



**NORTH CAROLINA**  
**Financial Statements**  
**For the Year Ended June 30, 2020**

# **Village of Forest Hills, North Carolina**

## **Mayor**

Jim Wallace

## **Council Members**

Marcia Almond – Mayor Pro Tem

Nilofer Couture

Jerry A. Rice III

Ron Yount

## **Finance Officer/Village Clerk**

Stephanie Gibson

# Village of Forest Hills, North Carolina

## TABLE OF CONTENTS

	<u>PAGE</u>
<b>INDEPENDENT AUDITORS' REPORT</b>	1 - 2
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>	3 - 7
<b>BASIC FINANCIAL STATEMENTS</b>	
<b>Government-wide Financial Statements</b>	
Statement of Net Position (Exhibit 1)	8
Statement of Activities (Exhibit 2)	9
<b>Fund Financial Statements</b>	
Balance Sheet – Governmental Funds (Exhibit 3)	10
Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds (Exhibit 4)	11
Statement of Revenues, Expenditures, and Changes in Fund Balance- Budget and Actual – General Fund (Exhibit 5)	12
Notes to the Financial Statements	13 - 22
<b>INDIVIDUAL FUND SCHEDULE</b>	
Schedule of Revenues, Expenditures, and Changes in Fund Balance- Budget and Actual – General Fund	23 - 24
<b>OTHER SCHEDULES</b>	
Schedule of Ad Valorem Taxes Receivable	25
Analysis of Current Tax Levy	26

**BURLESON & EARLEY, P.A.**  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITORS' REPORT**

To the Honorable Mayor and Village Council Members  
Village of Forest Hills  
Cullowhee, North Carolina

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities and the major fund of the Village of Forest Hills, North Carolina, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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## *Opinions*

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Village of Forest Hills, North Carolina as of June 30, 2020, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Village of Forest Hills, North Carolina. The budgetary schedule and other schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The budgetary schedule and other schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, based on our audit and the procedures performed as described above, the budgetary schedule and other schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Burlison & Earley, P.A.*  
Certified Public Accountants  
January 27, 2021

# Village of Forest Hills, NORTH CAROLINA

## Management's Discussion and Analysis June 30, 2020

As management of the Village of Forest Hills (the "Village"), we offer readers of the Village of Forest Hills' financial statements this narrative overview and analysis of the financial activities of the Village of Forest Hills for the fiscal year ended June 30, 2020. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Village's financial statements, which follow this narrative.

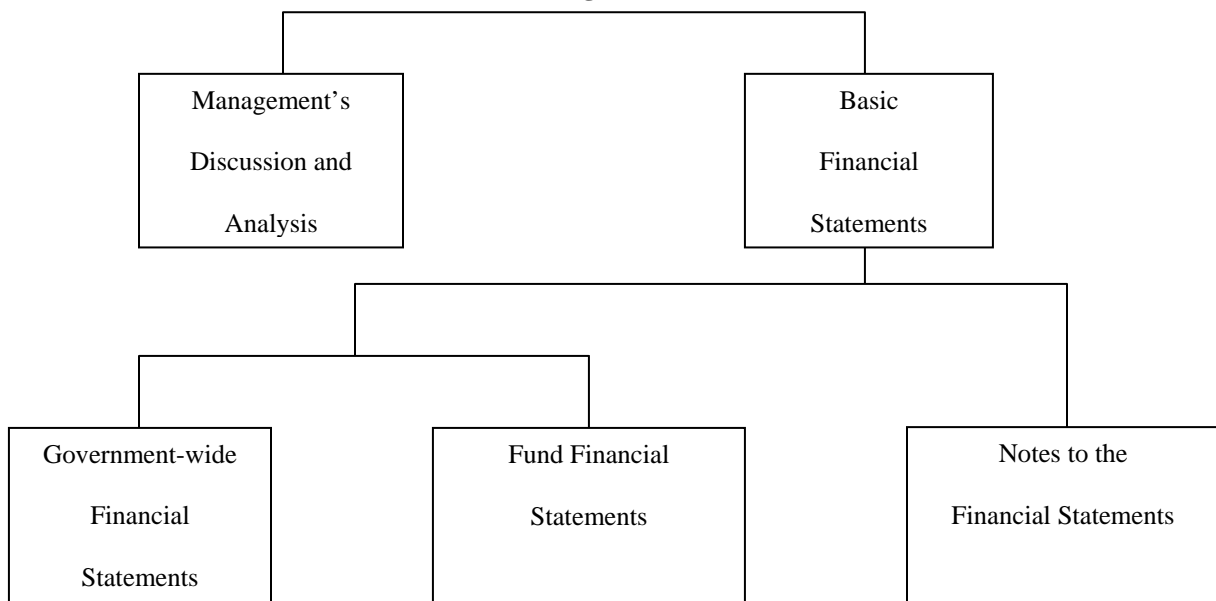
### Financial Highlights

- The assets and deferred outflows of resources of the Village of Forest Hills exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$324,503 (*net position*).
- The government's total net position *decreased* by (\$15,118), due to the decrease in the governmental type activities net position.
- As of the close of the current fiscal year, the Village of Forest Hills' governmental fund reported an ending fund balance of \$138,869, a decrease of (\$1,546), in comparison with the prior year. Approximately 94 percent of this total amount, or \$130,052, is available for spending at the government's discretion (*unassigned fund balance*).

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Village of Forest Hills' basic financial statements. The Village's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the Village through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Village of Forest Hills.

Figure 1



Summary → Detail

## Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the Village's financial status.

The next statements (Exhibits 3 through 5) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the Village's government. These statements provide more detail than the government-wide statements. There are two parts to the Fund Financial Statements: 1) the governmental funds statements and 2) the budgetary comparison statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the Village's individual funds. Budgetary information required by the General Statutes also can be found in this part of the statements.

## Government-Wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the Village's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the Village's financial status as a whole.

The two government-wide statements report the Village's net position and how it has changed. Net position is the difference between the Village's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the Village's financial condition. The government-wide financial statements are Exhibits 1 and 2 of this report.

## Fund Financial Statements

The fund financial statements (Exhibits 3 through 5) provide a more detailed look at the Village's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village of Forest Hills, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the Village's budget ordinance. All of the funds of the Village of Forest Hills are in one category: governmental funds.

**Governmental Funds** – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. All of the Village's basic services are accounted for in one governmental fund, the General Fund. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the Village's programs. The relationship between government activities (reported in the Statement of Net position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The Village of Forest Hills adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the Village, the management of the Village, and the decisions of the Council about which services to provide and how to pay for them. It also authorizes the Village to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the Village complied with the budget ordinance and whether or not the Village succeeded in providing the services as planned when the budget was

adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the council; 2) the final budget as amended by the board; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges. To account for the difference between the budgetary basis of accounting and the modified accrual basis, a reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 13 of this report.

**Government-Wide Financial Analysis**

**The Village of Forest Hills Net Position  
Figure 2**

	<b>Government Activities</b>	
	<b>2020</b>	<b>2019</b>
Current assets	\$ 143,247	\$ 140,918
Capital assets	185,248	198,703
Deferred outflows of resources	-	-
Total assets and deferred outflows of resources	328,495	339,621
Current liabilities	3,992	-
Deferred inflows of resources	-	-
Total liabilities and deferred inflows of resources	3,992	-
Net position:		
Net investment in capital assets	185,248	198,703
Restricted for stabilization by state statute	8,817	11,692
Restricted for Powell Bill	-	3,228
Unrestricted	130,438	125,998
Total net position	\$ 324,503	\$ 339,621

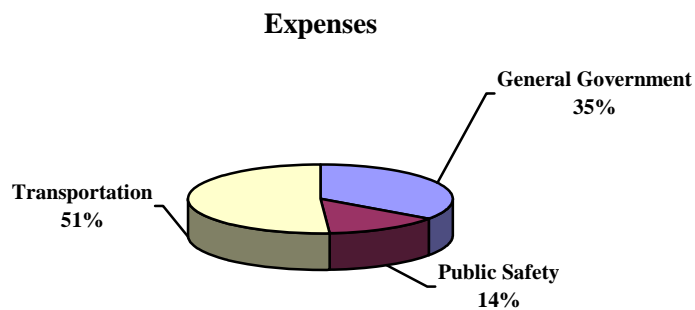
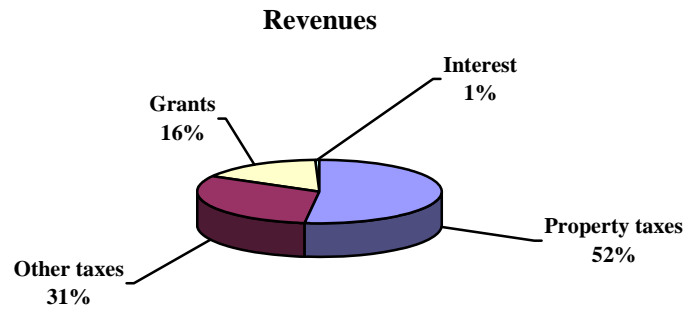
As noted earlier, net position may serve over time as one useful indicator of a government’s financial condition. The assets and deferred outflows of resources of the Village of Forest Hills exceeded liabilities and deferred inflows of resources by \$324,503 as of June 30, 2020. The Village’s net position *decreased* by (\$15,118) for the fiscal year ended June 30, 2020.

One particular aspect of the Village’s financial operations that positively influenced the total unrestricted governmental net position is the continued diligence in the collection of property taxes by maintaining a tax collection percentage of 99.31%, which is comparable to the 2019 statewide average for municipalities with populations less than 500 of 98.52%.



**The Village of Forest Hills' Statements of Changes in Net Position  
Figure 3**

	<b>Government Activities</b>	
	<b>2020</b>	<b>2019</b>
<b>Revenues:</b>		
Program Revenues:		
Operating grants and contributions	\$ 13,582	\$ 13,322
General Revenues:		
Property taxes	43,449	44,561
Other taxes	25,956	26,176
Unrestricted investment earnings	536	521
Total Revenues	<u>83,523</u>	<u>84,580</u>
<b>Expenses:</b>		
General government	34,327	35,214
Public safety	13,920	13,740
Transportation	50,394	33,183
Total Expenses	<u>98,641</u>	<u>82,137</u>
Change in net position	(15,118)	2,443
Net position, beginning of year	339,621	337,178
Net position, end of year	<u>\$ 324,503</u>	<u>\$ 339,621</u>



**Financial Analysis of the Village’s Funds**

As noted earlier, the Village of Forest Hills uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Village of Forest Hills governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Village of Forest Hills financing requirements. Specifically, unassigned fund balance can be a useful measure of a government’s net resources available for spending at the end of the fiscal year.

The general fund is the only operating fund of the Village of Forest Hills. At the end of the current fiscal year, The Village’s fund balance available was \$130,052, while total fund balance reached \$138,869. As a measure of the general fund’s liquidity, it may be useful to compare both available fund balance and total fund balance to total fund expenditures. Available fund balance represents 153 percent of total General Fund expenditures, while total fund balance represents 163 percent of that same amount.

**Capital Asset and Debt Administration**

**Capital Assets**

The Village’s investment in capital assets for its governmental activities as of June 30, 2020, totals \$185,248 (net of accumulated depreciation).

**The Village of Forest Hills Capital Assets  
(Net of Accumulated Depreciation)  
Figure 4**

	<b>Government Activities</b>	
	<b>2020</b>	<b>2019</b>
Village Entrance	\$ 30,575	\$ 33,667
Streets	154,673	165,036
	<u>\$ 185,248</u>	<u>\$ 198,703</u>

**Long-term Debt**

As of June 30, 2020, the Village has no outstanding debt.

North Carolina general statutes limit the amount of general obligation debt that a unit of government can issue to 8 percent of the total assessed value of taxable property located within that government’s boundaries. The legal debt margin for the Village is \$2,303,667.

**Budget Highlights for the Fiscal Year Ending June 30, 2021**

**Governmental Activities** – Property taxes and revenues from other taxes are expected to remain stable. The fiscal year 2021 budget is \$78,000.

**Requests for Information**

This report is designed to provide an overview of the Village’s finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to: Finance Officer, Village of Forest Hills, PO Box 506, Cullowhee, North Carolina 28723.

## **BASIC FINANCIAL STATEMENTS**

**Village of Forest Hills**  
**Statement of Net Position**  
**June 30, 2020**

**Exhibit 1**

		<u><b>Primary Government</b></u> <u><b>Governmental Activities</b></u>
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$	134,044
Taxes receivable (net)		386
Due from other governments		8,817
Restricted cash and cash equivalents		-
		143,247
Capital assets:		
Capital assets, net of depreciation		185,248
		185,248
Total assets		328,495
 <b>Deferred Outflows of Resources</b>		
		-
 <b>Liabilities</b>		
Accounts payable		3,992
 <b>Deferred Inflows of Resources</b>		
		-
 <b>Net Position</b>		
Net investment in capital assets		185,248
Restricted for:		
Stabilization by state statute		8,817
Streets		-
Unrestricted		130,438
Total net position	\$	324,503

The accompanying notes are an integral part of the financial statements.

**Village of Forest Hills**  
**Statement of Activities**  
**For the Year Ended June 30, 2020**

**Exhibit 2**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Change in Net Position Primary Government
		Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<b>Primary government:</b>				
Governmental activities:				
General government	\$ 33,344	\$ -	\$ -	\$ (33,344)
Public safety	13,920	-	-	(13,920)
Transportation	51,377	13,582	-	(37,795)
Total primary government	\$ 98,641	\$ 13,582	\$ -	\$ (85,059)
General revenues:				
Taxes:				
				43,449
				25,956
				536
				69,941
				(15,118)
				339,621
				\$ 324,503

The accompanying notes are an integral part of the financial statements.

**Village of Forest Hills**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2020**

**Exhibit 3**

	<u><b>Total</b></u> <u><b>Governmental Funds</b></u> <u><b>Major Fund</b></u> <u><b>General Fund</b></u>
<b>Assets</b>	
Current assets:	
Cash and cash equivalents	\$ 134,044
Taxes receivable (net)	386
Due from other governments	8,817
Total assets	143,247
 <b>Deferred Outflows of Resources</b>	
	-
 <b>Liabilities</b>	
Accounts payable	3,992
 <b>Deferred Inflows of Resources</b>	
Property taxes receivable	386
 <b>Fund Balances</b>	
Restricted for:	
Stabilization by state statute	8,817
Unassigned	130,052
Total fund balances	138,869

Amounts reported for governmental activities in the statement of net assets (Exhibit 1) are different because:

Capital assets use in governmental activities are not financial resources and therefore are not reported in funds.	185,248
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Liabilities for earned revenues considered deferred inflows of resources in the fund statements.	386
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	\$ 324,503
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The accompanying notes are an integral part of the financial statements.

**Village of Forest Hills**  
**Statement of Revenue, Expenditures and Changes in Fund Balance**  
**Governmental Funds**  
**For the Year Ended June 30, 2020**

**Exhibit 4**

	<b>Total</b>
	<b>Governmental Funds</b>
	<b>Major Fund</b>
	<b>General Fund</b>
<b>Revenues:</b>	
Ad valorem taxes	\$ 43,567
Unrestricted intergovernmental revenues	25,956
Restricted intergovernmental revenues	13,582
Investment earnings	536
Total revenues	83,641
<b>Expenditures:</b>	
General government	33,345
Public safety	13,920
Transportation	37,922
Total expenditures	85,187
Net change in fund balance	(1,546)
Fund balances	
Beginning of year, July 1	140,415
End of year, June 30	\$ 138,869
Amounts reported for governmental activities in the statement of activities are difference because:	
Net changes in fund balances - total governmental funds	\$ (1,546)
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimate useful lives and reported as depreciation expense.	
Capital outlay	-
Depreciation	(13,455)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:	
Change in unavailable revenue for tax revenues	(116)
Total change in net position of governmental activities	\$ (15,118)

The accompanying notes are an integral part of these financial statements.

**Village of Forest Hills**  
**Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual**  
**For the Year Ended June 30, 2020**

	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
Revenues:				
Ad valorem taxes	\$ 40,000	\$ 40,000	\$ 43,567	\$ 3,567
Unrestricted intergovernmental revenues	25,500	25,500	25,956	456
Restricted intergovernmental revenues	12,000	12,000	13,582	1,582
Miscellaneous income	-	-	-	-
Investment earnings	500	500	536	36
Total revenues	<u>78,000</u>	<u>78,000</u>	<u>83,641</u>	<u>5,641</u>
Expenditures:				
General government	41,000	41,570	33,345	8,225
Public safety	14,500	14,500	13,920	580
Transportation	38,500	37,930	37,922	8
Total expenditures	<u>94,000</u>	<u>94,000</u>	<u>85,187</u>	<u>8,813</u>
Revenues over (under) expenditures	(16,000)	(16,000)	(1,546)	14,454
Other financing sources:				
Appropriated fund balance	<u>16,000</u>	<u>16,000</u>	<u>-</u>	<u>(16,000)</u>
Revenues and other sources over (under) expenditures and other uses	<u>\$ -</u>	<u>\$ -</u>	(1,546)	<u>\$ (1,546)</u>
Fund balances				
Beginning of year, July 1			<u>140,415</u>	
End of year, June 30			<u>\$ 138,869</u>	

The accompanying notes are an integral part of the financial statements.



**Village of Forest Hills, North Carolina**  
**Notes to Financial Statements**  
**For the Year Ended June 30, 2020**

**Note 1 – Summary of Significant Accounting Policies**

The accounting policies of the Village of Forest Hills conform to accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of the more significant accounting policies:

**Reporting Entity**

The Village of Forest Hills is a municipal corporation formed on November 7, 1997, which is governed by an elected mayor and a four-member Village council. The Village is located in Jackson County, North Carolina.

**Basis of Presentation**

*Government-wide Statements:* The statement of net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program expenses for each function of the Village's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

*Fund Financial Statements:* The fund financial statements provide information about the Village's funds. A separate statement for the governmental fund is presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds. The Village has only one fund, the General fund, which is a major fund.

The Village reports the following major governmental fund:

**General Fund.** The General Fund is the general operating fund of the Village. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are ad valorem taxes,

sales tax, and various other taxes and licenses. The primary expenditures are for general government, police and fire services and street maintenance.

### **Measurement Focus and Basis of Accounting**

In accordance with North Carolina General Statutes, all funds of the Village are maintained during the year using the modified accrual basis of accounting.

*Government-wide Fund Financial Statements.* The government-wide fund financial statements are reported using the economic resources measurement focus. The government-wide fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Village gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Amounts reported as program revenues include 1) operating grants and contributions, and 2) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

*Governmental Fund Financial Statements.* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The Village considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem taxes receivable are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicle taxes are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the State of North Carolina is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received. Uncollected taxes that were billed in periods prior to September 1, 2013 and for

limited registration plates are shown as a receivable in these financial statements and are offset by deferred inflows of resources.

Sales taxes and certain intergovernmental revenues, such as the utilities franchise tax, collected and held by the State at year-end on behalf of the Village are recognized as revenue. Sales taxes are considered a shared revenue for the Village because the tax is levied by Jackson County and then remitted to and distributed by the State. Intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. Grant revenues which are unearned at year-end are recorded as unearned revenues. Under the terms of grant agreements, the Village funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Village's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

### **Budgetary Data**

The Village's budget is adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund. All annual appropriations lapse at the fiscal-year end. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. The governing council must approve any revision of the original budget. During the year, there were amendments to certain line items with the total budget remaining the same. The budget ordinance must be adopted by July 1 of the fiscal year or the governing council must adopt an interim budget that covers that time until the annual ordinance can be adopted.

### **Assets, Liabilities Deferred Outflows/Inflows of Resources and Fund Equity**

#### **Deposits and Investments**

All deposits of the Village are made in council-designated official depositories and are secured as required by State law (G.S. 159-31). The Village may designate, as an official depository, any bank or saving association whose principal office is located in North Carolina. Also, the Village may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law (G.S. 159-30(c)) authorizes the Village to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain nonguaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Cash Management Trust (NCCMT). The Village's investments are reported at fair value. Non-participating interest earning

investment contracts are accounted for at cost. The NCCMT Government Portfolio, a SEC-registered (2a-7) external investment pool, is measured at fair value. The NCCMT- Term Portfolio is bond fund, has no rating and is measured at fair value. As of June 30, 2019, The Term portfolio has a duration of .11 years. Because the NCCMT Government and Term Portfolios have a weighted average maturity of less than 90 days, they are presented as an investment with a maturity of less than 6 months.

**Cash and Cash Equivalents**

The Village pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents.

**Restricted Assets**

Powell Bill funds are classified as restricted cash because it can be expended only for the purpose of maintaining, repairing, constructing, reconstructing or widening of local streets per (G.S. 136-41.1 through 136-41.4). The Village does not have any restricted cash at June 30, 2020.

**Ad Valorem Taxes Receivable**

In accordance with State law (G.S. 105-347 and G.S. 159-13(a)), the Village levies ad valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however interest does not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2019. As allowed by State law, the Village has established a schedule of discounts that apply to taxes that are paid prior to the due date. In the Village's General Fund, ad valorem tax revenues are reported net of such discounts.

**Capital Assets**

Capital assets are defined by the government as assets with an initial, individual cost of more than a certain cost and an estimated useful life in excess of two years. Minimum capitalization cost is \$5,000. Donated capital assets received prior to June 15, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 15, 2015 are recorded at acquisition value. All other purchased or constructed capital assets are reported at cost or estimated historical cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated Useful Lives
Village entrance	20
Streets	20

## **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Village does not have any items that meet this criterion. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Village has only one item that meets the criterion for this category – property taxes receivable.

## **Net Position/ Fund Balances**

### **Net position**

Net position in government-wide financial statements and are classified as net investment in capital assets; restricted; and unrestricted. Restricted net position represent constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

### **Fund Balances**

In the governmental fund financial statements, reservations of fund balance represent amounts that cannot be appropriated or are legally segregated for a specific purpose. Designations of fund balance represent tentative management plans that are subject to a change.

The governmental fund types classify fund balances as follows:

**Nonspendable Fund Balance:** This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted Fund Balance:** This classification includes amounts that are restricted to specific purposes, externally imposed by creditors or imposed by law.

Restricted for stabilization by state statute - North Carolina G.S. 159-8 prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by the North Carolina State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8(a) provides a formula for

determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as “restricted by State statute”. *Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget.* Per GASB guidance, RSS is considered a resource upon which a restriction is “imposed by law through constitutional provisions or enabling legislation.” RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding Encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Restricted for Streets - Powell Bill portion of fund balance that is restricted by revenue source for street construction and maintenance expenditures. This amount represents the balance of the total unexpended Powell Bill funds.

Committed Fund Balance: portion of fund balance that can only be used for specific purposes imposed by majority vote quorum of Village of Forest Hills governing body (highest level of decision-making authority). The governing body can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Assigned fund balance: portion of fund balance that Village of Forest Hills intends to use for specific purposes.

Unassigned fund balance: the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The Village has also adopted a minimum fund balance policy for the general fund which instructs management to conduct the business of the Village in such a manner that available fund balance is at least equal to or greater than \$100,000.

## Note 2 – Detail Notes on All Funds

### A. Assets

#### Deposits

All the deposits of the Village are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the Village's agents in the unit's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Village, these deposits are considered to be held by the Village's agent in the Village's name. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Village or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the Village under the Pooling Method, the potential exists for under-collateralization. This risk may increase in periods of high cash flows. However the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

The Village has no formal policy regarding custodial credit risk for deposits, but relies on the State Treasurer to enforce standards of minimum capitalization for all pooling method financial institutions and to monitor them for compliance. The Village complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured.

On June 30, 2020, the Village's deposits had a carrying amount of \$134,044 and a bank balance of \$134,656. All of the bank balance was covered by federal depository insurance.

#### Receivables – Allowances for Doubtful Accounts

The amounts presented in the Balance Sheet and the Statement of Net Position for the year ended June 30, 2020 are net of the following allowances for doubtful accounts:

General Fund:

Taxes receivable	<u>\$ 565</u>
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**Capital Assets**

Capital asset activity for the Village for the year ended June 30, 2020 was as follows:

	<b><u>Beginning Balances</u></b>	<b><u>Increases</u></b>	<b><u>Decreases</u></b>	<b><u>Ending Balances</u></b>
Governmental activities:				
Capital assets being depreciated:				
Village entrance	50,334	-	-	50,334
Streets	<u>218,771</u>	<u>-</u>	<u>-</u>	<u>218,771</u>
Total capital assets being depreciated	<u>269,105</u>	<u>-</u>	<u>-</u>	<u>269,105</u>
Accumulated depreciation	<u>70,402</u>	<u>13,455</u>	<u>-</u>	<u>83,857</u>
Total capital assets being depreciated, net	<u>198,703</u>	<u>13,455</u>	<u>-</u>	<u>185,248</u>
Governmental activities capital assets, net	<u>\$ 198,703</u>	<u>\$ (13,455)</u>	<u>\$ -</u>	<u>\$ 185,248</u>

Depreciation expense was charged to the transportation department of the primary government in the amount of \$13,455.

**B. Liabilities, Deferred Inflows of Resources and Fund Balance**

**Pension Plan Obligations**

The Village of Forest Hills does not employ anyone and, accordingly, does not participate in any of the retirement plans provided through the state of North Carolina.

**Deferred Inflows of Resources**

Deferred inflows of resources at year-end are comprised of the following:

Source	Amount
Property taxes receivable	<u>\$ 386</u>

**Fund Balance**

The following schedule provides management and citizens with information on the portion of General fund balance that is available for appropriation:

Total fund balance-General Fund	<u>\$ 138,869</u>
Less:	
Stabilization by State Statute	8,817
Fund balance policy	<u>100,000</u>
Remaining Fund Balance	<u>\$ 30,052</u>

The Village adopted a minimum fund balance policy for the general fund which instructs management to conduct the business of the Village in such a manner that available fund balance is \$100,000.



## **Risk Management**

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village participates in two self-funded risk-financing pools administered by the North Carolina League of Municipalities. Through these pools, the Village obtains general liability and public officials liability of \$5 million per occurrence and in the aggregate, damage to premises rented by the Village of \$1 million per occurrence, government crime coverage for employee dishonesty and forgery or alteration of \$10,000 per occurrence, auto liability coverage of \$1 million per occurrence and workers' compensation coverage up to the statutory limits. The liability and property exposures are reinsured through commercial carriers for claims in excess of retentions as selected by the Board of Trustees each year. Stop loss insurance is purchased by the Board of Trustees to protect against large medical claims that exceed certain dollar cost levels. Specific information on the limits of the reinsurance, excess and stop loss policies purchased by the Board of Trustees can be obtained by contacting the Risk Management Services Department of the NC League of Municipalities. The pools are audited annually by certified public accountants, and the audited financial statements are available to the Village upon request. The Village does not carry flood insurance.

In accordance with G.S. 159-29, the Village's employees that have access to \$100 or more at any given time of the Village's funds are performance bonded through a commercial surety bond. The Finance Officer is bonded for \$50,000 per occurrence.

There have been no significant reductions in insurance coverage in the prior year, and settled claims have not exceeded coverage in any of the last three fiscal years.

## **Note 4 – Summary Disclosure of Significant Contingencies**

### **State Assisted Programs**

The Village has received proceeds from State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

## **Note 5 – The Coronavirus Pandemic Emergency**

In response to the coronavirus pandemic emergency, actions were taken by the Village in March 2020, to reduce the spread of the coronavirus disease (COVID-19) and to provide for the health and safety of residents and staff.

The complete future financial impact to the Village from the pandemic cannot be estimated at this time with any reasonable accuracy.

## **Note 6 - Date of Management's Review for Subsequent Events**

Subsequent events have been evaluated through January 27, 2021, which is the date the financial statements were available to be issued.

## **INDIVIDUAL FUND SCHEDULE**

**Village of Forest Hills**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual**  
**General Fund**  
**For the Year Ended June 30, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Advalorem taxes			
Taxes	\$ 40,000	\$ 43,286	\$ 3,286
Penalties and interest	-	281	281
Total advalorem taxes	<u>40,000</u>	<u>43,567</u>	<u>3,567</u>
Unrestricted intergovernmental revenues			
Local option sales tax	18,000	19,326	1,326
Franchise and utility tax	6,000	5,004	(996)
Beer and wine tax	1,500	1,626	126
Total unrestricted intergovernmental revenues	<u>25,500</u>	<u>25,956</u>	<u>456</u>
Restricted intergovernmental revenues			
Powell Bill "State Street-Aid" allocation	12,000	12,103	103
Grants	-	1,479	1,479
	<u>12,000</u>	<u>13,582</u>	<u>1,582</u>
Investment earnings	<u>500</u>	<u>536</u>	<u>36</u>
Total revenues	<u>78,000</u>	<u>83,641</u>	<u>5,641</u>
Expenditures:			
General government:			
Governing body:			
Professional fees	22,871	18,150	4,721
Dues and publications	2,220	1,757	463
Total governing body	<u>27,091</u>	<u>19,907</u>	<u>7,184</u>
Administration:			
Travel	950	287	663
Insurance	2,900	2,875	25
Office	750	622	128
Contract labor	7,000	6,975	25
Other	250	175	75
Assembly Hall	-	1,547	(1,547)
Contingency	2,629	-	2,629
Total administration	<u>14,479</u>	<u>12,481</u>	<u>1,998</u>
Tax department:			
Collection fees	-	957	(957)
Total tax department	<u>-</u>	<u>957</u>	<u>(957)</u>
Total general government	<u>\$ 41,570</u>	<u>\$ 33,345</u>	<u>\$ 8,225</u>

## Village of Forest Hills

### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual General Fund For the Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Public safety:			
Fire contracted services	\$ 7,500	\$ 7,500	\$ -
Police contracted services	7,000	6,420	580
Total public safety	<u>14,500</u>	<u>13,920</u>	<u>580</u>
Transportation:			
Streets, non-Powell Bill	22,430	19,223	3,207
Streets, Powell Bill	12,000	14,458	(2,458)
Village entrance-operating	3,500	3,258	242
Grant expense	-	983	(983)
Total transportation	<u>37,930</u>	<u>37,922</u>	<u>8</u>
Total expenditures	<u>94,000</u>	<u>85,187</u>	<u>8,813</u>
Revenues over (under) expenditures	<u>(16,000)</u>	<u>(1,546)</u>	<u>14,454</u>
Other financing sources:			
Appropriated fund balance	<u>16,000</u>	<u>-</u>	<u>(16,000)</u>
Revenues and other sources over (under) expenditures and other uses	<u>\$ -</u>	<u>(1,546)</u>	<u>\$ (1,546)</u>
Fund balances:			
Beginning of year, July 1		<u>140,415</u>	
End of year, June 30		<u>\$ 138,869</u>	

## **OTHER SCHEDULES**

**Village of Forest Hills**  
**General Fund**  
**Schedule of Advalorem Taxes Receivable**  
**June 30, 2020**

<u>Fiscal year</u>	<u>Uncollected Balance June 30, 2019</u>	<u>Additions</u>	<u>Collections and Credits</u>	<u>Uncollected Balance June 30, 2020</u>
2019-2020	\$ -	\$ 43,194	\$ 42,922	\$ 272
2018-2019	344		247	97
2017-2018	140		123	17
2016-2017	19	-	2	17
2015-2016	102	-	-	102
2014-2015	102	-	-	102
2013-2014	106	-	-	106
2012-2013	102	-	-	102
2011-2012	68	-	-	68
2010-2011	68	-	-	68
2009-2010	68	-	68	-
	<u>\$ 1,119</u>	<u>\$ 43,194</u>	<u>\$ 43,362</u>	<u>\$ 951</u>
Less: allowance for uncollectible accounts:				
General Fund				<u>565</u>
Ad valorem taxes receivable - net				<u>\$ 386</u>
<u>Reconcilement with revenues</u>				
Advalorem taxes - general fund				\$ 43,567
Reconciling items:				
Interest collected				(281)
Releases and write-offs				76
Total collections and credits				<u>\$ 43,362</u>

**Village of Forest Hills**  
**Analysis of Current Tax Levy**  
**Village-Wide Levy**  
**For the Year Ended June 30, 2020**

	<u>Village-Wide Levy</u>			<u>Total Levy</u>	
	<u>Property Valuation</u>	<u>Rate</u>	<u>Total Levy</u>	<u>Property Excluding Registered Motor Vehicles</u>	<u>Registered Motor Vehicles</u>
Original levy:					
Property taxes at current year's rate	28,795,840	\$ 0.15	\$ 43,194	\$ 39,585	\$ 3,609
Releases and Adjustments	-		-	-	-
Net levy	<u>28,795,840</u>		43,194	39,585	3,609
Uncollected taxes at June 30, 2020			<u>(272)</u>	<u>(272)</u>	-
Current year's taxes collected			<u>\$ 42,922</u>	<u>\$ 39,313</u>	<u>\$ 3,609</u>
Current levy collection percentage			<u>99.37%</u>	<u>99.31%</u>	<u>100.00%</u>