>(46,211)</u>	<u>(170,541)</u>
<u>Other financing sources (uses)</u>				
Operating transfer (out)				
General Fund	-	-	-	-
Appropriated fund balance	<u>87,050</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>87,050</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Sources	<u>\$ -</u>	<u>(64,705)</u>	<u>\$ (46,211)</u>	<u>(170,541)</u>
Fund Balance July 1		<u>641,262</u>		<u>811,803</u>
Fund Balance - June 30		<u>\$ 576,557</u>		<u>\$ 641,262</u>
<u>Emergency Telephone System Unspent Balance</u>				
Amounts reported above are different from the PSAP Revenue-Expenditure Report because:				
Net Change in Fund Balance, reported on Budget to Actual			\$ (64,705)	
Plus: Additional expenses on report not on General Ledger (accrual entries)			7,846	
Net Change per PSAP Revenue-Expenditure Report			<u>(56,859)</u>	
Beginning Balance, PSAP Revenue-Expenditure Report			<u>641,262</u>	
Ending Balance, PSAP Revenue-Expenditure Report			<u>\$ 584,403</u>	

**Hertford County, North Carolina**  
**Fire District Fund**  
**Schedule of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2020**  
**With Comparative Actual Amounts for the Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<u>Revenues</u>				
Ad Valorem taxes:				
Taxes	\$ 110,085	\$ 96,720	\$ (13,365)	\$ 101,107
Other taxes and licenses	30,800	34,619	3,819	32,251
Total revenues	<u>140,885</u>	<u>131,339</u>	<u>(9,546)</u>	<u>133,358</u>
<u>Expenditures</u>				
Public Safety				
Woodland Fire District		5,980		4,638
Union Fire District		14,887		10,371
Ahoskie Fire District		158,545		118,349
Total expenditures	<u>188,973</u>	<u>179,412</u>	<u>9,561</u>	<u>133,358</u>
Revenues over (under) expenditures	<u>(48,088)</u>	<u>(48,073)</u>	<u>(19,107)</u>	<u>-</u>
Other financing sources:				
Appropriated fund balance	48,088			
Transfer from general fund				
Total other financing sources	<u>48,088</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues and Other Financing Sources Over (Under) Expenditures	<u>\$ -</u>	<u>(48,073)</u>	<u>\$ (19,107)</u>	<u>-</u>
Fund Balance - July 1		<u>48,087</u>		<u>48,087</u>
Fund Balance - June 30		<u>\$ 14</u>		<u>\$ 48,087</u>

**Hertford County, North Carolina**  
**Ahoskie Elementary School Project**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Budget and Actual**  
**From Inception and For the Fiscal Year Ended June 30, 2020**

	Project Authorization	Actual			Variance Positive (Negative)
		Prior Years	Current Year	Total to Date	
<b>Revenues</b>					
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Investment earnings	-	-	10,285	10,285	(10,285)
Total	-	-	10,285	10,285	(10,285)
<b>Expenditures</b>					
Capital outlay					
Contingency	260,000	-	-	-	260,000
Administrative Cost	100,000	-	101,492	101,492	(1,492)
Architectural Fees	910,000	562,586	214,048	776,634	133,366
Testing and Geographical Survey	75,000	21,525	3,000	24,525	50,475
Fixtures, Furniture, and Equipment	500,000	-	-	-	500,000
Construction Cost	12,155,000	-	1,635,523	1,635,523	10,519,477
Site Development	800,000	-	-	-	800,000
Total	14,800,000	584,111	1,954,063	2,538,174	12,261,826
Revenues Over (Under) Expenditures	(14,800,000)	(584,111)	(1,943,778)	(2,527,889)	(12,272,111)
<b>Other Financing Sources (Uses)</b>					
Transfer from School Capital Reserve	3,500,000	565,898	-	565,898	(2,934,102)
Proceeds from Debt	11,300,000	-	5,000,000	5,000,000	(6,300,000)
Total	14,800,000	565,898	5,000,000	5,565,898	(9,234,102)
Excess of Revenues and Other Sources Over (Under) Expenditures	\$ -	\$ (18,213)	3,056,222	\$ 3,038,009	\$ (3,038,009)
Fund Balance - July 1			(18,213)		
Fund Balance - June 30			\$ 3,038,009		



## ENTERPRISE FUNDS

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Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the government's council is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, where the government's council has decided that the period determination of net income is appropriate for accountability purposes.

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### Major Enterprise Funds

- **Northern Water District Fund:** This fund accounts for the activities of the County's Northern Water District, including the associated Capital Project Fund that is used to record capital expenditures for this District.
- **Southern Water District Fund:** This fund accounts for the activities of the County's Southern Water District.
- **Tunis Sewer District Fund:** This fund accounts for the activities of the County's Tunis Sewer District, including the associated Capital Project Fund that is used to record Capital expenditures for this District.

### Non-major Enterprise Funds

- **Sanitation Fund:** This fund accounts for the operation, maintenance and development of various refuse disposal sites.

**Hertford County, North Carolina**  
**Northern Water District Fund**  
**Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)**  
**For The Year Ended June 30, 2020**  
**With Comparative Actual Amounts for the Year Ended June 30, 2019**

Exhibit D-1

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b>Revenues</b>				
<b>Operating Revenues</b>				
Charges for services	\$ 528,420	\$ 522,514	\$ (5,906)	\$ 500,761
Tap-on fees	24,680	25,586	906	22,247
Other	2,860	2,368	(492)	2,094
Total operating revenues	<u>555,960</u>	<u>550,468</u>	<u>(5,492)</u>	<u>525,102</u>
<b>Nonoperating revenues:</b>				
Interest Earned on Investments	10,320	9,296	(1,024)	11,245
Total Nonoperating Revenues	<u>10,320</u>	<u>9,296</u>	<u>(1,024)</u>	<u>11,245</u>
Total Revenues	<u>566,280</u>	<u>559,764</u>	<u>(6,516)</u>	<u>536,347</u>
<b>Expenditures</b>				
Administration and operations		244,795		269,158
Capital Outlay		20,046		3,350
<b>Debt Service:</b>				
Interest and fees		51,656		50,358
Debt principal		119,491		116,462
Total Expenditures	<u>567,628</u>	<u>435,988</u>	<u>131,640</u>	<u>439,328</u>
Revenues Over (Under) Expenditures	<u>(1,348)</u>	<u>123,776</u>	<u>125,124</u>	<u>97,019</u>
<b>Other Financing Sources (Uses)</b>				
<b>Transfers from (to) Other Funds</b>				
Northern Project Fund	-	-	-	-
General Fund	1,348	-	(1,348)	939
Fund Balance Appropriated	-	-	-	-
Total Other Financing Sources (Uses)	<u>1,348</u>	<u>-</u>	<u>(1,348)</u>	<u>939</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ -</u>	<u>\$ 123,776</u>	<u>\$ 123,776</u>	<u>\$ 97,958</u>
<b>Reconciliation from budgetary basis (modified accrual) to full accrual</b>				
Excess of revenues over (under) expenditures		\$ 123,776		\$ 97,958
Debt principal		119,491		116,462
Depreciation		(100,161)		(101,120)
Capital Outlay		13,717		-
(Increase) decrease in bond interest accrued		(5,483)		505
(Increase) decrease in vacation payable		528		618
(Increase) decrease in accrued payroll		1,578		982
(Increase) decrease in net OPEB liability		(19,303)		1,193
Increase (decrease) in deferred outflows of resources - pension		(10,196)		3,390
Increase (decrease) in deferred outflows of resources - OPEB		13,036		1,860
(Increase) decrease in net pension liability		7,948		(5,414)
(Increase) decrease in deferred inflows of resources - pensions		(816)		608
(Increase) decrease in deferred inflows of resources - OPEB		7,416		(22,314)
Operating Income from Project Fund (Ex D-1a)		-		4,600
Restricted Intergovernmental (Ex D-1a)		174,473		-
Total reconciling items		<u>202,228</u>		<u>1,370</u>
Change in net position		<u>\$ 326,004</u>		<u>\$ 99,328</u>

**Hertford County, North Carolina**  
**Northern Water Improvement Project Fund**  
**Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)**  
**From Inception and for the Fiscal Year Ended June 30, 2020**

	Project Authorization	Actual			Variance Positive (Negative)
		Prior Year	Current Year	Total to Date	
<u>Revenues</u>					
Restricted intergovernmental revenue					
USDA Rural Development grant	\$ 423,000	\$ -	\$ 174,473	\$ 174,473	\$ (248,527)
Tap on fees	12,200	4,600	-	4,600	(7,600)
Total	<u>435,200</u>	<u>4,600</u>	<u>174,473</u>	<u>179,073</u>	<u>(256,127)</u>
<u>Expenditures</u>					
Capital Outlay					
Contingency	5,133	-	-	-	5,133
Administrative Cost	25,000	-	21,250	21,250	3,750
Contract services - construction	246,656	140,554	104,976	245,530	1,126
Contract services - engineering	1,152,371	866,428	146,981	1,013,409	138,962
Interest Expense	18,000	-	-	-	18,000
Total	<u>1,447,160</u>	<u>1,006,982</u>	<u>273,207</u>	<u>1,280,189</u>	<u>166,971</u>
Revenues Over (Under) Expenditures	<u>(1,011,960)</u>	<u>(1,002,382)</u>	<u>(98,734)</u>	<u>(1,101,116)</u>	<u>(89,156)</u>
<u>Other Financing Sources (Uses)</u>					
USDA Loan Proceeds	936,000	-	936,000	936,000	-
Loan from Southern Water District	1,359,000	1,359,000	-	1,359,000	-
Repay loan from Southern Water District	(1,359,000)	-	-	-	1,359,000
Transfer from Northern Water District Fund	75,960	75,960	-	75,960	-
Total	<u>1,011,960</u>	<u>1,434,960</u>	<u>936,000</u>	<u>2,370,960</u>	<u>1,359,000</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ -</u>	<u>\$ 432,578</u>	<u>\$ 837,266</u>	<u>\$ 1,269,844</u>	<u>\$ 1,269,844</u>

**Hertford County, North Carolina**  
**Southern Water District Fund**  
**Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)**  
**For The Year Ended June 30, 2020**  
**With Comparative Actual Amounts for the Year Ended June 30, 2019**

Exhibit D-2

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b>Revenues</b>				
Operating Revenues				
Charges for services	\$ 1,026,360	\$ 1,001,564	\$ (24,796)	\$ 992,622
Tap-on fees	63,562	52,318	(11,244)	65,850
Other	3,000	3,453	453	8,955
Total operating revenues	<u>1,092,922</u>	<u>1,057,335</u>	<u>(35,587)</u>	<u>1,067,427</u>
Nonoperating revenues:				
Interest Earned on Investments	36,000	30,703	(5,297)	49,644
Total Nonoperating Revenues	<u>36,000</u>	<u>30,703</u>	<u>(5,297)</u>	<u>49,644</u>
Total Revenues	<u>1,128,922</u>	<u>1,088,038</u>	<u>(40,884)</u>	<u>1,117,071</u>
<b>Expenditures</b>				
Administration and operations		505,227		462,854
Capital Outlay		51,546		65,034
Debt Service:				
Interest and fees		100,018		106,417
Debt principal		252,510		246,111
Bond issuance cost		-		-
Total Expenditures	<u>1,130,082</u>	<u>909,301</u>	<u>220,781</u>	<u>880,416</u>
Revenues Over (Under) Expenditures	<u>(1,160)</u>	<u>178,737</u>	<u>179,897</u>	<u>236,655</u>
<b>Other Financing Sources (Uses)</b>				
Transfers from (to) Other Funds				
General Fund	1,160	-	(1,160)	1,200
Total Other Financing Sources (Uses)	<u>1,160</u>	<u>-</u>	<u>(1,160)</u>	<u>1,200</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ -</u>	<u>\$ 178,737</u>	<u>\$ 178,737</u>	<u>\$ 237,855</u>
<b>Reconciliation from budgetary basis (modified accrual) to full accrual</b>				
Excess of revenues over (under) expenditures		\$ 178,737		\$ 237,855
Debt principal		252,510		246,111
Depreciation		(222,597)		(220,780)
Capital Outlay		35,270		56,419
(Increase) decrease in bond interest accrued		1,094		1,066
(Increase) decrease in accrued payroll		1,834		(3,085)
(Increase) decrease in vacation payable		(2,357)		(1,884)
(Increase) decrease in net OPEB obligation		(19,231)		1,188
Increase in deferred outflows of resources - pension		(3,762)		20,401
Increase in deferred outflows of resources - OPEB		5,921		1,854
Increase (decrease) in net pension liability		(7,955)		(26,982)
(Increase) Decrease in deferred inflows of resources - pensions		(2,242)		484
(Increase) Decrease in deferred inflows of resources - OPEB		7,388		(22,231)
Total reconciling items		<u>45,873</u>		<u>52,561</u>
Change in net position		<u>\$ 224,610</u>		<u>\$ 290,416</u>

**Hertford County, North Carolina**  
**Tunis Sewer District Fund**  
**Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)**  
**For The Year Ended June 30, 2020**  
**With Comparative Actual Amounts for the Year Ended June 30, 2019**

Exhibit D-3

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<b><u>Revenues</u></b>				
Operating Revenues				
Charges for services	\$ 26,500	\$ 32,230	\$ 5,730	\$ 34,040
Tap on fees	-	3,069	3,069	-
Total operating revenues	<u>26,500</u>	<u>35,299</u>	<u>8,799</u>	<u>34,040</u>
Nonoperating revenues:				
Interest Earned on Investments	2,000	1,669	(331)	1,340
Total Nonoperating Revenues	<u>2,000</u>	<u>1,669</u>	<u>(331)</u>	<u>1,340</u>
Total Revenues	<u>28,500</u>	<u>36,968</u>	<u>8,468</u>	<u>35,380</u>
<b><u>Expenditures</u></b>				
Administration and operations		21,444		14,718
Debt Service:				
Debt Principal		5,500		5,500
Interest and fees		6,856		6,986
Total Expenditures	<u>35,343</u>	<u>33,800</u>	<u>1,543</u>	<u>27,204</u>
Revenues Over (Under) Expenditures	<u>(6,843)</u>	<u>3,168</u>	<u>10,011</u>	<u>8,176</u>
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers from (to) Other Funds				
Tunis Sewer District Capital Project Fund	-	-	-	-
Fund Balance Appropriated	6,843	-	(6,843)	-
Total Other Financing Sources (Uses)	<u>6,843</u>	<u>-</u>	<u>(6,843)</u>	<u>-</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ -</u>	<u>\$ 3,168</u>	<u>\$ 3,168</u>	<u>\$ 8,176</u>
<b>Reconciliation from budgetary basis (modified accrual) to full accrual</b>				
Excess of revenues over (under) expenditures		3,168		\$ 8,176
Debt Principal		5,500		5,500
Depreciation Expense		(38,867)		(38,867)
(Increase) decrease in bond interest accrued		(22)		(22)
Total reconciling items		<u>(33,389)</u>		<u>(33,389)</u>
Change in net position		<u>\$ (30,221)</u>		<u>\$ (25,213)</u>

**Hertford County, North Carolina  
Sanitation Fund**

Exhibit D-4

**Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)  
For The Year Ended June 30, 2020  
With Comparative Actual Amounts for the Year Ended June 30, 2019**

	2020		Variance Positive (Negative)	2019
	Budget	Actual		Actual
<u>Revenues</u>				
Operating Revenues				
Charges for services	\$ 1,264,870	\$ 1,352,498	\$ 87,628	\$ 1,031,921
Other	38,222	40,991	2,769	51,267
Total Operating Revenues	<u>1,303,092</u>	<u>1,393,489</u>	<u>90,397</u>	<u>1,083,188</u>
Nonoperating revenues:				
Interest Earnings	62,308	3,435	(58,873)	5,056
Total Nonoperating Revenues	<u>62,308</u>	<u>3,435</u>	<u>(58,873)</u>	<u>5,056</u>
Total Revenues	<u>1,365,400</u>	<u>1,396,924</u>	<u>31,524</u>	<u>1,088,244</u>
<u>Expenditures</u>				
Landfill:				
Administration and operations		449,598		445,223
Contract services		879,540		686,894
Capital Outlay		-		-
Total Expenditures	<u>1,401,575</u>	<u>1,329,138</u>	<u>72,437</u>	<u>1,132,117</u>
Revenues Over (Under) Expenditures	<u>(36,175)</u>	<u>67,786</u>	<u>103,961</u>	<u>(43,873)</u>
<u>Other Financing Sources (Uses)</u>				
Transfers from (to) Other Funds				
General Fund	3,849	-	(3,849)	4,806
Fund Balance Appropriated	32,326	-	(32,326)	-
Total Other Financing Sources (Uses)	<u>36,175</u>	<u>-</u>	<u>(36,175)</u>	<u>4,806</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ -</u>	<u>\$ 67,786</u>	<u>\$ 67,786</u>	<u>\$ (39,067)</u>
<b>Reconciliation from budgetary basis (modified accrual) to full accrual</b>				
Excess of revenues over (under) expenditures		\$ 67,786		\$ (39,067)
Depreciation		(15,400)		(15,400)
Capital outlay		-		-
(Increase) decrease in vacation payable		2,096		(2,881)
(Increase) decrease in accrued payroll		(1,066)		(788)
(Increase) decrease in net OPEB liability		(10,451)		645
(Increase) decrease in landfill closure		15,854		20,097
Increase in deferred outflows of resources - pension		(6,629)		7,932
Increase in deferred outflows of resources - OPEB		6,959		1,007
Increase in net pension liability		1,547		(11,048)
Decrease in deferred outflows of resources - pensions		(1,177)		506
Decrease in deferred outflows of resources - OPEB		4,016		(12,083)
Total reconciling items		<u>(4,251)</u>		<u>(12,013)</u>
Change in net position		<u>\$ 63,535</u>		<u>\$ (51,080)</u>

## AGENCY FUNDS

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Agency funds are used to account for assets held by the county as an agent for individuals, private organizations, other governments, and/or other funds.

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- **Social Services Fund:** This fund accounts for moneys held by the Social Services Department for the benefit of certain individuals in the County.
- **Inmates Money Fund:** This fund accounts for moneys of inmates that are held by the County for their personal expenses.
- **Fines and Forfeitures Fund:** This fund accounts for fines and forfeitures collected by the County that are required to be turned over to the Hertford County Board of Education.
- **Tax Fund:** This fund accounts for taxes and fees that are billed and collected by the County for various municipalities within the County.

**Hertford County, North Carolina**  
**Agency Funds**  
**Combining Statement of Changes in Assets and Liabilities**  
**For the Year Ended June 30, 2020**

Exhibit E-1

	Restated Balance July 1, 2019	Additions	Deductions	Balance June 30, 2020
<u>Social Services</u>				
Assets				
Cash	\$ 6,986	\$ 24,258	\$ 27,281	\$ 3,963
Liabilities				
Miscellaneous Liabilities	\$ 6,986	\$ 24,258	\$ 27,281	\$ 3,963
<u>Inmates Money</u>				
Assets				
Cash	\$ 16,606	\$ 154,522	\$ 154,057	\$ 17,071
Liabilities				
Miscellaneous Liabilities	\$ 16,606	\$ 154,522	\$ 154,057	\$ 17,071
<u>Cooperative Extension Trust</u>				
Assets				
Cash	\$ 20,160	\$ 1,638	\$ 2,883	\$ 18,915
Due from other Governments	208	241	208	241
Liabilities				
Miscellaneous Liabilities	\$ 20,368	\$ 1,879	\$ 2,883	\$ 19,364
<u>Fines and Forfeitures</u>				
Assets				
Cash	\$ -	\$ 49,022	\$ 49,022	\$ -
Liabilities				
Intergovernmental payable	\$ -	\$ 49,022	\$ 49,022	\$ -
<u>Tax Fund</u>				
Assets				
Cash	\$ -	\$ 3,604,332	\$ 3,604,332	\$ -
Liabilities				
Intergovernmental payable	\$ -	\$ 3,604,332	\$ 3,604,332	\$ -
<u>TOTAL - ALL AGENCY FUNDS</u>				
Assets:				
Cash and cash equivalents	\$ 43,752	\$ 3,833,772	\$ 3,837,575	\$ 39,949
Due from other Governments	\$ 208	\$ 241	\$ 208	\$ 241
Liabilities:				
Miscellaneous Liabilities	\$ 43,960	\$ 3,834,013	\$ 3,837,575	\$ 40,398



## **OTHER SCHEDULES**

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This section includes additional information required on property taxes.

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- Schedule of Ad Valorem Taxes Receivable
- Analysis of Current Tax Levy - County-Wide Levy
- Schedule of Ten Largest Taxpayers

**Hertford County, North Carolina**  
**Schedule of Ad Valorem Taxes Receivable**  
**For the Year Ended June 30, 2020**

Exhibit F-1

Fiscal Year	Uncollected Balance July 1, 2019	Additions	Collections And Credits	Uncollected Balance June 30, 2020
2019-2020	\$ -	\$ 14,018,993	\$ 13,549,628	\$ 469,365
2018-2019	509,931	-	269,354	240,577
2017-2018	243,044	-	96,441	146,603
2016-2017	148,739	-	50,648	98,091
2015-2016	88,939	-	18,171	70,768
2014-2015	64,660	-	10,599	54,061
2013-2014	69,426	-	6,948	62,478
2012-2013	70,977	-	6,930	64,047
2011-2012	57,691	-	3,832	53,859
2010-2011	54,529	-	2,558	51,971
2009-2010	53,593	-	53,593	-
Totals	\$ 1,361,529	\$ 14,018,993	\$ 14,068,702	\$ 1,311,820
			Less: allowance for uncollectible accounts	(510,000)
			Taxes Receivable (Net)	\$ 801,820
<u>Reconcilement with revenues:</u>				
	Ad valorem taxes - General Fund	\$ 14,014,905		
	Interest and penalties	(148,857)		13,866,048
	<u>Reconciling items:</u>			
	Other adjustments			151,979
	Amounts written off for 2009-2010 levy			50,675
	Total Reconciling Items			202,654
	Total Collections and Credits			\$ 14,068,702

**Hertford County, North Carolina**  
**Analysis of Current Tax Levy**  
**County - wide Levy**  
**For the Year Ended June 30, 2020**

Exhibit F-2

	County - wide			Total Levy	
	Property Valuation	Rate	Total Levy	Property Excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current year's rate	\$ 1,658,455,129	0.840	\$ 14,014,123	\$ 12,555,627	\$ 1,458,496
Dog tax			4,870	4,870	-
Total Original Levy	<u>1,658,455,129</u>		<u>14,018,993</u>	<u>12,560,497</u>	<u>1,458,496</u>
Total Property Valuation	<u><u>\$ 1,658,455,129</u></u>				
Net levy			14,018,993	12,560,497	1,458,496
Uncollected taxes at June 30, 2020			<u>469,365</u>	<u>469,365</u>	<u>-</u>
Current year's taxes collected			<u><u>\$ 13,549,628</u></u>	<u><u>\$ 12,091,132</u></u>	<u><u>\$ 1,458,496</u></u>
Current levy collection percentage			<u><u>96.65%</u></u>	<u><u>96.26%</u></u>	<u><u>100.00%</u></u>

**Hertford County, North Carolina**  
**Analysis of Current Tax Levy**  
**County - wide Levy**  
**For the Year Ended June 30, 2020**

Exhibit F-2

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Secondary Market Disclosures:

Assessed Valuation:

Assessment Ratio	100%
Real Property	\$ 1,112,841,547
Personal Property	427,233,234
Public Service Companies	<u>118,380,348</u>
Total Assessed Valuation	1,658,455,129
Tax Rate per \$100	0.84
Levy (includes discoveries, releases and abatements)	<u><u>\$ 14,014,123</u></u>

In addition to the County-wide rate, the following table lists the levies by the County on behalf of fire protection districts for the fiscal year ended June 30:

Fire Protection Districts	<u><u>\$ 83,091</u></u>
---------------------------	-------------------------

**Hertford County, North Carolina  
Ten Largest Taxpayers  
For the Year Ended June 30, 2020**

Taxpayer	Type of Business	Assessed Valuation	Percentage of Total Assessed Valuation
Ahoskie Center, LLC	Retail	\$ 93,030,230	5.61%
Wackenhut Corrections Corp	Correctional Facility	59,953,740	3.62%
Nucor Corporation	Manufacturing	45,023,104	2.71%
Enviva Pellets Ahoskie, LLC	Manufacturing	37,230,688	2.24%
Commercial Ready Mix Products Inc	Construction	16,333,404	0.98%
Kerr Group, LLC	Manufacturing	14,593,142	0.88%
Carroll's Foods of Virginia Inc	Livestock	12,482,833	0.75%
Aulander Holloman Solar, LLC	Solar	12,032,934	0.73%
Wal-Mart Real Estate BUS Trust	Retail	10,614,971	0.64%
Meadows 163, LLC	Timber	9,484,734	0.57%
		<u>\$ 310,779,780</u>	<u>18.74%</u>

**COMPLIANCE SECTION**



*Thompson, Price, Scott, Adams & Co, P.A.*

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**Alan W. Thompson, CPA  
R. Bryon Scott, CPA  
Gregory S. Adams, CPA**

Report On Internal Control Over Financial Reporting And On Compliance and  
Other Matters Based On An Audit Of Financial Statements Performed In Accordance With  
*Government Auditing Standards*

Independent Auditors' Report

To the Board of County Commissioners  
Hertford County  
Winton, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Hertford County, North Carolina, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprises Hertford County's basic financial statements, and have issued our report thereon dated January 4, 2021. Our report includes a reference to other auditors who audited the financial statements of the Hertford County ABC Board, as described in our report on Hertford County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported separately by those auditors. The financial statements of the Hertford ABC Board were not audited in accordance with Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Hertford County's internal control over financial reporting (internal control) to determine the audit procedure that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hertford County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

**Members**  
**American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms**

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Hertford County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Thompson, Price, Scott, Adams & Co., P.A.*

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Thompson, Price, Scott, Adams & Co., P.A.  
Whiteville, NC  
January 4, 2021





Report On Compliance With Requirements Applicable To Each Major Federal  
Program And Internal Control Over Compliance In Accordance With OMB  
Uniform Guidance and the State Single Audit Implementation Act

Independent Auditors' Report

To the Board of County Commissioners  
Hertford County  
Winton, North Carolina

**Report on Compliance for Each Major Federal Program**

We have audited Hertford County, North Carolina's, compliance with the types of compliance requirements described in the OMB *Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of Hertford County's major federal programs for the year ended June 30, 2020. Hertford County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Hertford County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act. Those standards, the Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occur with governance. In examining, on a test basis, evidence about Hertford County's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Hertford County compliance.

## Opinion on Each Major Federal Program

In our opinion, Hertford County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

## Report on Internal Control Over Compliance

Management of Hertford County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Hertford County's internal control over compliance with the types of requirements that could have direct and material effect on major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with type of compliance requirement of a federal program that is less severe than material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, we did identify certain deficiencies in internal control over compliance, as described in the accompanying Schedule of Findings and Questioned Costs as items [2020-001, 2020-002, and 2020-003] that we consider to be significant deficiencies.

The Hertford County's response to the internal control over compliance findings identified in our audit are described in the accompanying Corrective Action Plan. The Hertford County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Thompson, Price, Scott, Adams & Co., P.A.*

---

Thompson, Price, Scott, Adams & Co., P.A.  
Whiteville, NC  
January 4, 2021



Hertford County, North Carolina  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020

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Section II. Financial Statement Findings

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None Reported.

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Section III. Federal Award Findings and Questioned Costs

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**US Department of Health and Human Services**

Passed through the NC Dept. of Health and Human Services

Program Name: Medical Assistance Program (Medicaid; Title XIX)

CFDA# 93.778

**Finding: 2020-001**

SIGNIFICANT DEFICENCY

Eligibility

Criteria: The Child Support Enforcement Agency (IV-D) can assist the family in obtaining financial and/or medical support or medical support payments from the child's non-custodial parent. Cooperation requirement with Social Services and Child Support Agencies must be met or good cause for not cooperating must be established when determining Medicaid eligibility.

Condition: There were six errors discovered during our procedures that referrals between DSS and Child Support Agencies were not properly made.

Questioned Costs: There was no known affect to eligibility and there were no known questioned costs.

Context: We examined 60 Medicaid applicants from the Medicaid Beneficiary report provided by NC Department of Health and Human Services to re-determine eligibility. These findings are being reported with the financial statement audit as it relates to the Medicaid administrative cost compliance audit.

Effect: For those certifications/re-certifications there was a chance that information was not properly documented and reconciled to NC FAST and a participant could have been approved for benefits for which they were not eligible.

Identification of a repeat finding: This is a repeat finding from the immediate previous audit, 2019-001.

Cause: Error in reading the ACTS report, and ineffective case review process.

Recommendation: Files should be reviewed internally to ensure proper information is in place and necessary procedures are taken when determining eligibility. The results found or documentation made in case notes should clearly indicate what actions were performed and the results of those actions.

Views of responsible officials and planned corrective actions: The County agrees with the finding. Supervisors will review action reports regularly to determine if corrective action was taken and that action was correctly closed out. Workers will be retrained on what information should be maintained in case files, the importance of complete and accurate record keeping, and reserve calculations. The County finance office will also participating in the review process.

Hertford County, North Carolina  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020

**US Department of Health and Human Services**

Passed through the NC Dept. of Health and Human Services

Program Name: Medical Assistance Program (Medicaid; Title XIX)

CFDA# 93.778

**Finding: 2020-002**

SIGNIFICANT DEFICENCY

Eligibility

- Criteria: In accordance with 42 CFR 435, documentation must be obtained as needed to determine if a recipient meets specific income standards, and documentation must be maintained to support eligibility determinations. In accordance with 2 CFR 200, management should have an adequate system of internal controls procedures in place to ensure an applicant is properly determined or redetermined for benefits.
- Condition: There were seventeen errors discovered during our procedures that inaccurate information was entered when determining eligibility.
- Questioned Costs: There was no known affect to eligibility and there were no known questioned costs.
- Context: We examined 60 Medicaid recipients from the Medicaid Beneficiary report provided by NC Department of Health and Human Services to re-determine eligibility. These findings are being reported with the financial statement audit as it relates to the Medicaid administrative cost compliance audit.
- Effect: For those certifications/re-certifications there was a chance that information was not properly documented and reconciled to NC FAST which could affect income. Therefore, a participant could have been approved for benefits that they were not eligible for.
- Identification of a repeat finding: This is a repeat finding from the immediate previous audit, 2019-004.
- Cause: Ineffective record keeping and ineffective case review process, incomplete documentation, and incorrect application of rules for purposes of determining eligibility.
- Recommendation: Files should be reviewed internally to ensure proper documentation is in place for eligibility. Workers should be retrained on what files should contain and the importance of complete and accurate record keeping. We recommend that all files include online verifications, documented resources of income and those amounts agree to information in NC FAST. The results found or documentation made in case notes should clearly indicate what actions were performed and the results of those actions.
- Views of responsible officials and planned corrective actions: The County agrees with the finding. Supervisors will perform second party reviews to ensure proper documentation is contained in files to support eligibility determinations. Workers will be retrained on what information should be maintained in case files, the importance of complete and accurate record keeping, and reserve calculations. The County finance office will also participating in the review process.

Hertford County, North Carolina  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020

**US Department of Health and Human Services**

Passed through the NC Dept. of Health and Human Services

Program Name: Medical Assistance Program (Medicaid; Title XIX)

CFDA# 93.778

**Finding: 2020-003**

SIGNIFICANT DEFICENCY

Eligibility

Criteria: Medicaid for Aged, Blind and Disabled case records should contain documentation that verifications were done in preparation of the application and these items will agree to reports in the NC FAST system. In this process, the countable resources should be calculated correctly and agree back to the amounts in the NC FAST system. Any items discovered in the verification process should be considered countable or non-countable resources and explained within the documentation.

Condition: There were seven errors discovered during our procedures that resources in the county documentation and those same resources contained in NC FAST were not the same amounts, files containing resources were not properly documented to be considered countable or non-countable, or policy was not properly followed.

Questioned Costs: There was no known affect to eligibility and there were no known questioned costs.

Context: We examined 60 Medicaid applicants from the Medicaid Beneficiary report provided by NC Department of Health and Human Services to re-determine eligibility. These findings are being reported with the financial statement audit as it relates to the Medicaid administrative cost compliance audit.

Effect: For those certifications/re-certifications there was a chance that information was not properly documented and reconciled to NC FAST which could affect countable resource. Therefore, applicants could have received assistance for which they were not eligible.

Identification of a repeat finding: This is a repeat finding from the immediate previous audit, 2019-003.

Cause: Ineffective record keeping and ineffective case review process, incomplete documentation, and incorrect application of rules for purposes of determining eligibility.

Recommendation: Files should be reviewed internally to ensure proper documentation is in place for eligibility. Workers should be retrained on what files should contain and the importance of complete and accurate record keeping. We recommend that all files include online verifications, documented resources of income and those amounts agree to information in NC FAST. Additionally, the caseworkers and supervisors should have proper training on the Transfer of Assets Policy (MA-2240), when a lookback review is required, and appropriately documenting the lookback review and verify any transfers of assets according to the policy. The results found or documentation made in case notes should clearly indicate what actions were performed and the results of those actions.

Views of responsible officials and planned corrective actions: The County agrees with the finding. Supervisors will review action reports regularly to determine if corrective action plan was taken and that action was correctly closed out. Workers will be retrained on what information should be maintained in case files, the importance of complete and accurate record keeping, and reserve calculations. The County finance office will also participating in the review process.



**HERTFORD**  
C O U N T Y  
*North Carolina*

Corrective Action Plan  
For the Year Ended June 30, 2020

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Section II - Financial Statement Findings

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None Reported.

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Section III - Federal Award Findings and Question Costs

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**Finding 2020-001**

Name of contact person: Brenda Brown, DSS Director; Debra Myers, Adults Medicaid Supervisor; Angela Brown, IMS II

Corrective Action: Additional trainings have been conducted and more are to be conducted in an effort to avoid such adventitious mistakes when completing applications and recertifications, the number of second party reviews have increased and steps for checking evidence and determinations have been implemented. Workers are now verifying any changes to income and household members that have been reported to the agency. IV D referrals are now being made according to policy.

Proposed completion date: Management will continue to monitor the progress of this issue and modify the controls as needed.

**Finding 2020-002**

Name of contact person: Brenda Brown, DSS Director; Debra Myers, Adults Medicaid Supervisor; Angela Brown, IMS II

Corrective Action: Additional trainings have been conducted and more are to be conducted in an effort to avoid such adventitious mistakes when completing applications and recertifications, the number of second party reviews have increased and steps for checking evidence and determinations have been implemented. Workers are now verifying any changes to income and household members that have been reported to the agency.

Proposed completion date: Management will continue to monitor the progress of this issue and modify the controls as needed.

**BUILD YOUR FUTURE ON OUR FOUNDATION**



**HERTFORD**  
C O U N T Y  
*North Carolina*

Corrective Action Plan  
For the Year Ended June 30, 2020

**Finding 2020-003**

Name of contact person: Brenda Brown, DSS Director; Debra Myers, Adults Medicaid Supervisor; Angela Brown, IMS II

Corrective Action: One worker had three cases pulled with two out of the three containing resource errors. This worker was required to complete the Medicaid ABD Financial Resources Training individually. On October 2, 2020 the supervisor met with the worker and a coaching tool was completed. During this meeting it was determined that our internal application/review checklist would be updated to better fit the needs of the worker. The worker was advised to make sure that she checked all verifications and that she must check determinations by toggling into them and comparing the resources and income with her checklist. The following trainings/discussions have included all Adult Medicaid workers - June 7, 2019 Trend of errors on the REDA audit, August 28, 2019 Medicaid ABD Financial Resources training, May 2020, June 9, 2020, June 25, 2020 and July 24, 2020 workers were reminded that all resources are to be verified at every application and every recertification. We have increased the number of second party reviews in order to decrease the number of errors. We had one case where the five year look back had not been completed. The necessity of completing this has been discussed with our Long Term Care Unit. Training on Transfer of Assets was conducted with the LTC workers on 10/27/2020 and 10/30/2020.

Proposed completion date: Management will continue to monitor the progress of this issue and modify the controls as needed.

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Section IV - State Award Findings and Question Costs

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None Reported

**BUILD YOUR FUTURE ON OUR FOUNDATION**



Hertford County, North Carolina  
Summary Schedule of Prior Year Audit Findings  
For the Year Ended June 30, 2020

Finding: 2019-001  
Status: Repeated. See finding 2020-001.

Finding: 2019-002  
Status: Corrected.

Finding: 2019-003  
Status: Repeated. See finding 2020-003.

Finding: 2019-004  
Status: Repeated. See finding 2020-002.

**Hertford County, North Carolina**  
**Schedule of Expenditures of Federal and State Awards**  
**For The Fiscal Year Ended June 30, 2020**

Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	State/ Pass-through Grantor's Number	Fed (Direct & Pass-through Expenditures	State Expenditures	Provided to Subrecipients	Local Expenditures
<b>Federal Awards:</b>						
<u>U.S. Dept. of Agriculture</u>						
Passed-through N.C. Dept. of Health and Human Services						
Division of Social Services:						
Administration:						
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561		\$ 287,603	\$ -	\$ -	\$ 287,603
Water and Waste Disposal Systems for Rural Communities:						
Water and Waste Program Grant	10.760		263,629	-	-	-
Water and Waste Program Loan	10.760		936,000	-	-	-
Total Water and Waste Disposal Systems for Rural Communities:			1,199,629	-	-	-
Total U.S. Dept. of Agriculture			1,487,232	-	-	287,603
<u>U.S Dept. of Treasury</u>						
Passed-through the Office of State Budget and Management						
NC Pandemic Recovery Office						
Coronavirus Relief Fund	21.019		100,867	-	-	-
Total U.S. Dept of Treasury			100,867	-	-	-
<u>US Dept. of Health and Human Services</u>						
Passed-through Mid East Commissions:						
Division of Aging and Adult Services:						
<u>Aging Cluster</u>						
Special Programs for the Aging Title IIIB						
Grants for Supportive Services and Senior Centers	93.044		9,843	579	-	-
Special Programs for the Aging Title IIIC Nutrition Services:	93.045		126,620	7,448	-	-
Nutrition Services Incentive Program	93.053		21,915	-	-	-
Total Aging Cluster			158,378	8,027	-	-
Division of Social Services:						
Temporary Assistance Needy Family Cluster						
TANF-Work First	93.558		273,120	-	-	74,282
Total TANF Cluster			273,120	-	-	74,282
AFDC Payment & Penalties						
	93.560		(91)	(25)	-	(25)
<u>Foster Care and Adoption Cluster</u>						
Foster Care - Title IV-E	93.658		29,180	8,501	-	16,338
Adoption Assistance	93.659		2,966	-	-	2,966
Foster Care	N/A		14,560	-	-	31,884
IV-E Adoption	N/A		676	-	-	-
Total Foster Care and Adoption Cluster			47,382	8,501	-	51,188
Child Support Enforcement						
	93.563		305,020	(307)	-	157,439
Low-Income Home Energy Assistance						
Administration						
	93.568		29,651	-	-	-
Energy Assistance - Direct Benefit Payment:	93.568		224,977	-	-	-
Crisis Intervention Program	93.568		274,003	-	-	-
Total Low-Income Energy Assistance			528,631	-	-	-
Stephanie Tubbs Jones Child Welfare Services Program						
Permanency Planning - Families for Kids	93.645		477	-	-	159
Total Stephanie Tubbs Jones Child Welfare Services Program:			477	-	-	159
SSBG - Other Service and Training						
	93.667		134,891	-	-	44,963
Division of Aging and Adult Services						
Division of Social Services						
SSBG - State In Home Service Fund	93.667		12,221	-	-	1,746
SSBG - State Adult Day Care	93.667		18,523	6,067	-	5,799
Pass-through Mid East Commission:						
Social Services Block Grant (SSBG)	93.667		15,104	432	-	-
Total Social Service Block Grant			180,739	6,499	-	52,508
<u>Administration for Children and Families</u>						
Passed-through the N.C. Dept. of Health and Human Services:						
Subsidized Child Care:						
<u>Child Care Development Fund Cluster:</u>						
Division of Social Services:						
Child Care Development Fund-Administration	93.596		78,221	-	-	-
Total Subsidized Child Care Cluster			78,221	-	-	-

**Hertford County, North Carolina**  
**Schedule of Expenditures of Federal and State Awards**  
**For The Fiscal Year Ended June 30, 2020**

Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	State/ Pass-through Grantor's Number	Fed (Direct & Pass-through Expenditures	State Expenditures	Provided to Subrecipients	Local Expenditures
Passed-through the N.C. Department of Health and Human Services						
Division of Medical Assistance:						
Division of Social Services						
Medical Assistance Program - Administrator	93.778		1,075,414	10,512	-	435,810
State Children's Insurance Program - N.C. Health Choice	93.767		44,633	820	-	2,957
LINKS	93.674		610	24	-	-
Family Preservation	93.556		202	-	-	-
Total U. S. Department of Health and Human Services			2,692,736	34,051	-	774,318
<u>U.S. Dept. of Homeland Security</u>						
Passed through the NC Dept. of Public Safety						
Division of Emergency Management						
Emergency Management Performance Grant	97.042	EMPG-2018	38,904	-	-	-
Total U.S. Dept. of Homeland Security			38,904	-	-	-
<u>U.S. Dept. of Justice</u>						
Edward Byrne Memorial Justice Assistance Grant Program	16.738		24,371	-	-	-
Total U.S. Dept. of Justice			24,371	-	-	-
Total Federal Awards			\$ 4,344,110	\$ 34,051	\$ -	\$ 1,061,921
<b>State Awards:</b>						
<u>N.C. Dept. of Health and Human Services</u>						
Division of Aging and Adult Services:						
State Funds - Access			\$ -	\$ 1,574	\$ -	\$ -
State Funds - In-Home Services			-	72,198	-	-
State Funds - Home Delivered Meals			-	42,074	-	-
State Appropriation			-	11,556	-	-
Total Division of Aging and Adult Services			-	127,402	-	-
Division of Social Services:						
AFDC Incent/Program Integrity		N/A	-	58	-	-
DCD Smart Start		N/A	-	7,666	-	-
State Child Welfare/CPS/CS LD		N/A	-	7,649	-	-
County Funded Programs		N/A	-	-	-	328,921
Work First Non Reimbursable		N/A	-	-	-	17,136
Non-Allocating County Cost		N/A	-	-	-	24,287
CSE Disaster Non-Reimbursable			-	-	-	20,306
Total for Division of Social Services			-	15,373	-	390,650
Total N.C. Dept. Health and Human Services			-	142,775	-	390,650
<u>N. C. Dept. of Environmental Quality</u>						
Division of Waste Management						
Electronics Management			-	-	-	-
Scrap Tire Program		N/A	-	6,000	-	-
Total N.C. Dept. of Environmental Quality			-	6,000	-	-
<u>N.C. Dept. of Administration</u>						
Veterans Service		N/A	-	2,182	-	-
Total N.C. Dept. of Administration			-	2,182	-	-
<u>N.C. Dept. of Transportation</u>						
Rural Operating Assistance Program (ROAP) Cluster:						
ROAP Elderly and Disabled Transportation Assistance Program	36220.10.9.1		-	49,450	-	-
ROAP Rural General Public Program	36228.22.9.1		-	45,615	-	-
Total ROAP Cluster			-	95,065	-	-
<u>N.C. Dept. of Insurance</u>						
SHIIP Grant			-	4,510	-	-
Total N.C. Dept. of Insurance			-	4,510	-	-
<u>N.C. Dept. of Public Safety</u>						
JCPC Programs						
JCPC Administration		N/A	-	6,348	-	-
Second Chance Courts			-	35,409	35,409	3,541
Power of U			-	49,531	49,531	4,953
Vocational Job and Education			-	40,667	40,667	4,067
Total JCPC Programs			-	131,955	125,607	12,561

**Hertford County, North Carolina**  
**Schedule of Expenditures of Federal and State Awards**  
**For The Fiscal Year Ended June 30, 2020**

Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	State/ Pass-through Grantor's Number	Fed (Direct & Pass-through Expenditures	State Expenditures	Provided to Subrecipients	Local Expenditures
Tier II Universal Grant		N/A	-	1,000	-	-
Surry Fund			-	700	-	-
Total N.C Dept. of Public Safety			-	133,655	125,607	12,561
<b><u>N.C. Department of Agriculture and Consumer Services</u></b>						
Soil & Water Conservation			-	30,835	-	-
Total N.C. Department of Agriculture and Consumer Services			-	30,835	-	-
Total State Awards			\$ -	\$ 415,022	\$ 125,607	\$ 403,211
Total Federal and State Awards			\$ 4,344,110	\$ 449,073	\$ 125,607	\$ 1,465,132

Notes to the Schedule of Expenditures of Federal and State Awards:

**Note 1: Basis of Presentation**

The accompanying schedule of expenditures of Federal and State awards (SEFSA) includes the Federal and State grant activity of Hertford County under the programs of the federal government and the State of North Carolina for the year ended June 30, 2020. The information in this SEFSA is presented in accordance with the requirements of Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State Single Audit Implementation Act. Because the Schedule presents only a selected portion of the operations of Hertford County, it is not intended to and does not present the financial position, changes in net assets or cash flows of Hertford County.

**Note 2: Summary of Significant Accounting Policies**

Expenditures reported in the SEFSA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**Note 3: Indirect Cost Rate**

Hertford County has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Note 4: Cluster of Programs**

The following are clustered by the NC Department of Health and Human Services and are treated separately for state audit requirement purposes: Subsidized Child Care and Foster Care and Adoption.

**Note 5: Benefit Payments Issued by the State**

The amounts listed below were paid directly to individual recipients by the State from federal and State moneys. County personnel are involved with certain functions, primarily eligibility determinations that cause benefit payments to be issued by the State. These amounts disclose this additional aid to County recipients that do not appear in the basic financial statements because they are not revenues and expenditures of the County.

<u>Program Title</u>	<u>CFDA No.</u>	<u>Federal</u>	<u>State</u>
Medical Assistance Program	93.778	\$ 33,868,650	\$ 16,114,380
Children's Health Insurance Program	93.767	382,399	30,423
Special Supplemental Nutrition Program for Women Infant and Children	10.557	698,387	-
Food and Nutrition Services	10.551	8,730,431	-
IV-E Adopt & Vendor	93.659	34,622	-
TANF Payments & Penalties	93.558	126,533	-
CWS Adopt, Vendor, Guard	N/A	-	45,442
SC/SA Domiciliary Care	N/A	-	402,064

**Note 6: Coronavirus Relief Funds**

Hertford County received \$635,233 of funding from the Coronavirus Relief Fund (21.019) and is scheduled to receive \$459,522 in July 2020. At least twenty-five percent (25%) of the funds are mandated to go to municipalities within Hertford County, at the discretion of the County. Municipalities are to have a plan to spend these funds by September 1, 2020, or any funds received are to be returned to the County. Counties and municipalities are liable to the State for funds not spent in accordance with US Dept. of Treasury, the granting agency, guidelines. According to the Office of State Budget and Management, the State's pass-through agency, municipalities are considered subrecipients of the Counties. However, under state statute, municipalities are liable to the State, not the County, for any misused or misspent funds. CRF must be spent during the period March 1, 2020 to December 30, 2020.